

**MINUTES OF A MEETING OF THE CLARENCE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, BLIGH STREET, ROSNY PARK, ON MONDAY 17 JUNE 2024**

**HOUR CALLED:** 7.00pm

**PRESENT:** The meeting commenced at 7.01pm with the Mayor (Cr B A Blomeley) in the Chair and with Councillors:

H Chong  
E Goyne  
D Hulme  
B Hunter  
R James  
W Kennedy  
T Mulder  
A Ritchie  
J Walker; present.

**1. APOLOGIES**

J Darko  
B Warren (Leave of Absence)

**IN ATTENDANCE**

Chief Executive Officer  
(Mr I Nelson)

Head of Infrastructure & Natural Assets  
(Mr R Graham)

Chief Financial Officer  
(Ms J Murrell)

Head of City Planning  
(Mr D Marr)

Head of Governance  
(Ms C Shea)

Head of Regulatory Services  
(Mr R Brennan)

Head of Community and Culture  
(Ms T Cockburn)

Head of Strategic Development Communications and Engagement  
(Ms G Wicks)

Executive Officer to the Chief Executive Officer  
(Ms J Ellis)

The Meeting closed at 10.17pm.

**COUNCIL MEETING**  
**MONDAY 17 JUNE 2024**

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**1. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor:

- made the following statement:

*“Before proceeding, I pay my respects to the Mumirimina people as the traditional and original custodians of the lands on which we meet, and I acknowledge the continuing connection of the Tasmanian Aboriginal people to the skies, land and waterways.*

*I pay respect to Elders past and present.”*

- invited those present to pause for a moment of quiet reflection and respect before commencing the council meeting.
- advised the Meeting and members of the public that Council Meetings, not including Closed Meeting, are livestreamed, audio-visually recorded and published to Council’s website. The meeting is not protected by privilege. A link to the Agenda is available via Council’s website.

**2. ATTENDANCE AND APOLOGIES**

Refer to cover page.

**3. DECLARATIONS OF INTERESTS OF COUNCILLORS OR CLOSE ASSOCIATE**

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015 and Council’s adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

**INTEREST DECLARED:           NIL**

**VALE**

Before proceeding further with the meeting, the Mayor acknowledged the recent passing of legendary Tasmanian surfing identity Mr Michael Lawrence. The Mayor invited Cr Kennedy to pay tribute to Mr Lawrence’s life and achievements, and on behalf of Council extend condolences to his family. The Mayor then invited those present to stand and observe a moment’s silence as a mark of respect for the late Mr Lawrence.

**4. OMNIBUS ITEMS****4.1 CONFIRMATION OF MINUTES****RECOMMENDATION:**

That the Minutes of the Council Meeting held on 27 May 2024, as circulated, be taken as read and confirmed.

**Decision:**

**MOVED** Cr Kennedy **SECONDED** Cr Chong

“That the Minutes of the Council Meeting held on 27 May 2024, as circulated, be taken as read and confirmed”.

**CARRIED**

**FOR**

Cr Blomeley  
Cr Chong  
Cr Goyne  
Cr Hulme  
Cr Hunter  
Cr James  
Cr Kennedy  
Cr Mulder  
Cr Ritchie

**AGAINST**

Cr Walker

## 4.2 MAYOR'S COMMUNICATION

- The Mayor reported on the following meetings and attendances since the last Council Meeting:

28 May:	Welcome Plaque unveiling at Clarence City Council;
29 May:	Salvation Army Red Shield Appeal Launch in Hobart;
1 June:	The Mercury interview – Hooning in Clarendon Vale; Clifton Beach Surf Life Saving Club Annual Dinner;
2 June:	Battle of Crete 83 <sup>rd</sup> Anniversary /Laying of Wreath and Luncheon;
3 June:	Future of Lindisfarne ANZAC Day Celebrations;
5 June:	Greater Hobart Mayors Forum; Rosny College Opening Night Gala Performance /Musical;
6 June:	Pindos Park Redevelopment Completion – Photo Opportunity; Upcoming Opening of Alma Street Centre – Photo Opportunity;
7 June:	ABC Breakfast Interview – Alleged Dog Attack in Howrah; PRD New Office Opening at 26 Cambridge Road;
8 June:	ABC Radio Interview regarding the High-Performance Centre; 2024 Southern Football League and Northwest Football League Representatives Series Match Day Function;
9 June:	Exhibition Opening Rosny Barn – Maybe it's there by Steven Carson;
10 June:	Football Tasmania's Statewide Cup Finals; and
11 June:	King Charles Birthday Luncheon.

### **Councillor Emma Goyne (on behalf of Mayor)**

- |          |  |
|----------|--|
| 12 June: | Official Opening of the Department for Education, Children and Young People – Student Residence Southern Region. |
|----------|--|
- The Mayor tabled a letter from the Premier, the Hon Jeremy Rockliff MP dated 13 June 2024 regarding the timing of the State budget.

### 4.3 COUNCIL WORKSHOPS

In addition to the Councillor’s Meeting Briefing (workshop) conducted on Friday immediately preceding the Council Meeting the following workshops were conducted by Council since its last ordinary Council Meeting:

<b>PURPOSE</b>	<b>DATE</b>
Budget – Fees and Charges	
Customer Service Charter	
Confidential Briefing – Derwent Ferries	
Rates Modelling	3 June

#### **RECOMMENDATION:**

That Council notes the workshops conducted.

**Decision:** **MOVED** Cr Kennedy **SECONDED** Cr Chong

“That the Recommendation be adopted”.

**CARRIED**

**FOR**

Cr Blomeley  
 Cr Chong  
 Cr Goyne  
 Cr Hulme  
 Cr Hunter  
 Cr James  
 Cr Kennedy  
 Cr Mulder  
 Cr Ritchie

**AGAINST**

Cr Walker

#### **4.4. TABLING OF PETITIONS**

(Note: Petitions received by Councillors are to be forwarded to the Chief Executive Officer within seven days after receiving the petition).

Petitions are not to be tabled if they do not comply with Section 57(2) of the Local Government Act, or are defamatory, or the proposed actions are unlawful.

The CEO advised that an electronic petition has been received seeking an elector poll regarding the proposed siting of the High Performance Centre. He further advised that the petition is currently being assessed by staff in terms of its compliance and a report will be provided to the next council meeting. In the meantime, Council will work with the Tasmanian Electoral Commission to develop the poll.



#### 4.5 REPORTS FROM OUTSIDE BODIES

This agenda item is listed to facilitate the receipt of both informal and formal reporting from various outside bodies upon which Council has a representative involvement.

#### REPORTS FROM SINGLE AND JOINT AUTHORITIES

Provision is made for reports from Single and Joint Authorities if required.

Council is a participant in the following Single and Joint Authorities. These Authorities are required to provide quarterly reports to participating Councils, and these will be listed under this segment as and when received.

- **COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY**

Representative: Cr James Walker

**Quarterly Reports**

March Quarterly Report pending.

**Representative Reporting**

- **TASWASTE SOUTH**

Representative: Cr Warren (Mayor's nominee)  
Cr Hunter (Proxy)

**Representative Reporting**

The Mayor tabled the Strategic Plan 2024-2027.

- **TASWATER CORPORATION**

The Mayor advised that the General Meeting will be held in Launceston on 27 June and he will provide an update to the next council meeting.

- **GREATER HOBART COMMITTEE**

The Mayor advised that the group has not met since the State Election and a date for the next meeting is yet to be set. It is hoped that a date will be forthcoming following a meeting of the Advisors' Group next week.

#### REPORTS FROM COUNCIL AND SPECIAL COMMITTEES AND OTHER REPRESENTATIVE BODIES

**AUSTRALIAN COASTAL COUNCIL'S ASSOCIATION**

- Cr Hunter presented the Report and Communique from the recent Australian Coastal Councils' Association Conference held between 29 and 31 May 2024.

**4.6 WEEKLY BRIEFING REPORTS**

The Weekly Briefing Reports of 27 May and 3 and 10 June 2024 have been circulated to Councillors.

**RECOMMENDATION:**

That the information contained in the Weekly Briefing Reports of 27 May and 3 and 10 June 2024 be noted.

**Decision:** **MOVED** Cr Kennedy **SECONDED** Cr Chong

“That the Recommendation be adopted”.

**CARRIED**

**FOR**

Cr Blomeley  
Cr Chong  
Cr Goyne  
Cr Hulme  
Cr Hunter  
Cr James  
Cr Kennedy  
Cr Mulder  
Cr Ritchie

**AGAINST**

Cr Walker

**5. PUBLIC QUESTION TIME**

Public question time at ordinary Council meetings will not exceed 15 minutes. An individual may ask questions at the meeting. Questions may be submitted to Council in writing on the Friday 10 days before the meeting or may be raised from the Public Gallery during this segment of the meeting.

The Chairman may request a Councillor or Council officer to answer a question. No debate is permitted on any questions or answers. Questions and answers are to be kept as brief as possible.

**5.1 PUBLIC QUESTIONS ON NOTICE**

(Seven days before an ordinary Meeting, a member of the public may give written notice to the Chief Executive Officer of a question to be asked at the meeting). A maximum of two questions may be submitted in writing before the meeting.

Questions on notice and their answers will be included in the minutes.

Mr David Griggs of Risdon Vale gave notice of the following questions:

**1. CARPARK BEHIND ROSNY POST OFFICE**

Non suitable tree species have been removed from this area. I am asking for suitable deciduous tree species to be replanted in this area. There are many species suitable for this location. With protection around planted trees using water points for these trees to help with establishment, the spots are already available. This area is real heat bank in the summer months.

**2. PASS ROAD NORTH OF GLEBE HILL**

In the 2023 - 2024 Council Budget, money was allocated for reconstruction of section of Pass Road north of Glebe Hill, to date no work has started, has this been abandoned, what is happening, as no information has put out there?

M/s Shannon Heard of Bellerive gave notice of the following questions:

**1. COUNCILLOR'S CONFLICT OF INTEREST AFL HIGH PERFORMANCE CENTRE**

Please advise if any Clarence City Councillor has previously declared a conflict of interest in relation to voting on the motion in December 2023 to locate the AFL High Performance Centre at the Charles Hand Memorial Park and Rosny Park sites, or if any Councillor holds a financial interest (such as land/property within 1.5km or work affiliation) in the choice of location of the AFL HPC in those sites?

/ contd on Page 11...

**PUBLIC QUESTIONS ON NOTICE /contd...****2. SPREAD OF ENVIRONMENTAL WEEDS**

The spread of environmental weeds can cause major damage to primary producers in the Clarence LGA. Particularly Chilean Needle Grass which can be easily spread on the tyres of vehicles and underfoot, and which can affect livestock such as cattle and in particular, sheep. It is my understanding that Chilean Needle Grass was introduced to the top edges of the Rosny Park (The old Rosny Golf Course) as a result of poor bio-security in the course of the construction of the A3 Tasman Highway in the area above the Rosny Park.

Can Council please advise what mitigation strategy it intends to use to stop the spread of the Chilean Needle Grass currently located in contained patches at the top of the Rosny Parkland area when engaging contractors to work in the park? Particularly in the future for any earth or construction work related to the City Heart Plan?

Mr Bradley Walker of Howrah gave notice of the following questions:

**1. NATURAL AREAS VOLUNTEER COORDINATOR**

Since Council's previous natural areas volunteer coordinator left on 16<sup>th</sup> June 2023, has council appointed a new person for this role and if not, why not?

**2. LANDCARE GROUPS**

Does council see Landcare groups that actively assist with the upkeep, restoration, and management of natural areas within Clarence City Council local government area as stakeholders for future council works, development applications and area management or master plans etc that are within or adjacent to their designated areas. If so, does council contract the groups for such involvement/input or does council expect Landcare groups to make submissions the same way as individual community members could?

**5.2 ANSWERS TO QUESTIONS ON NOTICE**

Council's Chief Executive Officer provided the following response to the Question 1 from Mr David Griggs at Item 5.1.

**1. CARPARK BEHIND ROSNY POST OFFICE**

Bayfield Street carpark is included in the City Heart Master Plan. This carpark is proposed to transition to a new mixed use community destination with car parking and an urban plaza that connects with adjoining retail and commercial spaces. The inclusion of street trees will be an important part of redeveloping this site. Until we progress into design, it would be premature to plant replacement trees in spaces where they may need to be removed to accommodate the future plans.

/ contd on Page 12...

**ANSWERS TO QUESTIONS ON NOTICE /contd...**

Council's Head of Infrastructure and Natural Assets provided the following response to Question 2 from Mr David Griggs at Item 5.1.

**2. PASS ROAD NORTH OF GLEBE HILL**

On 28 August 2023, council authorised officers to commence consultation with property owners between Glebe Hill Road and Connor Place on additional land which will be required for the future upgrade of Pass Road.

For the section north of Winterborne Avenue, officers have in-principle support from affected landowners. The design is being completed with also in-principle support from the utility organisations for their future plans, in order to report to council in the coming months for approval of the land acquisition process. Finalising tender documents will then follow.

Consultation is continuing for the future upgrade of Pass Road south of Winterborne Avenue.

Council's Chief Executive Officer provided the following answers to the questions from M/s Shannon Heard at Item 5.1.

**1. COUNCILLOR'S CONFLICT OF INTEREST AFL HIGH PERFORMANCE CENTRE**

Councillors are required to declare any conflicts of interest in respect to council meeting agenda items at the start of each meeting. Notified conflicts are recorded in the minutes of each meeting. It is a matter for each councillor to declare any reportable conflict of interest.

**2. SPREAD OF ENVIRONMENTAL WEEDS**

The Infestation of Chilean Needle Grass (CNG) was first recorded at this site in November 2023. An additional survey by an experienced weed contractor occurred two-weeks later across the whole of Rosny Parklands (the former golf-course land) and no further plants were discovered at that time, even directly adjacent to the Tasman Highway, where there are historic CNG records on the Department of State Growth land.

In line with Council's Weed Management Strategy, this declared weed was treated immediately by an experienced contractor after its discovery (November 2023). The site has since been incorporated into our annual needlegrass control program and has had follow up treatment in June 2024.

The site has been formally recorded and mowing operators have been avoiding that site (and a 20-metre buffer) to reduce the risk of spreading seed, during seed bearing time of year (November – January).

Any contractors working in the vicinity of the infestation are advised to avoid the site and that no excavation of the soil or removal of topsoil is permitted under any circumstances without approval and hygiene management protocols in place.

/ contd on Page 13...

**ANSWERS TO QUESTIONS ON NOTICE /contd...**

The management of contaminated soil during any earth moving and construction works will be covered by the Construction and Environmental Management Plan (CEMP) required under any planning permit conditions and/or contract documentation.

Council's Chief Executive Officer provided the following answers to the questions from Mr Bradley Walker at Item 5.1.

**1. NATURAL AREAS VOLUNTEER COORDINATOR**

Council has had two staff covering this position over the last 12 months to ensure that we continue to support the land and Coastcare groups in Clarence. The role responsibilities have been reviewed during this period and some additional funding sought to increase the hours as this position has been difficult to retain staff in, due to the part time nature of the role previously. The revised position will be advertised this month.

**2. LANDCARE GROUPS**

Land and coastcare volunteers are highly valued community groups and are considered a valued stakeholder group due to the range of areas they represent. Where there is an active group working in an area that Council is undertaking engagement with the community on, we seek to engage with that group directly as an identified stakeholder. Consultation and Engagement plans are prepared for a range of projects/plans that council works on and it is through this process that stakeholders and community groups are identified.

We welcome submissions from individuals, organisations and community groups, along with experts on any consultation, and we consider all feedback along with regulatory and expert options in any decision making and project work.

Regarding development applications this process is administered by our planning department and as such, there is no formal notification to groups who work in a reserve. There are clear state government legislated advertising processes that apply to planning applications, and these are followed. Groups can find out about these in the Mercury newspaper. By groups collaborating with Council on proposed works within council reserves, the Natural Areas Volunteer Coordinator can then keep a register of groups and locations where the work is occurring.

**5.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

The Chief Executive Officer provides the following answers to Questions taken on Notice from members of the public at previous Council Meetings.

At Council's Meeting of 27 May Mr Michael Figg asked the following question.

**STORMWATER SYSTEM LAUDERDALE**

Last meeting, I asked a question on how long it takes to answer a question from the public when it is formally registered as a question from the public to the council and I was informed that they would try to respond within 10 days. That must have spiked a bit of energy because I got an answer from a question that I raised in January just in the last week. The question that I was talking about was raised three months ago and I still haven't got an answer to that. Can either one of those please tell me the answer when I'm going to get a successful answer to the question I raised.

(Chief Executive Officer) I think you need to be a bit more specific and tell us which question you are referring to so that I know precisely what I'm looking for.

(Mr Figg) I asked the question; I've had a number of responses that told me to go to sites on the internet to find out. The question related to what heights do council have to rely upon for the land in Lauderdale and I specifically showed an area, which you in the past have called the basin and I have asked for the latest surveyed heights that you have on record and rely on.

**ANSWER**

Council has replied twice to the enquiry providing Lidar data of the central Lauderdale area and site specific survey for an individual property.

In relation to drainage of the central Lauderdale area, Council has engaged consultants in 2014 to undertake design work to address the 2012 Lauderdale Structure Plan. Permission was obtained from the consultants and the survey information from this project was previously provided.

In 2020/2021 flood modelling for the Lauderdale Stormwater System Management Plan was undertaken by GHD using Lidar and their obtained survey data. Release of the consultants detailed terrain model which includes survey data involves a process to obtain and release.

**5.4 QUESTIONS WITHOUT NOTICE**

Mr Robert Stewart of Rosny asked the following question.

**DECLARATIONS OF INTEREST**

Some of the Councillors in the Chamber appear to have close associates within the AFL football clubs in Tasmania, including the Tasmania Devils. A handful are even foundation members of the AFL Tasmania Devils Football Club. Will those Councillors be declaring their interest whether it is pecuniary, a conflict of interest or a perceived conflict of interest, leaving the Chamber not engaging in any discussion, or not voting on any matter that relates to the AFL High Performance Centre, future home and clubrooms, training administration centre for the Tasmania Devils AFL Football Club?

**ANSWER**

The Mayor provided the following response.

As the Chief Executive Officer advised in answer to a previous question, declaring conflicts of interest is a matter for individual Councillors. Having a membership is not a conflict.

Christine Bayley of Montagu Bay asked the following question.

**CITY HEART PLAN**

Council website's frequently asked questions on the AFL High Performance Centre state that the community consultation on the next stage of the City Heart Plan would be undertaken in quarter one of the 2024-2025 financial year, which starts in a few weeks' time. Considering that topography, boundaries, and existing infrastructure surveys have been conducted over the last month will Council ensure that any future plans shared are to scale in order for the community to understand the full extent of the proposed development?

**ANSWER**

The Chief Executive Officer provided the following response.

To the best of our ability, we will try to ensure that any plans are to scale simply because that makes the most sense, but we will need to work with other parties to make sure that is the case. I cannot be definitive, but it is certainly our goal.

Joanne Marsh of Bellerive asked the following question.

**CONCEPT OF A SOCIAL LICENCE**

It is often quoted that assumption is the mother of all mistakes. In his response to my question on notice of May 27<sup>th</sup> the CEO assumed that my words "Council leaders" meant Councillors and suggested that my question would be best directed to Councillors individually. Consequently, I wish to restate my question: how would the Mayor describe his understanding of the concept of a social licence to operate and how it relates to the current fierce opposition to the destruction of Rosny's green parks corridor?

/ contd on Page 16...



**QUESTIONS WITHOUT NOTICE /contd...****ANSWER**

The Mayor provided the following response.

With regard to social licence, that is something that means different things to different people. You clearly have a very firm view on this particular issue and there are firmly held views on both sides of this debate. From my perspective, it is important at all times that this Council listens to its community not just the vocal people in the community but all members of the community, which is what we seek to do at all times.

You would be well aware of another issue before this Council, which is currently before the Supreme Court that myself and other colleagues held a view that that particular issue had lost its social licence so therefore, Councillors then determined to take a course of action. As to what constitutes social licence in the views and opinions of other colleagues is a matter for them and if you would like to take that up with them personally, please Mrs Marsh as always feel free to do so.

Victor Marsh of Bellerive asked the following question.

**TAGGING OF TREES IN CHARLES HAND MEMORIAL PARK**

At the Council meeting on May 27<sup>th</sup> Cr Warren asked for an explanation as to what the tagging of trees in Charles Hand Memorial Park is. The CEO's response was that the tagging of trees was part of an environment assessment process. He said it was an identification number that's all. My question is why did the CEO'S answer omit to advise that trees are also tagged in Rosny Parklands, the particular tree species tagged and that the trees are being ecologically assessed because they are the habitat to the critically endangered swift parrot?

**ANSWER**

The Chief Executive Officer provided the following response.

As I said on 27 May, the trees are tagged as part of an environmental assessment. In terms of the details on those tags or the particular purpose I do not know anything more at this time. In terms of the details on those tags or the particular purpose I do not know anything more at this time simply because I have not been provided with that information. Once that information is provided through the Department of State Growth, I will have more of an idea of what that might mean.

Council's Public Question Time Policy can be found on Council's website at [Public Question Time - City of Clarence : City of Clarence \(ccc.tas.gov.au\)](https://www.ccc.tas.gov.au/public-question-time)

**6. DEPUTATIONS BY MEMBERS OF THE PUBLIC**

(In accordance with Regulation 38 of the Local Government (Meeting Procedures) Regulations 2015 and in accordance with Council Policy, deputation requests are invited to address the Meeting and make statements or deliver reports to Council)

**DERWENT RIVER FERRY EXPANSION**  
(REFER ITEM 8.4.3)

Mr Richard Bingham addressed the meeting regarding the above matter.

**PLANNING APPLICATION PDPLANPMTD-2024/043711 – 21 GELLIBRAND LANE, OPOSSUM BAY – DWELLING**  
(REFER ITEM 7.1)

Mr Patrick Carroll addressed the meeting regarding the above planning application.

**HIGH PERFORMANCE CENTRE**

Mr Jerome McGee addressed the meeting regarding the above matter.

**ROSNY PARK WALKING GROUP**

M/s Natalie Davis obo M/s Shannon Heard addressed the meeting regarding the above matter.

**HIGH PERFORMANCE CENTRE**

M/s Michelle Laffer addressed the meeting regarding the above matter.

**7 PLANNING AUTHORITY MATTERS**

In accordance with Regulation 25 (1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**7.1 PLANNING APPLICATION PDPLANPMTD-2024/043711 – 21 GELLIBRAND LANE, OPOSSUM BAY – DWELLING****EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a Dwelling at 21 Gellibrand Lane, Opossum Bay.

**RELATION TO PLANNING PROVISIONS**

The land is zoned Low Density Residential and subject to the Car Parking and Sustainable Transport Code, the Natural Assets Code, the Coastal Erosion Hazard Code, the Coastal Inundation Hazard Code, the Flood-Prone Areas Hazard Code and the Landslip Hazard Code under the Tasmanian Planning Scheme - Clarence (the Scheme). In accordance with the Scheme the proposal is a Discretionary development.

**LEGISLATIVE REQUIREMENTS**

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2015.

Council is required to exercise a discretion within the 42-day period which expires on 19 June 2024.

**CONSULTATION**

The proposal was advertised in accordance with statutory requirements and three representations were received raising the following issues:

- Visual bulk;
- Overshadowing; and
- Loss of access.

**RECOMMENDATION:**

- A. That the Planning Application for a Dwelling at 21 Gellibrand Lane, Opossum Bay (CI Ref PDPLANPMTD-2024/043711) be approved subject to the following conditions and advice.
1. GEN AP1 – ENDORSED PLANS.
  2. The proposed works are to be undertaken in accordance with environmental best practice guidelines in the *Wetlands and Waterways Works Manual* and *Tasmanian Coastal Works Manual*.
  3. ENG A1 – NEW CROSSOVER [Replace “Each” with “The”. Replace “3.0m” with “3.6m”. Remove “or TSD-R03 (Rural)”].

4. ENG A7 – REDUNDANT CROSSOVER (Replace “All redundant crossovers must be removed and kerb and guttering with footpath reinstated to match with the existing in a smooth and continuous fashion” with “The redundant crossover/unformed access must be removed and reinstated to match with the existing in a smooth and continuous fashion”).
5. ENG S1 – INFRASTRUCTURE REPAIR.
6. ENG M5 – EROSION CONTROL (Replace “*Hobart Regional Soil and Water Management on Building and Construction Sites*” with “*Derwent Estuary Program Soil & Water Management on Building & Construction Sites*”. Replace “Head of Infrastructure and Natural Assets” with “CEO or Delegate”. After “works” add “/ prior to the issue of a certificate of likely compliance (CLC) for building works, (whichever occurs first). All debris/construction materials must be contained within the property. All works must be carried out in compliance with the approved erosion and sediment control plan or to the satisfaction of Council’s CEO or Delegate prior to the commencement of works.”

#### **ADVICE**

- a. This Permit will lapse after two years from the date on which it is granted unless the development / use has been substantially commenced. Upon request, under Section 53(5A) of the Land Use Planning and Approvals Act 1993, Council may grant an extension of time for a further two years. A further two years may be granted upon request under Section 53(5B) of the Land Use Planning and Approvals Act 1993. Any such requests must be made in writing and within six months of the day on which the permit has lapsed.
- b. This is a town planning permit only. Please be aware that a building permit and / or a plumbing certificate of likely compliance or plumbing permit may be required before the development can proceed. It is recommended that you contact Council’s Building Department on (03) 6217 9580 to discuss the requirement for any additional permits or certification.
- c. Non-compliance with this permit is an offence under Section 63 of the Land Use Planning and Approvals Act 1993 and may result in enforcement action under Division 4A of the Land Use Planning and Approvals Act 1993 which provides for substantial fines and daily penalties.

- d. The property is within a mapped Coastal Erosion Hazard prone area, as such the works are at minimum Category 3 Notifiable Building Work under the Directors Determination. Notifiable Building Work requires a Building Surveyor to be engaged to create & certify an Application for Building Approval. Please provide a Hazard Report for Coastal Erosion from a suitably qualified person that meets the requirements of the Determinations and *Building Act 2016*. This report must form part of the certified documents issued by the Building Surveyor for the building application.

- B. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of this matter.

<b>Decision:</b>	<b>MOVED</b> Cr Mulder <b>SECONDED</b> Cr Hulme	
	“That the Recommendation be adopted”.	
		<b>CARRIED</b>
	<b>FOR</b>	<b>AGAINST</b>
	Cr Blomeley	Cr James
	Cr Chong	
	Cr Goyne	
	Cr Hulme	
	Cr Hunter	
	Cr Kennedy	
	Cr Mulder	
	Cr Ritchie	
	Cr Walker	

Council now concludes its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993.

**8. REPORTS OF OFFICERS**

**8.1 DETERMINATION ON PETITIONS TABLED AT PREVIOUS COUNCIL MEETINGS**

Nil Items.

**8.2 ASSET MANAGEMENT**

Nil Items.



**8.3 FINANCIAL MANAGEMENT**

Nil Items.

**8.4 GOVERNANCE****8.4.1 CUSTOMER SERVICE CHARTER REVIEW****EXECUTIVE SUMMARY****PURPOSE**

To adopt a new Customer Service Charter 2024.

**RELATION TO EXISTING POLICY/PLANS**

Consistent with Council's Strategic Plan 2021-2031

**LEGISLATIVE REQUIREMENTS**

In accordance with the *Local Government Act 1993*, Section 339F(4), a review of the Customer Service Charter is required to be undertaken within 12 months of the last council election. Council received approval from the Acting Director Local Government for an extension to 30 June 2024 to undertake this review.

**CONSULTATION**

Discussions were undertaken with the Executive Leadership Group and a Councillor Workshop was held to consider the new Customer Service Charter.

**FINANCIAL IMPLICATIONS**

There will be some costs associated with the production of a new brochure, which will be funded within the current budget allocation.

**RECOMMENDATION:**

That Council adopts the Customer Service Charter 2024.

**Decision:** **MOVED** Cr Walker **SECONDED** Cr Goyne

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**

**8.4.2 COPPING REFUSE SITE JOINT DISPOSAL AUTHORITY - PROPOSED RULE CHANGES****EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to seek the endorsement of Council to advertise proposed amendments to the Copping Refuse Site Joint Disposal Authority (Authority) rules.

**RELATION TO EXISTING POLICY/PLANS**

The proposed amended Rules are consistent with existing policies and plans.

**LEGISLATIVE REQUIREMENTS**

The amendment of the Rules must comply with the certification requirements set out at Sections 31 and 32 of the Local Government Act, 1993 (Tas).

**CONSULTATION**

To progress the amendment of the Rules the endorsement of participating councils to advertise the proposed amendment is required. If approval is obtained to advertise the amendment a public advertising process will commence and continue for 21 days. Following the advertising period, the Authority will consider any submissions received before referring to the participating councils for final endorsement of the amended Rules.

**FINANCIAL IMPLICATIONS**

There are no adverse financial implications arising from the proposed amendment to the Rules.

**RECOMMENDATION:**

That Council

- A. Endorses the proposed amendment to the Rules of Copping Refuse Disposal Site Joint Authority as agreed by the Authority at its meeting on 23 May 2024, and
- B. Approves advertising the proposed amendment to the rules in accordance with the requirements of the *Local Government Act 1993 (Tas)*.

**Decision:** **MOVED** Cr Walker **SECONDED** Cr Chong

“That the Recommendation be adopted”.

**CARRIED UNANIMOUSLY**

**8.4.3 DERWENT RIVER FERRY EXPANSION****EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to provide detail on the development of infrastructure to enable the expansion of the ferry service operating on the Derwent River, to seek approval in-principle for the location of the proposed new passenger ferry terminals, including at Lindisfarne Bay, and to undertake community consultation in respect to the Lindisfarne Bay location.

**RELATION TO EXISTING POLICY/PLANS**

Council's Strategic Plan is relevant.

**LEGISLATIVE REQUIREMENTS**

There are no relevant legislative requirements.

**CONSULTATION**

The community has expressed strong support for the expansion of ferry services on the Derwent River to provide alternative transportation opportunities for commuters and to help reduce traffic congestion on Greater Hobart highways and main roads.

The Greater Hobart Councils are working collaboratively on this project as a component of the Greater Hobart City Deal. Broad community consultation will be undertaken once preferred sites are confirmed. This consultation will seek to identify specific community concerns, including in relation to traffic and parking, as well as opportunities associated with the proposed location/s being investigated. The findings of this consultation will be used to inform design and other considerations before further consultation by the Department of State Growth.

**FINANCIAL IMPLICATIONS**

The Australian Government has provided funding of \$20M to develop infrastructure at key locations to enable the expansion of the ferry service to proceed.

The report also details investment by the Tasmanian Government and its commitment to the operation of an expanded ferry service.

**RECOMMENDATION:**

That Council:

- A. Notes the report detailing the development of infrastructure to enable the expansion of the ferry service operating on the Derwent River (Attachment 1 of the Associated Report).
- B. Notes that Australian Government grant funding of \$20M has been secured to develop infrastructure at key locations to enable the expansion of the ferry service to proceed.

- C. Provides in-principle support for the establishment of the proposed new passenger ferry terminal at or near the Lindisfarne Sailing Club (LSC) site in Lindisfarne Bay, with an alternative, secondary site at the end of Natone Street also supported should the LSC site ultimately not be viable.
- D. Notes the proposed establishment of additional ferry terminals outside of the municipality, at Wilkinsons Point and Sandy Bay.
- E. Authorises the Chief Executive Officer to:
- a. Progress the development of plans, identification of P90 cost estimates and any additional stakeholder engagement required for the ferry terminal to be located at the LSC site in Lindisfarne Bay.
  - b. Undertake community consultation in respect to the proposed Lindisfarne Bay ferry terminal at LSC and, in the alternative, Natone Street, in accordance with the attached Consultation Plan (Attachment 2 to the Associated Report), to report the findings of that consultation to council, and to consider those findings in any detailed planning undertaken in preparation to lodge applications for development approval as required.
  - c. Undertake an advocacy campaign (in conjunction with other Greater Hobart Councils) to strongly encourage the Tasmanian Government to develop systems to enable direct connectivity between Metro Tasmania and Derwent River passenger ferry terminals.
  - d. Investigate the imposition of time limited parking restrictions in the proximity of existing or future passenger ferry terminals, with the aim of effectively limiting all day parking in those areas.

<b>Decision:</b>	<b>MOVED</b> Cr Hulme <b>SECONDED</b> Cr Kennedy
	“That the Recommendation be adopted”.
	<b>CARRIED UNANIMOUSLY</b>

**8.4.4 ESTIMATES, CAPITAL EXPENDITURE PROGRAMME, FEES AND CHARGES 2024/2025****EXECUTIVE SUMMARY****PURPOSE**

To consider the Estimates, incorporating the Capital Expenditure Programme, for the 2024/2025 financial year, together with an updated List of Fees and Charges.

**RELATION TO EXISTING POLICY/PLANS**

Consistent with Council's adopted Strategic Plan 2021 - 2031.

**LEGISLATIVE REQUIREMENTS**

Section 82 of the *Local Government Act* requires the Chief Executive Officer to prepare Estimates of the Council's revenue and expenditure for each financial year.

**CONSULTATION**

Nil.

**FINANCIAL IMPLICATIONS**

The Estimates provide statutory authorisation for recurrent and capital expenditure for financial year 2024/2025. Based on the draft estimates, the required increase in rating effort to meet the proposed functional outcomes is 6.48% net of growth and the effects of the Tasmanian Government Fire Services Contribution and State Waste Levy.

**RECOMMENDATION:**

That Council:

- A. Adopts the Estimates for financial year 2024/2025 as set out at Attachment 1.
- B. Adopts the Capital Expenditure Programme for financial year 2024/2025 as set out at Attachment 2.
- C. Adopts the List of Fees and Charges for financial year 2024/2025 as set out at Attachment 3.

/ Refer to Page 30 for Decision on this Item...

**ESTIMATES, CAPITAL EXPENDITURE PROGRAMME, FEES AND CHARGES  
2024/2025 /contd...**

The Recommendations were dealt with ad seriatum.

<b>Decision:</b>	<b>MOVED</b> Cr Hulme <b>SECONDED</b> Cr Ritchie																				
	<b>RECOMMENDATION A</b> “That Council adopts the Estimates for financial year 2024/2025 as set out at Attachment 1.”																				
	<b>CARRIED</b>																				
	<table> <tr> <td><b>FOR</b></td> <td><b>AGAINST</b></td> </tr> <tr> <td>Cr Blomeley</td> <td>Cr James</td> </tr> <tr> <td>Cr Chong</td> <td>Cr Walker</td> </tr> <tr> <td>Cr Goyne</td> <td></td> </tr> <tr> <td>Cr Hulme</td> <td></td> </tr> <tr> <td>Cr Hunter</td> <td></td> </tr> <tr> <td>Cr Kennedy</td> <td></td> </tr> <tr> <td>Cr Mulder</td> <td></td> </tr> <tr> <td>Cr Ritchie</td> <td></td> </tr> </table>	<b>FOR</b>	<b>AGAINST</b>	Cr Blomeley	Cr James	Cr Chong	Cr Walker	Cr Goyne		Cr Hulme		Cr Hunter		Cr Kennedy		Cr Mulder		Cr Ritchie			
<b>FOR</b>	<b>AGAINST</b>																				
Cr Blomeley	Cr James																				
Cr Chong	Cr Walker																				
Cr Goyne																					
Cr Hulme																					
Cr Hunter																					
Cr Kennedy																					
Cr Mulder																					
Cr Ritchie																					
	<b>RECOMMENDATION B</b> “That Council adopts the Capital Expenditure Programme for financial year 2024/2025 as set out at Attachment 2.”																				
	<b>CARRIED UNANIMOUSLY</b>																				
	<b>RECOMMENDATION C</b> “That Council adopts the List of Fees and Charges for financial year 2024/2025 as set out at Attachment 3.”																				
	<b>CARRIED</b>																				
	<table> <tr> <td><b>FOR</b></td> <td><b>AGAINST</b></td> </tr> <tr> <td>Cr Blomeley</td> <td>Cr James</td> </tr> <tr> <td>Cr Chong</td> <td></td> </tr> <tr> <td>Cr Goyne</td> <td></td> </tr> <tr> <td>Cr Hulme</td> <td></td> </tr> <tr> <td>Cr Hunter</td> <td></td> </tr> <tr> <td>Cr Kennedy</td> <td></td> </tr> <tr> <td>Cr Mulder</td> <td></td> </tr> <tr> <td>Cr Ritchie</td> <td></td> </tr> <tr> <td>Cr Walker</td> <td></td> </tr> </table>	<b>FOR</b>	<b>AGAINST</b>	Cr Blomeley	Cr James	Cr Chong		Cr Goyne		Cr Hulme		Cr Hunter		Cr Kennedy		Cr Mulder		Cr Ritchie		Cr Walker	
<b>FOR</b>	<b>AGAINST</b>																				
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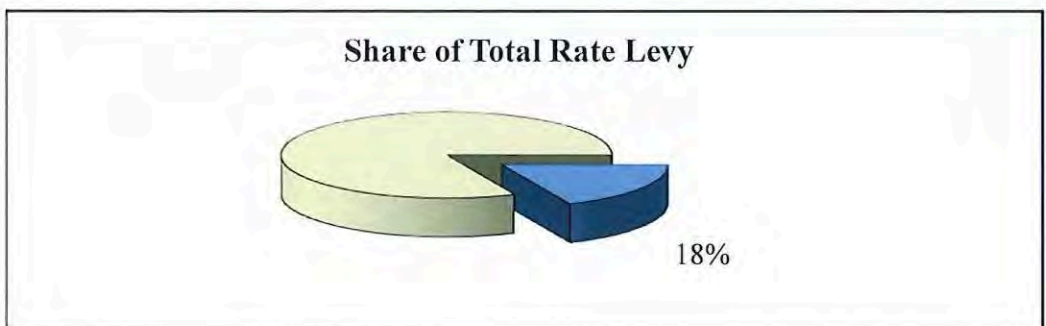
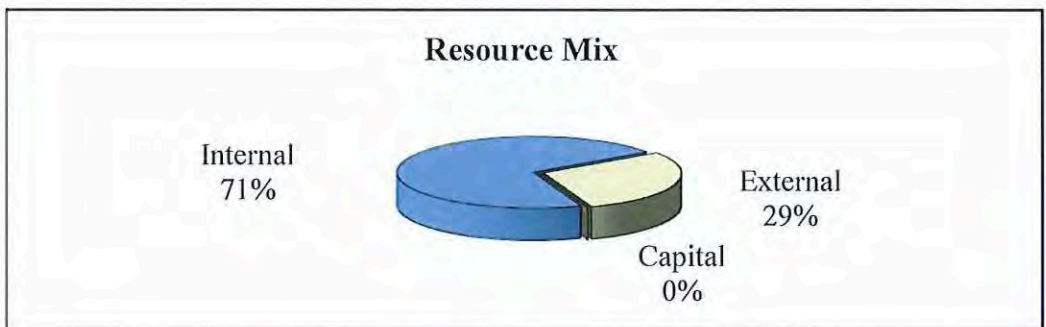
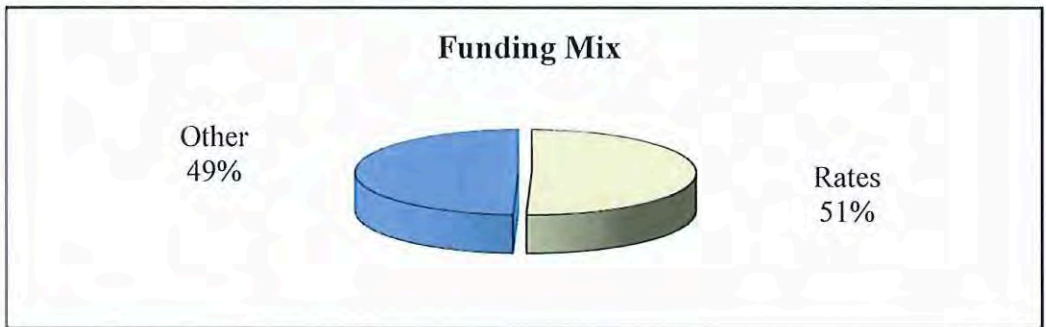




Clarence City Council Annual Estimates 2024 / 2025

COMMUNITIES & PEOPLE

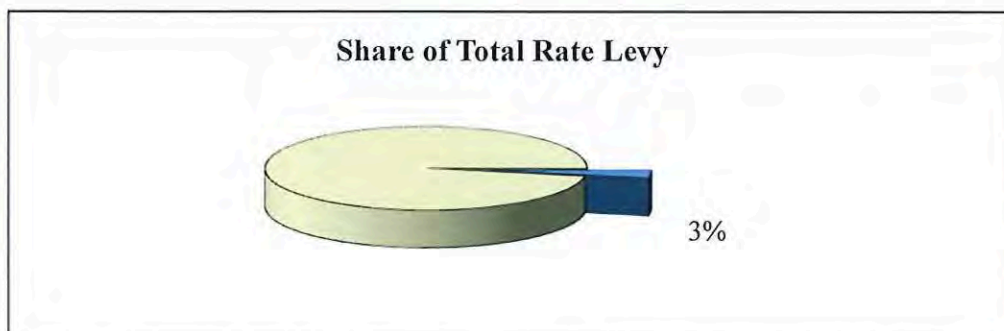
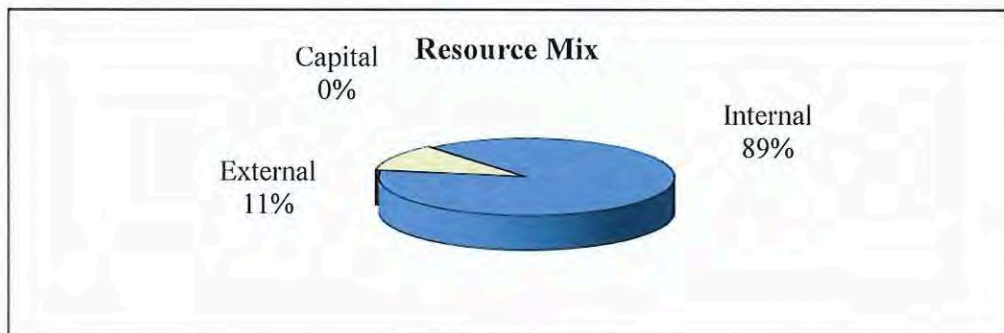
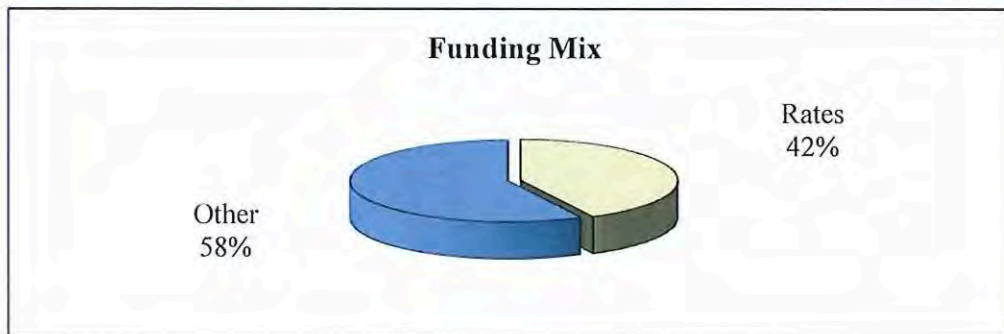
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		21,439
Total Revenues		11,248
<b>Net Expenses</b>		<b>10,191</b>
Less Expenses Capitalised		1,125
<b>Net Operating Expenses</b>		<b>9,066</b>
Net Asset Purchases		5,145
Borrowings		
Transfers to Reserves		0
Transfers from Reserves		1,347
<b>Capital Financing Requirement</b>		<b>3,798</b>
<b>Net Rating Requirement</b>		<b>12,864</b>



# Clarence City Council Annual Estimates 2024 / 2025

## CITY FUTURE

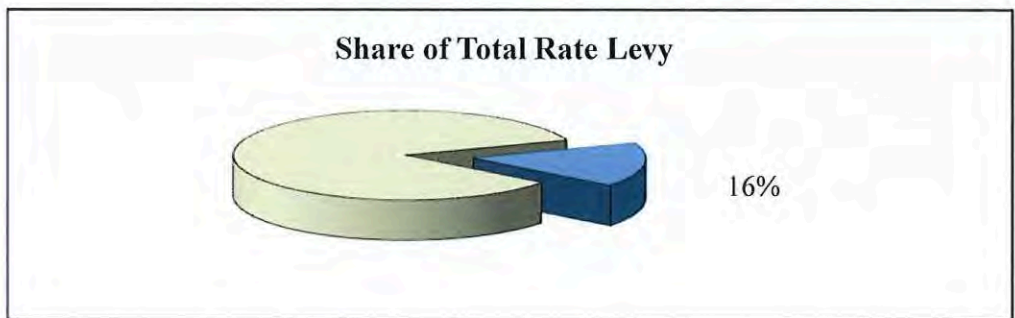
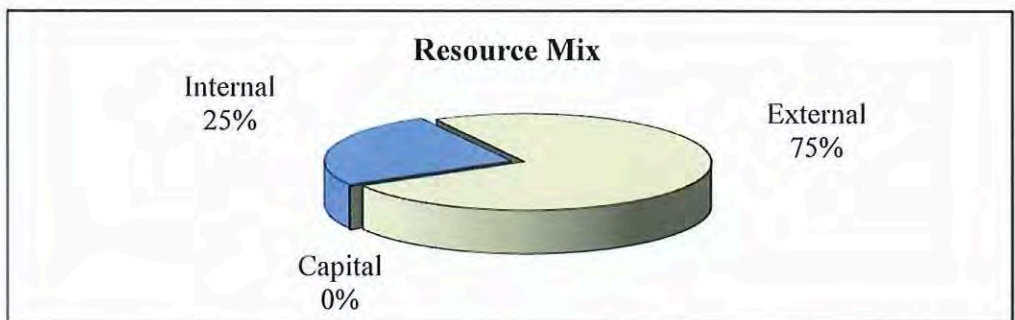
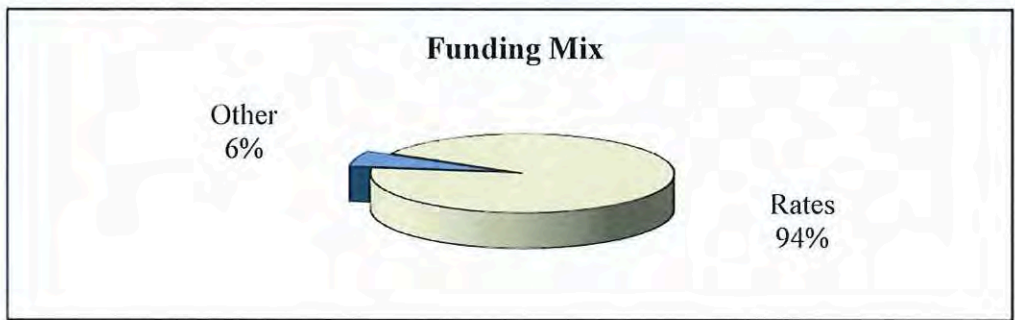
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		<b>\$'000</b>
Total Expenses		4,565
Total Revenues		2,903
<b>Net Expenses</b>		<b>1,662</b>
Less Expenses Capitalised		
<b>Net Operating Expenses</b>		<b>1,662</b>
Net Asset Purchases		
Borrowings		
Transfers to Reserves		473
Transfers from Reserves		0
<b>Capital Financing Requirement</b>		<b>473</b>
<b>Net Rating Requirement</b>		<b>2,135</b>



# Clarence City Council Annual Estimates 2024 / 2025

## NATURAL ENVIRONMENT

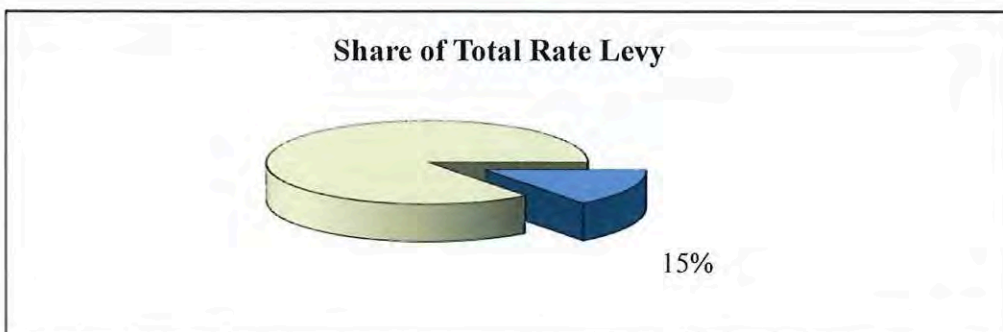
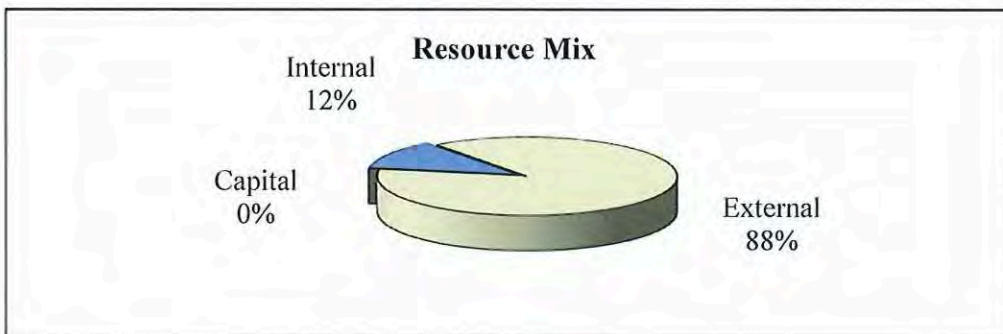
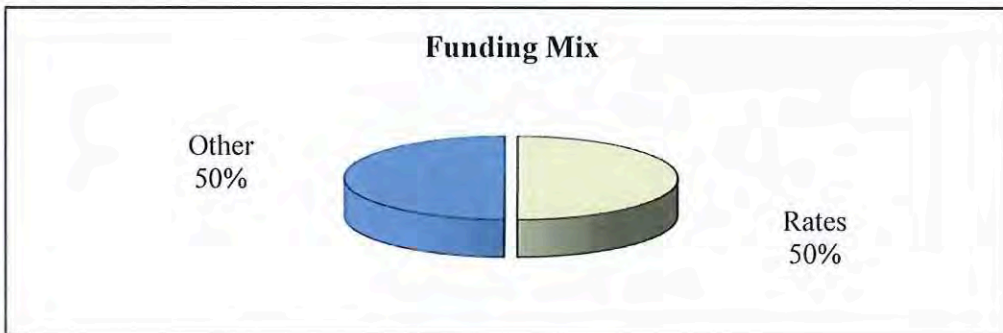
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		<b>\$'000</b>
Total Expenses		11,493
Total Revenues		496
<b>Net Expenses</b>		<b>10,997</b>
Less Expenses Capitalised		118
<b>Net Operating Expenses</b>		<b>10,879</b>
Net Asset Purchases		645
Borrowings		
Transfers to Reserves		
Transfers from Reserves		255
<b>Capital Financing Requirement</b>		<b>390</b>
<b>Net Rating Requirement</b>		<b>11,269</b>



# Clarence City Council Annual Estimates 2024 / 2025

## GOVERNANCE

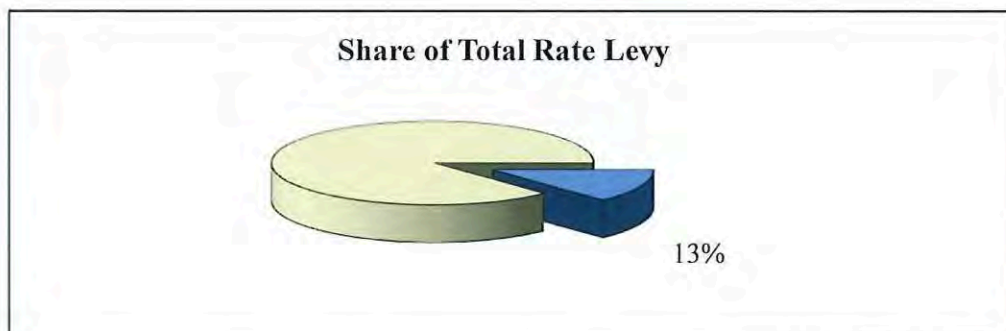
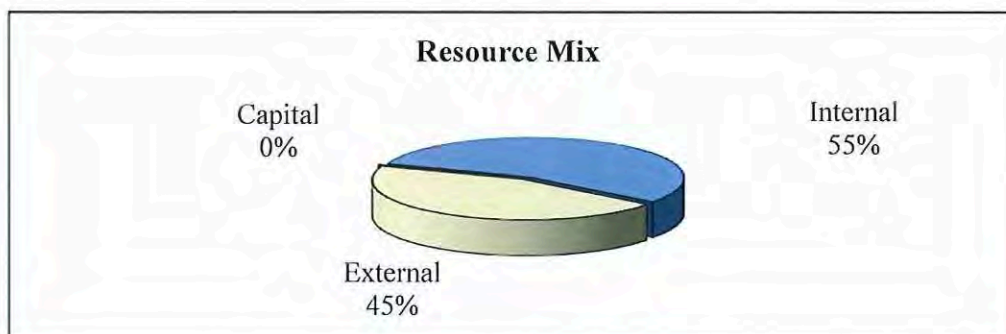
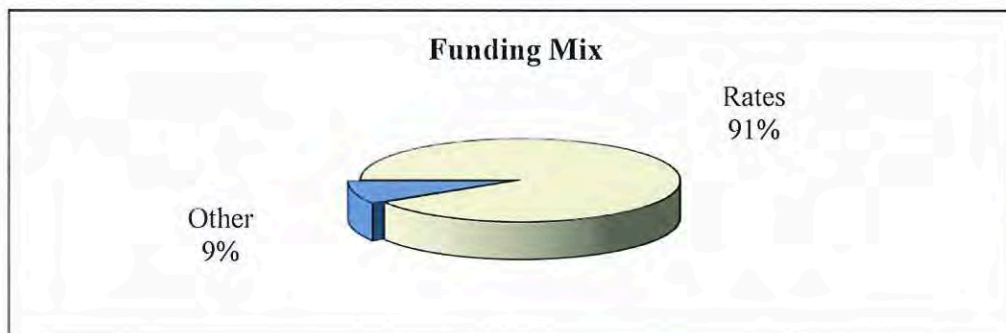
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		<b>\$'000</b>
Total Expenses		16,719
Total Revenues		9,921
<b>Net Expenses</b>		<b>6,798</b>
Less Expenses Capitalised		
<b>Net Operating Expenses</b>		<b>6,798</b>
Net Asset Purchases		
Borrowings		
Transfers to Reserves		3,827
Transfers from Reserves		340
<b>Capital Financing Requirement</b>		<b>3,487</b>
<b>Net Rating Requirement</b>		<b>10,285</b>



# Clarence City Council Annual Estimates 2024 / 2025

## CORPORATE SUPPORT

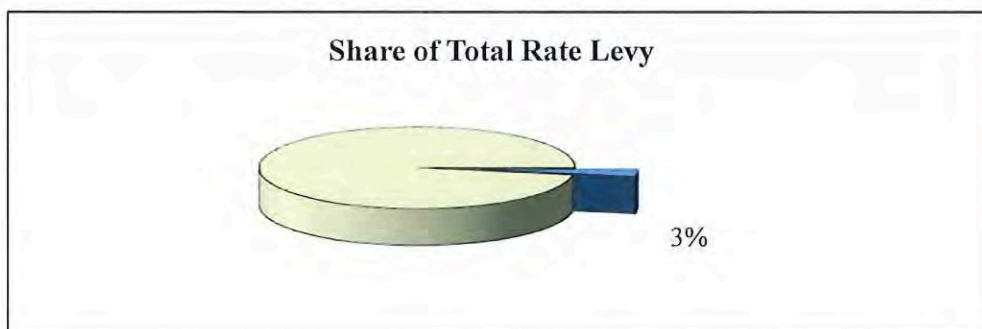
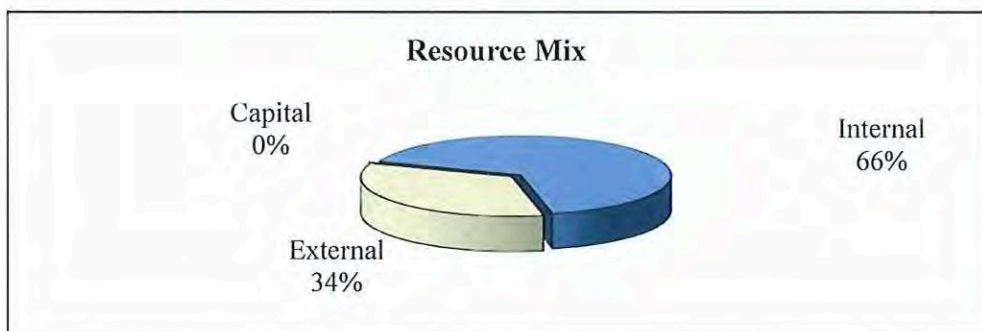
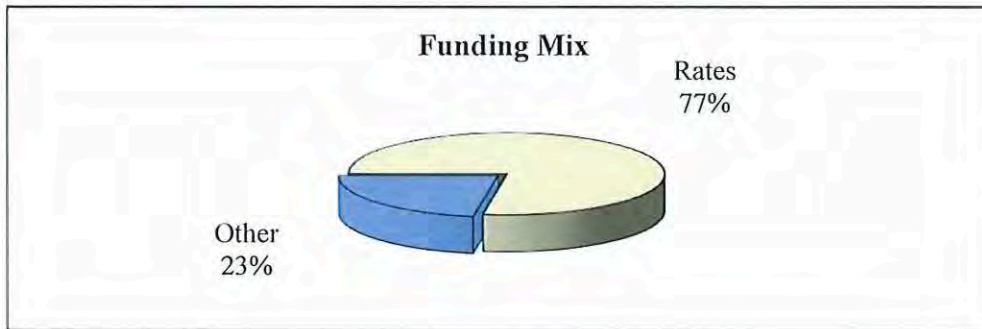
FINANCIAL RESOURCE REQUIREMENTS	\$'000
Total Expenses	9,725
Total Revenues	318
<b>Net Expenses</b>	<b>9,407</b>
Less Expenses Capitalised	
<b>Net Operating Expenses</b>	<b>9,407</b>
Net Asset Purchases	300
Borrowings	
Transfers to Reserves	
Transfers from Reserves	583
<b>Capital Financing Requirement</b>	<b>-283</b>
<b>Net Rating Requirement</b>	<b>9,124</b>



# Clarence City Council Annual Estimates 2024 / 2025

## STRATEGIC DEVELOPMENT, COMMUNICATION & ENGAGEMENT

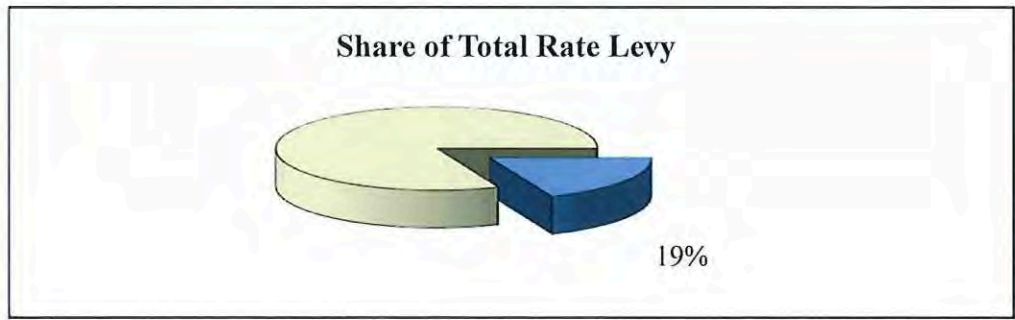
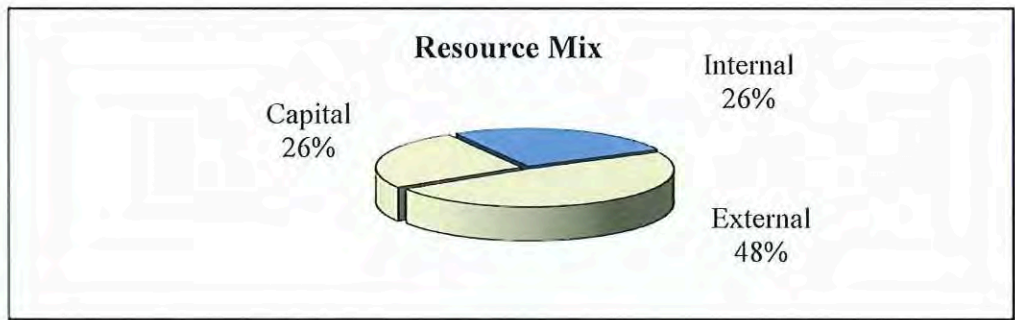
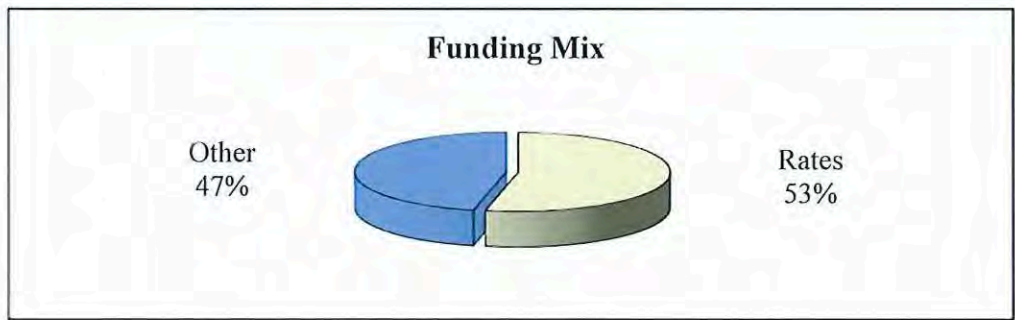
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		\$'000
Total Expenses		2,122
Total Revenues		550
<b>Net Expenses</b>		<b>1,572</b>
Less Expenses Capitalised		0
<b>Net Operating Expenses</b>		<b>1,572</b>
Net Asset Purchases		550
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		52
<b>Capital Financing Requirement</b>		<b>498</b>
<b>Net Rating Requirement</b>		<b>2,070</b>



# Clarence City Council Annual Estimates 2024 / 2025

## INFRASTRUCTURE - ROADS & TRANSPORT

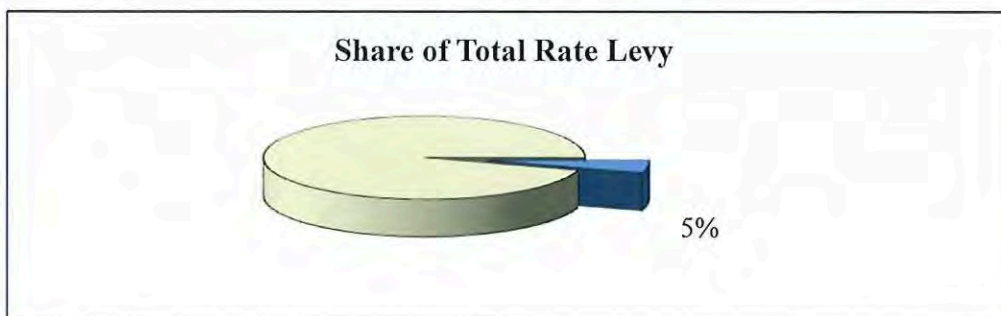
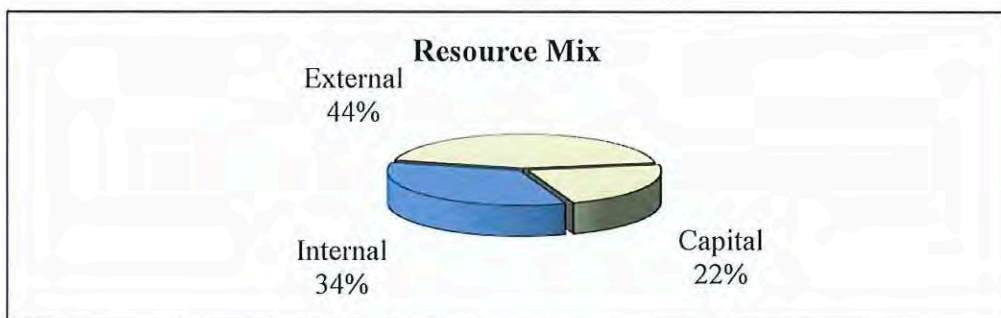
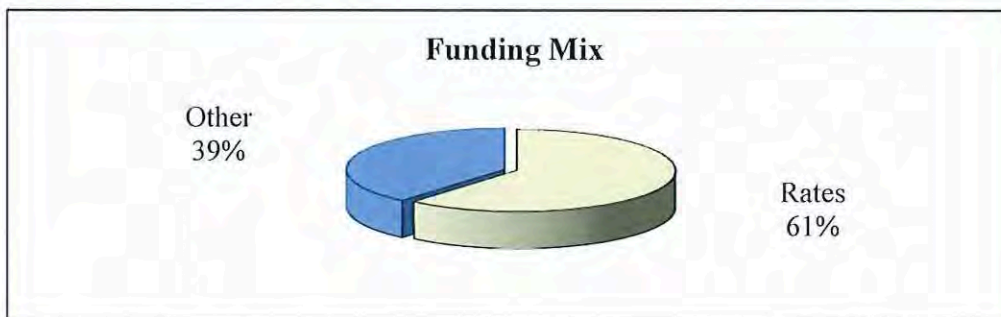
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		<b>\$'000</b>
Total Expenses		15,355
Total Revenues		2,004
<b>Net Expenses</b>		<b>13,351</b>
Less Expenses Capitalised		3,057
<b>Net Operating Expenses</b>		<b>10,294</b>
Net Asset Purchases		12,407
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		9,493
<b>Capital Financing Requirement</b>		<b>2,914</b>
<b>Net Rating Requirement</b>		<b>13,208</b>



# Clarence City Council Annual Estimates 2024 / 2025

## INFRASTRUCTURE - STORMWATER

<b>FINANCIAL RESOURCE REQUIREMENTS</b>		\$'000
Total Expenses		3,639
Total Revenues		702
<b>Net Expenses</b>		<b>2,937</b>
Less Expenses Capitalised		694
<b>Net Operating Expenses</b>		<b>2,243</b>
Net Asset Purchases		2,686
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		1,483
<b>Capital Financing Requirement</b>		<b>1,203</b>
<b>Net Rating Requirement</b>		<b>3,446</b>

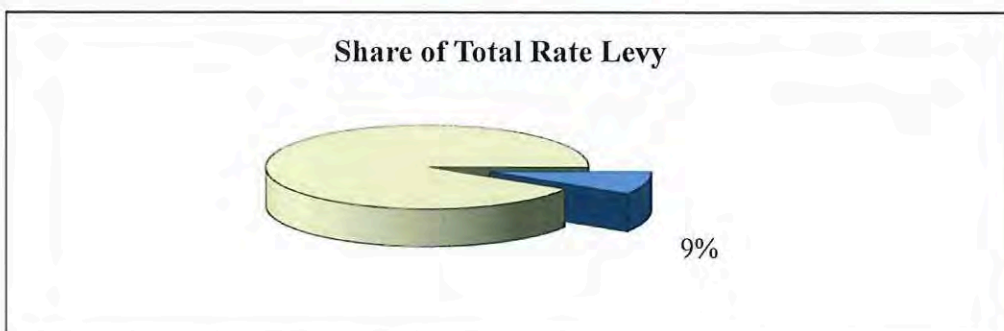
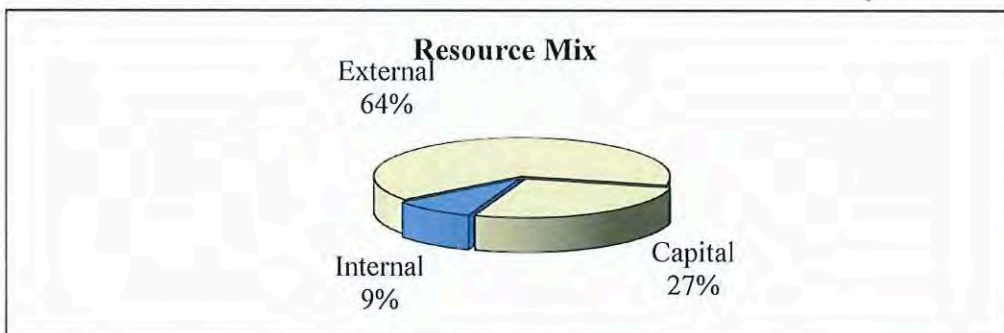
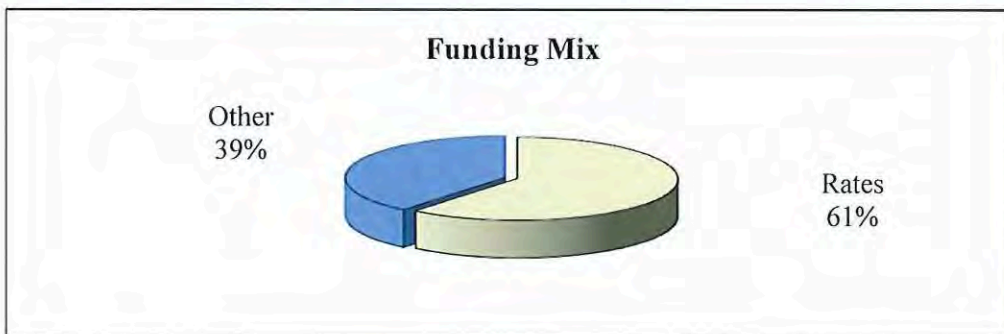




# Clarence City Council Annual Estimates 2024 / 2025

## INFRASTRUCTURE - FACILITIES MANAGEMENT

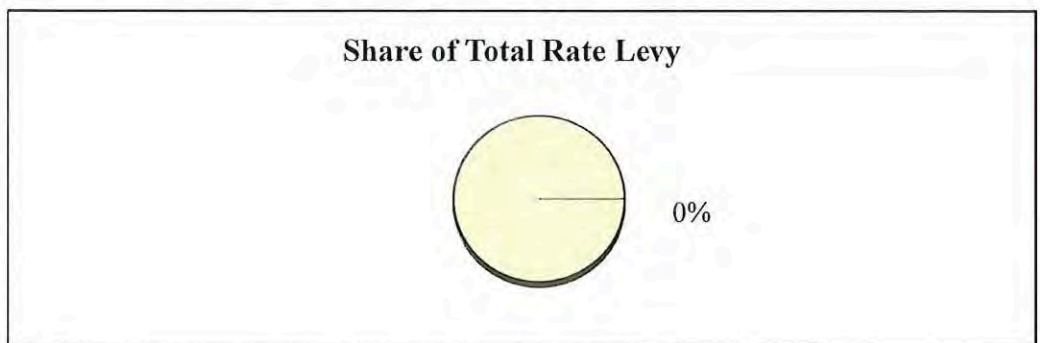
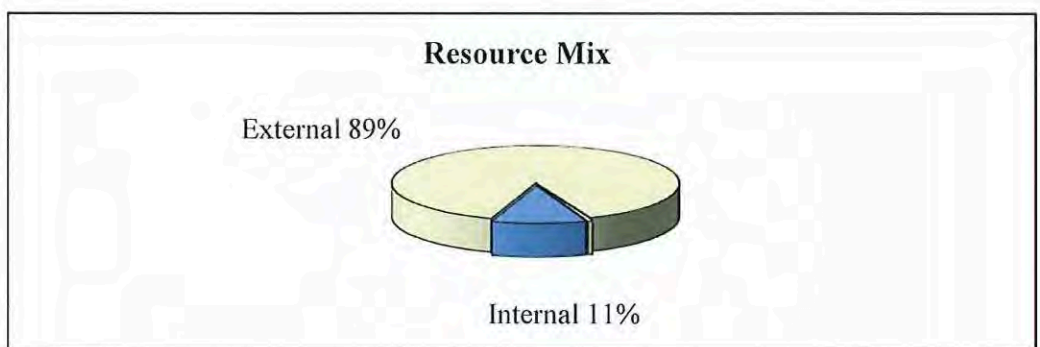
<b>FINANCIAL RESOURCE REQUIREMENTS</b>		<b>\$'000</b>
Total Expenses		7,505
Total Revenues		1,615
<b>Net Expenses</b>		<b>5,890</b>
Less Expenses Capitalised		207
<b>Net Operating Expenses</b>		<b>5,683</b>
Net Asset Purchases		2,891
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		2,368
<b>Capital Financing Requirement</b>		<b>523</b>
<b>Net Rating Requirement</b>		<b>6,206</b>



Clarence City Council Annual Estimates 2024 / 2025

PLANT

FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		3,269
Total Revenues		3,289
<b>Net Expenses</b>		<b>-20</b>
Less Expenses Capitalised		
<b>Net Operating Expenses</b>		<b>-20</b>
Net Asset Purchases		20
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		0
<b>Capital Financing Requirement</b>		<b>20</b>
<b>Net Rating Requirement</b>		<b>0</b>



## ATTACHMENT 2

**Clarence City Council**  
**2024/2025 - Capital Programme Summary**

\$000

**Funding**

State Grants Commission	3,889
Renewal reserve (renewal projects only)	10,183
Borrowings	-
Roads to Recovery	779
Local Road & Community Infrastructure	375
Special Grant funding - refer below	1,880
Projects on Hold funds redistributed	2,118
Interest earned on loan funds invested	121
Rates for resale prep transferred from recurrent	593
Financial Reform	1,023
Plant Reserve	170
Special Dividend Tas Water	442
Public Art Reserve	44
Car Parking Reserve	24
	<b>21,641</b>

**Expenditure**

Active Recreation	1,556
Passive Recreation	2,596
Environmental Management	450
Facilities Management	2,685
Roads	11,259
Waste	85
Plant	20
Economic Development	550
Information Technology	300
Stormwater	2,140
	<b>21,641</b>

<b>Funds Variance (Shortfall)</b>	<b>0</b>
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**Special Grants**

- Active Living Grant	330
- Better Active Transport	500
- Better Active Transport	75
- Vulnerable Road User Program	50
- Open Space Grants Program	50
- Disaster Ready Fund	35
- Community Energy Upgrade Funds Program	85
- State Election Promises	755
	<b>1,880</b>

## Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
<b>ROADS MANAGEMENT</b>	
<i>Footpaths, Kerbs, Gutters, Pedestrian Refuge &amp; Fencing</i>	
Footpath, Kerb & Gutter Renewal Priority Works - Annual Program	\$ 1,420,000
Footpath, Kerb & Gutter Renewal Reseal Prep Works - Annual Program	\$ 875,000
Footpaths Missing Links - Annual Program	\$ 200,000
Kerb & Footpath Accessibility - Annual Program	\$ 200,000
Street Furniture Replacement	\$ 200,000
Burtonia Street & Duntroon Drive - Pedestrian Refuge	\$ 45,000
Richmond Pedestrian Path to Caravan Park	\$ 40,000
South Arm Road - Footpath Widening	\$ 35,000
<i>Multi User Pathways &amp; Cycling Infrastructure</i>	
Bicycle Parking Racks	\$ 4,000
Clarence Foreshore Trail - Connection Rosny Point to Hesket Court	\$ 1,000,000
Clarence Foreshore Trail - Topham Street to Rose Bay Esplanade	\$ 125,000
Queen Street Cycleway	\$ 150,000
<i>Parking Infrastructure</i>	
Accessible Car Parking Space Upgrades	\$ 30,000
Cambridge Oval Parking Detailed Design	\$ 50,000
East Derwent Highway Car Park	\$ 100,000
Jetty Road Car Park Bollards	\$ 10,000
Kangaroo Bay Drive - Install Wheel Stops	\$ 25,000
<i>Roads</i>	
Major Digouts Reconstruction - Annual Program	\$ 2,500,000
Road Resealing - Asphalt Works - Annual Program	\$ 1,300,000
Road Resealing - Reseal - Annual Program	\$ 730,000
Road Resealing - Slurry Seal - Annual Program	\$ 800,000
Road Resealing - Spray Seal - Annual Program	\$ 830,000
Engineering Investigations - Annual Program	\$ 20,000
Gravel Road Resheeting - Annual Program	\$ 100,000
Bellerive Pier Surface Upgrades	\$ 10,000
Blessington Street Turning Head	\$ 35,000
Dorans Road - Realignment	\$ 60,000
Fort Direction Road Upgrade	\$ 40,000
Hanslows Road - Road Safety Review & Design	\$ 50,000
Malunna & Beach Road Intersection Upgrades	\$ 20,000
Monaco Place - Rockfall Prevention	\$ 55,000
Pipe Clay Esplanade - Beach Turning Head	\$ 60,000
Richmond Master Plan - Traffic Management Trial	\$ 70,000
Wilga Road/Tecoma Road - Intersection Works	\$ 70,000
<b>TOTAL ROADS MANAGEMENT</b>	<b>\$ 11,259,000</b>

## Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
<b>STORMWATER MANAGEMENT</b>	
<i>Major Projects</i>	
Parramore Street - Stormwater Improvements	\$ 730,000
Risdon Vale Creek - Stormwater Improvements	\$ 300,000
Derwent Avenue - New Stormwater System	\$ 120,000
Lauderdale Detention Basin Study	\$ 120,000
Anulka Street & Carella Street - Stormwater Upgrade	\$ 100,000
<i>Smaller Projects</i>	
Bridge Street - New Stormwater Connection	\$ 80,000
Buchanan Street - Stormwater Improvement	\$ 30,000
Clifton Beach - Open Drain	\$ 40,000
Clinton Road - Stormwater Investigation	\$ 80,000
Henley Street - Kerb Modification	\$ 30,000
Loinah Road - Drainage Alterations	\$ 80,000
Rokeby Road - Detention Basin	\$ 50,000
Seven Mile Beach (Winston Avenue) - Stormwater Investigation	\$ 50,000
Woodburn Close - Waterway Review	\$ 20,000
<i>Ongoing Programs</i>	
Bike Safe Stormwater Grate Replacement - Ongoing Program	\$ 50,000
Drainage Minor Construction - Ongoing Program	\$ 100,000
Soakage Trench Renewal - Ongoing Program	\$ 60,000
Urban Drainage Act - Stormwater System Management Plans	\$ 100,000
<b>TOTAL STORMWATER MANAGEMENT</b>	<b>\$ 2,140,000</b>
<b>ACTIVE RECREATION ASSETS</b>	
<i>Major Projects</i>	
Clarendon Vale Oval Lighting	\$ 440,000
Rosny Tennis Club Retaining Wall	\$ 280,000
Archery Centre Shooting Lines Renewal	\$ 185,000
Cambridge Oval Recreation Grounds Detail Design	\$ 175,000
Cricket Tasmania Grant Projects	\$ 130,000
Risdon Vale Oval Pavilion Shelter	\$ 100,000
<i>Smaller Projects</i>	
Clarence High School Ball Catching Fence	\$ 21,000
Disc Golf Course - Seven Mile Beach	\$ 50,000
Kangaroo Bay Oval - Boundary Fence	\$ 15,000
Montagu Bay Primary School Oval Minor Upgrade Works	\$ 50,000
Oval Irrigation Controllers 5G Upgrade	\$ 60,000
Preliminary Grant Investigations	\$ 50,000
<b>TOTAL ACTIVE RECREATION ASSETS</b>	<b>\$ 1,556,000</b>

## Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
<b>ENVIRONMENT &amp; NATURAL ASSETS</b>	
<i>Major Projects</i>	
Hazard Management Area Upgrades	\$ 145,000
<i>Smaller Projects</i>	
Bushland Reserve Entrance Landscaping	\$ 60,000
Eumatalla Street Beach Access	\$ 60,000
Greening Rokeby	\$ 75,000
Natural Areas Signage/Interpretation	\$ 20,000
Total Fire Ban Signage	\$ 20,000
Upgrading Fire Trails	\$ 70,000
<b>TOTAL ENVIRONMENT &amp; NATURAL ASSETS</b>	<b>\$ 450,000</b>
<b>PASSIVE RECREATION ASSETS</b>	
<i>Major Projects</i>	
Cambridge Dog Park Construction - Additional Funding	\$ 600,000
Bayview Park Playground Renewals/Upgrade	\$ 500,000
Richmond Village Green & Playground	\$ 225,000
Meehan Range Mountain Bike Tracks 'Green Climb'	\$ 120,000
Clarendon Vale Youth Precinct Upgrade	\$ 100,000
Richmond Village Trail & Interpretive Signage	\$ 100,000
Tangara Trail North Boundary Track & Fence	\$ 100,000
<i>Parks &amp; Playspaces</i>	
BBQ Tables & Seating - Ongoing Program	\$ 25,500
Park Furniture Replacement - Ongoing Program	\$ 30,000
Playspace Renewal & Upgrades - Ongoing Program	\$ 200,000
Skate Park Renewal & Upgrades Within Municipality - Ongoing Program	\$ 100,000
Mountain Bike Skills Park Renewal	\$ 15,000
South Arm Playground - New Shade Structure	\$ 50,000
<i>Public Art</i>	
Bellerive Public Art Installation	\$ 100,000
Richmond Public Art Installation	\$ 70,000
<i>Tracks &amp; Trails</i>	
Tracks & Trails Signage Within the Municipality - Ongoing Program	\$ 20,000
Acton Creek Track	\$ 40,000
Clarence Mountain Bike Park Trail Hub	\$ 80,000
Meehan Range Safety / Accessibility Signs	\$ 70,000
Shag Bay Cultural Heritage Interpretation Trail - Stage 2	\$ 50,000
<b>TOTAL PASSIVE RECREATION ASSETS</b>	<b>\$ 2,595,500</b>

## Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
<b>FACILITIES MANAGEMENT</b>	
<i>Major Projects</i>	
Clarendon Oval Pavilion Construction - Additional funding	\$ 550,000
Anzac Park Community Sports Pavilion - Additional funding	\$ 330,000
Bayview Park Toilet - Renewal	\$ 250,000
Sandford Hall & Evacuation Centre Upgrades	\$ 205,000
Rosny Early Learning Centre - Extension & Upgraded Amenities	\$ 200,000
EV Charging Station - Council Chambers	\$ 170,000
Rokeby Youth Centre Relocation - Minor Works	\$ 125,000
Edgeworth Street - Pavilion Upgrade Design	\$ 110,000
Council Office Alterations	\$ 100,000
Cambridge Hall Accessibility Upgrades	\$ 100,000
Changing Place Facility - Kangaroo Bay Toilets	\$ 100,000
<i>Smaller Projects</i>	
Aquatic Centre Facility Plan	\$ 70,000
Aquatic Centre Infrastructure Upgrades	\$ 35,000
Aquatic Centre Backwash Tank Upgrades	\$ 20,000
Bellerive Squash Centre Upgrades	\$ 25,000
Council Depot Storage Upgrades	\$ 40,000
Council Depot Toilet Upgrade	\$ 20,000
DDA Compliance Minor Works	\$ 20,000
Kangaroo Bay Ground Maintenance Storage Facility	\$ 20,000
Lauderdale Hall Public Toilet Renewal	\$ 35,000
Rokeby Youth Centre Relocation - Design & DA	\$ 45,000
Rosny Farm & Cultural Precinct Plan Review	\$ 50,000
Rosny Farm Schoolhouse Gallery Upgrades	\$ 25,000
Security System Upgrades	\$ 15,000
Warrane Basketball Stadium - Toilet Upgrade	\$ 25,000
<b>TOTAL FACILITIES MANAGEMENT</b>	<b>\$ 2,685,000</b>
<b>PLANT MANAGEMENT</b>	
GPS Data Collection Equipment Renewal	\$ 20,000
<b>TOTAL PLANT MANAGEMENT</b>	<b>\$ 20,000</b>
<b>INFORMATION &amp; DATA MANAGEMENT</b>	
Digitise Aperture Cards (Microfiche)	\$ 150,000
Replacing Fleet Analogue 2 Way Radios	\$ 150,000
<b>TOTAL INFORMATION &amp; DATA MANAGEMENT</b>	<b>\$ 300,000</b>

## Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
<b>STRATEGIC ECONOMIC DEVELOPMENT</b>	
City Heart Integrated Land Use/Transport Review	\$ 550,000
<b>TOTAL STRATEGIC ECONOMIC DEVELOPMENT</b>	<b>\$ 550,000</b>
<b>WASTE &amp; SUSTAINABILITY MANAGEMENT</b>	
Public Bins & Surrounds	\$ 60,000
Difficult to Recycle Stations	\$ 25,000
<b>TOTAL WASTE &amp; SUSTAINABILITY MANAGEMENT</b>	<b>\$ 85,000</b>
<b>TOTAL FUNDED CAPITAL EXPENDITURE PROGRAMME 2024 / 2025</b>	
	<b>\$ 21,640,500</b>





## Clarence City Council List of Fees and Charges Effective from 1 July 2024

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NB: Overdue miscellaneous invoices are subject to interest charges

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:  
<https://www.ccc.tas.gov.au/wp-content/uploads/2023/06/Grants-and-Sponsorship-Policy-2023.pdf>

## Clarence City Council List of Fees and Charges Effective from 1 July 2024 Continued

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## Clarence City Council List of Fees and Charges Effective from 1 July 2024 Continued

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**NB: Overdue miscellaneous invoices are subject to interest charges**

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**PLANNING FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	% Change	GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Applications for Development / Use Development Applications (continued next page)</b>										
Preliminary assessment		No Charge	No Charge		No Charge		NA			
Confirmation of NPR No Permit Required status for the purposes of s132(1)(c) Building Act 2016	per application	\$160.00	\$164.80	3.0%	\$170.00	6.3%	N	Suitable to satisfy s132(1)(c) Building Act 2016		
Advertising & Notification Fee (s57 LUPAA)	per application	\$411.30	\$423.60	3.0%	\$436.00	6.0%	N	Required for discretionary applications only		
Advertising & Notification Fee (Level 2 Activity s27G EMPCA)	per application	NEW	\$1,270.90	NEW	\$1,305.00	NEW	N	Required for discretionary Level 2 activities only (Schedule 2 EMPCA)	New fee for recovery of advertising costs = 3 x advertising & notification fee above	
Single Dwelling Assessment Fee	per assessment	\$264.00	DELETE		DELETE		N	Charged for new permitted dwellings & additions	DELETE - Combined with fee below. Rarely charged, but requires the same level of assessment as a discretionary application	
Single dwellings, and secondary dwellings-residences, additions and alterations and residential outbuildings (incl. additions & alterations) (class 10A) Assessment Fee	per application assessment	\$580.00	\$597.40	3.0%	\$615.00	6.0%	N	Charged for new discretionary dwellings and additions. Plus Advertising & Notification Fee (if required)	This is for all dwellings and not limited to discretionary applications.	
Permitted outbuildings and incidental residential structures <\$20,000 value	per application	\$219.50	DELETE		DELETE		N	Charged for separate applications only	DELETE - Combined with fee above. Rarely charged, but requires the same level of assessment as a discretionary application	
Request Application to extend permit (s53 LUPAA)	per application extension	\$202.50	\$208.60	3.0%	\$215.00	6.2%	N			
Multiple dwellings (incl. additions & alterations) Assessment	per application dwelling	\$286.20 with minimum fee of \$572.40 to maximum fee \$5,724.00	\$294.80 with minimum fee of \$589.60 to maximum fee \$14,740.00	3.0% 3.0% 38.84%	\$307.50 per new dwelling \$294.80 with (minimum fee \$615) of \$589.60 to maximum fee \$14,740.00	7.45% 7.45%	N	Charged for new discretionary dwellings and additions. Plus Advertising & Notification Fee (if required).	Minimum fee the same as minimum DA fee. Change maximum fee to reflect the minimum amount x 50 (50 multiple dwellings) Delete maximum fee in order to recover costs when very large multiple dwelling assessments are submitted	
Change of use to visitor accommodation (as per Reg.11A of LUPA Regs 2014 only)	per application	NEW	\$250.00	NEW	\$250.00	NEW	N	Change of use to which Regulation 11A of the Land Use Planning and Approvals Regulations 2014 applies	New fee - to reflect the visitor accommodation fee that is Fee set by regulations - set out in the Land Use Planning and Approvals Regulations 2014	
Permitted non residential change of use	per application	\$314.80	DELETE		DELETE	DELETE	N	Applies where no variations are required e.g. for car parking	DELETE - redundant fee replaced by the visitor accommodation fee above	
All other development/use (if not classified above) Non residential use/ development and residential use/ development other than single dwellings, ancillary or multiple dwellings or secondary residences										
Change of use and/or signs only \$0 to \$199,999	per application	\$507.00	\$522.20	3.0%	\$615.00	21.3%	N	Plus Advertising & Notification Fee (if required)	Minimum fee to match DAs	
Est. cost of works ≤ \$500K \$200,000 to \$499,999	per application	\$768.50	\$791.60	3.0%	\$1,000.00	30.1%	N	Plus Advertising & Notification Fee (if required)	Change in fee escalation to reflect increasing complexity and likelihood of appeal in large developments	
Est. cost of works ≤ \$1M \$500,000 to \$999,999	per application	\$1,230.00	\$1,266.90	3.0%	\$2,500.00	103.3%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works ≤ \$2M \$1,000,000 to \$2,999,999	per application	\$4,537.00	\$4,673.10	3.0%	\$5,000.00	10.2%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works ≤ \$5M \$3,000,000 to \$9,999,999	per application	\$5,756.00	\$5,928.70	3.0%	\$7,500.00	30.3%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works > \$5m-\$10M plus \$10,000,000 to 24,999,999	per application	\$10,547.00	\$10,863.40	3.0%	\$10,000 (base fee) + \$1 per \$1,000 (in excess of \$5M) Max \$100,000	Changed charging structure	N	Plus Advertising & Notification Fee (if required)		
\$25M plus	per application	NEW	\$21,727.00	NEW	\$21,727.00	DELETE			DELETE - New fee suggested in 1st draft. Now preferred to use suggested change to charging structure in the line above instead. New fee - significant jump in complexity of assessment. In line with Special Council meeting requirements.	

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\* All fees and charges inclusive of GST where applicable

## PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Applications for Development / Use Development Applications (continued)</b>										
Cash in lieu of providing car parking space on development (unless specified otherwise in permit)										
Bellerive township	per space	\$10,000.00	\$10,300.00	3.0%	\$10,600.00	6.0%	N			
Rosny Park	per space	\$12,000.00	\$12,360.00	3.0%	\$12,720.00	6.0%	N			
Lindisfarne township	per space	\$8,000.00	\$8,240.00	3.0%	\$8,480.00	6.0%	N			
Richmond township	per space	\$5,500.00	\$5,665.00	3.0%	\$5,830.00	6.0%	N			
Other areas		As determined by council	As determined by council		As determined by council		N			
Landscaping Bond - residential development	per application	2.5% est cost of building works	2.5% est cost of building works	0.0%	2.5% est cost of building works	0.0%	N	Bond (cash or bank guarantee) may be charged to ensure works are carried out in accordance with approved plans. GST applies only on forfeiture of deposit		
Landscaping Bond - commercial development	per application	150% est cost of landscaping	150% est cost of landscaping	0.0%	150% est cost of landscaping	0.0%	N	Bond (cash or bank guarantee) charged to ensure works are carried out in accordance with approved plans. GST applies only on forfeiture of deposit		
Weed Management Bond	per application	150% est cost of weed management plan	150% est cost of weed management plan	0.0%	150% est cost of implementing weed management plan	0.0%	N	Bond (cash or bank guarantee) may be charged to ensure weed management plan is implemented in accordance with approved plan. GST applies only on forfeiture of deposit		
<b>Amendments to Local Provisions Schedule of Tasmanian Planning Scheme - Clarence Planning Scheme Amendments</b>										
Advertising & Notification Fee (s40G LUPAA)	per application amendment	\$1,462.80	\$1,694.60	15.8%	\$1,740.00	18.9%	N	100% refunded if council refuses to initiate. 30 40% refunded if amendment is refused by TPC	Fee increased for cost recovery - normal advertising fee x4. Change additional information wording for refund from 30% to 40%. Refund % increased to standardise with other application refunds.	
S.37 and S40T Application assessment fee for minor planning scheme amendments (i.e. minor zone boundary realignment) changes to the use table or a development standard	per application assessment	\$4,038.60	\$4,159.80	3.0%	\$4,281.00	6.0%	N	DA fees for S40T applications are additional and are listed above Plus DA/SD fees as specified for any accompanying permit application (under s40T LUPAA)	40% refund introduced rather than \$ refund amount in order to standardise with other application refunds.	
All other planning scheme amendment applications (S.37 and S40T LUPAA) assessment fee for rezoning and changes to ordinances, with or without a DA	per application assessment	\$20,087.00	\$20,689.60	3.0%	\$21,292.00	6.0%	N	DA fees for S40T applications are additional and are listed above Plus DA/SD fees as specified for any accompanying permit application (under s40T LUPAA)	40% refund introduced rather than \$ refund amount in order to standardise with other application refunds.	
Tasmanian Planning Commission Costs	per application amendment	\$356.00	Fee set by Tasmanian Planning Commission		\$374.00	5.1%	N	TPC may adjust this fee during the financial year. CCC List of Fees and Charges will be updated to reflect this if it occurs. Fee set by Tasmanian Planning Commission. Refunded in total if not initiated.	As advised by TPC	
<b>Regional Strategy</b>										
Request to seek amendment of Southern Tasmania Regional Land Use Strategy (STRLUS)	per request	\$18,450 plus postage costs and cost of expert reports if required by Minister for Planning	\$18,450 plus postage costs and cost of expert reports if required by Minister for Planning	Changed charging structure	\$19,557 plus postage costs and cost of expert reports if required by Minister for Planning	6.0%	N	Changed charging structure	Remove wording for postage costs and cost of expert reports	

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\* All fees and charges inclusive of GST where applicable

## PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Strata Schemes</b>										
Assessment and issuing of Certificate of Approval for Strata Scheme (including amendments etc.)- Strata Scheme Assessment	per application new strata lot	\$212.00	\$218.40	3.0%	\$225.00	6.1%	N		Wording for the 2 strata fees have been swapped over, in line with how applications are assessed and certificates are issued	
Strata Scheme Assessment Issuing of Certificate of Approval for new strata schemes, amendments, consolidations or cancellations	per application assessment certificate	\$455.80	\$469.50	3.0%	\$483.00	6.0%	N		Wording for the 2 strata fees have been swapped over, in line with how applications are assessed and certificates are issued	
Reinspections of works (where initial development fails first requested inspection failed)	per application inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	n			
Approval in principle of Community Development Scheme or and Staged Development Schemes- Assessment - minimum fee \$212	per application dwelling/tenancy assessment	\$212.00	\$521.00 + \$98.00 per subsequent stage	Changed charging structure	\$520.00 + \$95.00 per subsequent stage	Changed charging structure	N	Only applies where no DA is required- \$521.00 for stage one, plus \$98.00- Additional charge applies for each subsequent stage. Where a planning application is also required, planning application fees are additional as listed above	Change in fee escalation to reflect increasing complexity & effort. Changed charging structure. Increased fee amount in line with the level of work involved in the assessment	
Amendment of Community Development Scheme or and Staged Development Schemes Amendment	per application amendment	\$241.70	\$521.00	115.6%	\$520.00	115.1%	N	Where a DA planning application is also required to be amended, DA planning application fees are additional and are as listed above	Increase reflects the minimum stage one fee as above. Changed fee reflects increasing complexity	
Request for document signing and/ or sealing	per assessment	\$126.00	DELETE		DELETE				DELETE - no longer applies to strata applications	
<b>Subdivisions Fees</b>										
Advertising & Notification Fee (s57 LUPAA)	per application subdivision	\$411.30	\$423.60	3.0%	\$436.00	6.0%	N			
<b>Subdivision Application Assessment Fees</b>										
Boundary Adjustment (no new lots)	per application	NEW	NEW	NEW	\$615.00	NEW	N	Plus Advertising & Notification Fee (if required)		
1 lot subdivision For not more than 10 lots	per application	\$1,060.00	\$1,091.80	3.0%	\$1,124.00	6.0%	N	Plus Advertising & Notification Fee (if required)	New fee and change in fee escalation to match DA at bottom level and reflect increasing complexity and likelihood of appeal in large developments	
> 1 lot subdivision For 11 – 30 lots inclusive	per application	\$2,650.00	\$2,729.50	3.0%	\$1,124 (base fee) + \$200 per new lot (Max \$100,000)	Changed charging structure	N	Plus Advertising & Notification Fee (if required)		
For more than 30 lots	per application	\$5,300.00	\$5,459.00	3.0%	DELETE		N			
Public Open Space contributions on subdivision applications	per application	As determined by council	As determined by council		As determined by council		N	Contribution may be in the form of cash or land, as determined by council, in accordance with s117 of the Local Government (Building and Miscellaneous Provisions) Act 1993 (LGBMP)		
Request to consider amended plans	per request	50% of applicable Fee	DELETE		DELETE		N	Service is only available prior to expiry of Statutory approval period	DELETE - redundant fee	
Request for sealing of final plan of subdivision	per request assessment or stage	\$374.00	\$300 + \$50 per additional lot	Changed charging structure	\$300 + \$50 per additional lot	Changed charging structure	N	\$300 per assessment plus \$50 Additional charge applies for each additional lot- Charged for each stage that is a separate final plan, plus sealing of document fee	Change in fee escalation to reflect increasing complexity & effort	
Checking of final plan for sealing	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N		Fee adjusted to reflect the level of work involved	
Request for document signing and/ or sealing	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Reinspections of works (where development fails first initial requested inspection failed)	per inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	N			
<b>Scanning of Plans &amp; Documentation for Development and Subdivisions Applications</b>										
Up to 5 A4 and/ or A3 pages	per page	\$2.40	DELETE		DELETE	DELETE			DELETE - Fee was introduced to discourage lodgement of physical documents with applications. This is no longer an issue.	
6 or more A4 and/ or A3 pages	per page	\$2.40	DELETE		DELETE	DELETE				
Up to 5 A0 and/ or A1 pages	per page	\$6.10	DELETE		DELETE	DELETE				
6 or more A0 and/ or A1 pages	per page	\$11.10	DELETE		DELETE	DELETE				
<b>NB: this fee is not applicable to electronically lodged documentation</b>										

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## PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Asset Management Fees (DAs &amp; Subdivision)</b>										
Engineering plan approval and audit inspection fee for civil works - subdivisions	per application	2% of contract cost or certified construct cost - Min fee \$508.80	2% of contract cost or certified construct cost - Min fee \$524.10	3.0%	2% of contract cost or certified construct cost - Min fee \$540	6.1%	N			Kingborough Min \$985 or 2% of construction cost whichever is greater. Glenorchy min \$932 and/or 2.1% of the value, Launceston 1.50% of the value of construction cost
Engineering assessment fee - non-subdivision DA including multiple dwellings, warehouses, commercial developments, infrastructure relocation etc	per application	\$508.80	\$524.10	3.0%	\$540.00	6.1%	N	Applies to DA, multiple dwellings, warehouses, commercial developments, infrastructure relocation etc. Does not apply to subdivisions		Kingborough non-existing as separate but covered under commercial above Glenorchy \$415 up to 2 units and \$932 for others
Follow up inspection assessment	per additional inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	N	Re-inspection of works that did not meet approval on previous inspection		Kingborough \$158 Launceston \$149
<b>Other Planning Fees (continued next page)</b>										
Application for minor amendment under Section 56 or 43K LUPAA – Permitted Development Application	per application	<del>\$217.30 Plus \$217.30 if request is for work already done without approval</del>	<del>\$223.85 Plus \$217.30 if request is for work already done without approval</del>	3.0%	<del>\$223.85 Plus \$217.30 if request is for work already done without approval</del>	DELETE	N		DELETE - Combined with fee below Changed charging structure to remove the retrospective charge in this line. Retrospective fee is listed separately in the fee schedule and applies to all application types	
Application for minor amendment of a permit under Section (s56 or s43K LUPAA) – Discretionary Development Application	per application	<del>\$271.40 Plus all postage costs. Plus \$271.40 if request is for work already done without approval</del>	<del>\$323.85 Plus all postage costs. Plus \$271.40 if request is for work already done without approval</del>	49.0%	<del>\$305 Plus all postage costs. Plus \$271.40 if request is for work already done without approval</del>	12.4% Changed Charging Structure	N		Change in fee to reflect complexity & effort (50% of DA) Changed charging structure to remove the retrospective charge as well as removing the postage fee. Increase fee to be \$100 more than the permitted fee (above), to reflect the level of work undertaken	
Petitions to amend sealed plans (s103 LGBMP) <i>Local Government (Bld &amp; Misc. Provisions) Act</i>	per application	\$1,728.00	\$1,779.80	3.0%	\$1,832.00	6.0%	N	\$832 to be paid on application, balance fee of \$1,000 due for payment if hearing is to be conducted. All fees to be paid by applicant. Sealing of document fee is also required.		Glenorchy \$565; plus if hearing required \$1,770
Petitions to amend Sealed Plans – request for document signing and/ or Sealing of document (or formal signing of document on behalf of council)	per request assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Applications for Certificates of non-contravention of dealings (s90 LGBMP) (Bld & Misc.) Act	per application	\$450.50	\$464.00	3.0%	\$478.00	6.1%	N			
Applications for Adhesion Orders (s110 LGBMP)	per application	\$344.50	\$354.80	3.0%	\$365.00	6.0%	N	Sealing of document fee is also required.		
Applications for Adhesion Orders - request for document signing and/ or sealing	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Preparation of part 5 agreement (by council)	per agreement	\$777.00	\$1,000.00	28.7%	\$1,000.00	28.7%	N	Sealing of document fee is also required.	Preparation of part 5 agreements is very time consuming, cost increased to reflect lawyer hours	Glenorchy standard part 5 \$365 or non standard \$410
Review of part 5 agreement (prepared by 3rd party)	per agreement	NEW	\$700.00	NEW	\$700.00	NEW	N	Review Part 5 agreements that have been prepared by the applicant or applicant's agent. Sealing of document fee is also required.	Applicants now have the option to submit their own Part 5 agreement. This has been introduced due to the increased number of applications	
Request for document signing and/ or sealing - Part 5 agreement	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Deferment of consideration of planning application (at applicant's request) –of council's consideration of applications for planning permits (where item is already listed on council agenda)	per request	\$397.50	\$409.40	3.0%	\$421.50	6.0%	N			

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## PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Other Planning Fees (continued)</b>									
Request for cancellation of Development/ Use or Subdivision Application cancelled where no permit required	per application	60% of the applicable fee	60% of the applicable fee		40% of assessment fee refunded the applicable fee	N	Where an application is cancelled, 40% of the fee paid will be refunded. If the application has not yet been advertised, any advertising fee paid will be refunded in full		
Any application withdrawn prior to determination	per application	60% of the applicable fee	60% of the applicable fee		40% of assessment fee refunded; 100% of advertising and notification fee will be refunded if advertising has not yet occurred (no refund if advertising has occurred)-the applicable fee	N	Where an application is cancelled, 40% of the fee paid will be refunded. If the application has not yet been advertised, any advertising fee paid will be refunded in full		
Retrospective Any-application (where application seeking to authorise use or development already undertaken)	per application	Applicable fee for the use or development plus 100% of that fee	Applicable Assessment fee for the use or development plus 100% of that fee		200% of applicable assessment fee plus normal advertising and notification fee (if applicable) for the use or development plus 100% of that fee	N		Wording changed for clarity	

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**BUILDING FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Residential - Building Permit</b>									
Class 1A/ 10A/ 10B works under \$20,000	per permit	\$282.50	\$291.00	3.0%	\$299.50	6.0%	N	Combined with below to simplify invoicing. There are not many 10A/ 10B permit applications, most are notifiable	Hobart \$449 Glenorchy \$376 Sorell Council \$350
Class 1A/ 10A/ 10B works over exceeding \$20,000	per permit	\$532.35	\$548.30	3.0%	\$564.30	6.0%	N	Combined with below to simplify invoicing. There are not many 10A/ 10B permit applications, most are notifiable	Hobart \$855 Glenorchy \$643 Sorell Council \$450
Class 10A/ 10B works under \$20,000	per permit	\$157.50	DELETE		DELETE			DELETE - fee has been combined with above to simplify invoicing	
Class 10A/ 10B works exceeding \$20,000	per permit	\$282.50	DELETE		DELETE			DELETE - fee has been combined with above to simplify invoicing	
Multiple Dwellings	per permit	\$900.00 for 2 dwellings plus \$169.60 for each additional dwelling	\$927.00 for 2 dwellings plus \$175.00 for each additional dwelling	3.0%	\$955 for 2 dwellings plus \$180 for each additional dwelling	6.1%	N		Hobart Based on cost of works Glenorchy \$761 + \$81 per unit Sorell Council \$350 + \$76.50 per unit
Building Certificate of completion Class 1A/ 10A	per certificate	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		Hobart ? Glenorchy - incorporated in permit cost Sorell Council \$170
<b>Residential - Building Notifiable Works</b>									
Class 1A/ 10A/ 10B works under \$20,000	per notification	\$249.85	\$257.40	3.0%	\$264.80	6.0%	N		Hobart \$320.00 Glenorchy \$322.00 Sorell Council \$220.00
Class 1A/ 10A/ 10B works over \$20,000	per notification	\$499.80	\$514.80	3.0%	\$529.80	6.0%	N		Hobart \$470.00 - \$600.00 based on cost of works Glenorchy \$429.00 Sorell Council \$350.00
Multiple Dwellings	per notification	\$867.10 for 2 dwellings plus \$169.60 for each additional dwelling	\$893.10 for 2 dwellings plus \$174.70 for each additional dwelling	3.0%	\$920 for 2 dwellings plus \$180 for each additional dwelling	6.1%	N		
<b>Commercial</b>									
Building permit Commercial Class 2 - 9 work under \$500,000	per permit	\$735.10	\$757.20	3.0%	\$779.20	6.0%	N		Hobart based on cost of works (under 500k) \$449 Glenorchy \$633.00 Sorell Council \$488.50
Building permit Commercial Class 2 - 9 work over \$500,000	per permit	0.1% of cost of works. Minimum \$720.80	0.1% of cost of works. Minimum \$742.40	3.0%	0.1% of cost of works. Minimum \$765	6.1%	N		Hobart based on cost of works range e.g. over 600k \$1,224.00 Glenorchy \$1,010.00 Sorell Council \$488.50 + cost of works e.g. over 1M additional \$200
Notifiable Building Works Commercial Class 2 - 9	per notification	\$867.60	\$893.60	3.0%	\$919.70	6.0%	N		
Building Certificate of Completion Class 2 - 9	per certificate	\$241.15	\$248.40	3.0%	\$255.60	6.0%	N		
State Government Training Levy (prescribed under Part 3 of the Building and Construction Industry Training Fund Act 1990 Applies for value of work more than \$20,000)	per permit	0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200	0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200		0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200		N	Fee is based on legislation	
State Government Administration Levy: prescribed under Section 296 of the Building Act 2016 (Applies for value of works \$20,000 or more)	per permit	0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100	0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100		0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100		N	Fee is based on legislation	
Permit of Substantial Compliance where a Building Order has been issued.	per permit	\$339.20	\$349.40	3.0%	\$359.60	6.0%	N	This fee is in addition to the normal building application fee	

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## BUILDING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Other Building Fees</b>										
Extension of time to Building Permit	per permit	\$97.50	\$100.40	3.0%	\$103.40	6.1%	N	Maximum extension of 12 months only		Hobart \$246.00 Glenorchy \$204.00 Sorell \$148.50
Extension of time to Plumbing Permit	per permit	\$97.50	\$100.40	3.0%	\$103.40	6.1%	N	Maximum extension of 12 months only		as above
Lapsed/ expired permit/ notifiable works applications Class 1A/ 10A	per permit	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N			
Lapsed/ expired permit/ notifiable works applications Class 2 - 9	per permit	\$445.20	\$458.60	3.0%	\$472.00	6.0%	N			
Amendment Fee (Re-assessment)	per permit	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N			Hobart \$449.00 Glenorchy \$350.00 Sorell \$350.00
Staged Approvals - Residential	per permit / notification	First stage = normal application fee + \$222.60 + completion charge each additional stage	First stage = normal application fee + \$229.30 + completion charge each additional stage	3.0%	First stage = normal application fee + \$236 + completion charge each additional stage	6.0%	N	First stage attracts normal application fee (see fees above) PLUS relevant completion fee (see completion fees above) Each additional stage attracts an additional fee of \$229.30 PLUS relevant completion fee (see completion fees above)	This fee is payable for permit and notifiable work. Changing Unit wording to make this clearer	
Staged Approvals - Commercial	per permit / notification	NEW	First stage = normal application fee + \$458.60 + completion charge each additional stage	NEW	First stage = normal application fee + \$472 + completion charge each additional stage	NEW	N	First stage attracts normal application fee (see fees above) PLUS relevant completion fee (see completion fees above) Each additional stage attracts an additional fee PLUS relevant completion fee (see completion fees above)	Commercial staged applications require significantly more staff time than residential applications. Fee is calculated to recover cost of staff time	
Permit Authority Inspection	per inspection notification	\$104.95	\$108.60	3.5%	\$111.30	6.1%	N		Consistency in fees for all inspections (in line with plumbing)	
Notification of Low Risk work (Form 80)	per notification	\$54.25	\$55.90	3.0%	\$57.50	6.0%	N			
Building Certificate - Class 1 and 10	per application	\$1,150.10 Inspection and \$636.00 each subsequent inspection	\$1,184.60 Inspection and \$655.10 each subsequent inspection	3.0%	\$1,220 Inspection and \$675 each subsequent inspection	6.1%	N			
Building Certificate - Commercial and Industrial	per application	\$2,183.60 Inspection and \$636.00 each subsequent inspection	\$2,249.10 Inspection and \$655.10 each subsequent inspection	3.0%	\$2,315 Inspection and \$675 each subsequent inspection	6.1%	N			
Any application withdrawn prior to issue of permit or CLC	per application	50% of permit fee	50% of permit fee		50% of permit fee		N	50% of the application fee paid will be refunded when an application is withdrawn		
Hard copy paper print of permit and plans up to (A3) in size	per page	\$3.25	\$3.35	3.1%	\$3.45	6.0%	Y			
Hard copy paper print of permit and plans over (A3) in size	per page	\$17.00	\$17.50	2.9%	\$18.00	5.9%	Y			

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**PLUMBING FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Plumbing Fees Applicable Under Building Act 2016</b>									
<b>Residential Plumbing Approval</b>									
Minor Plumbing Installations	per application	\$170.00	\$175.10	3.0%	\$180.20	6.0%	N		Hobart Based on cost of works range for associated building application. EG: 20k cost of works and over \$1,010.00 Glenorchy Based on cost of works range for associated building application. EG: 20k cost of works and over (including assessment, permit and completion) \$1,850.00 Sorell \$281.00
Class 10A stormwater	per application	\$190.50	\$196.20	3.0%	\$201.90	6.0%	N		
Class 10A with fixtures and fittings	per application	\$358.30	\$369.10	3.0%	\$379.80	6.0%	N		
Class 1A stormwater	per application	\$307.40	\$316.60	3.0%	\$325.80	6.0%	N		
Class 1A sanitary	per application	\$407.05	\$419.30	3.0%	\$431.50	6.0%	N		
Class 1A with fixtures and fittings	per application	\$527.90	\$543.70	3.0%	\$559.60	6.0%	N		
<b>Multiple Dwellings</b>	<b>per permit</b>	<b>NEW</b>	<b>\$927.00 for 2 dwellings plus \$175.00 for each additional dwelling</b>	<b>NEW</b>	<b>\$80.55</b>	<b>NEW</b>	<b>N</b>	<b>NB: this fee is in line with the same fee under Residential - Building Permit</b>	
Plumbing Permit	per permit	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		
Certificate of completion 1A or 10A	per permit	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		Hobart cannot find on fee schedule (incl in permit cost above) Glenorchy incl in permit cost above Sorell Council \$170.00
<b>Commercial Plumbing Approval</b>									
Class 2 – 9 stormwater	per application	\$167.05	\$172.10	3.0%	\$177.10	6.0%	N		
Class 2 – 9 sanitary	per application	\$302.95	\$312.00	3.0%	\$321.10	6.0%	N		
Class 2 – 9 with fixtures and fittings	per application	\$720.80	\$742.40	3.0%	\$765.00	6.1%	N		
Plumbing Permit 2 - 9 only and Certificate of completion	per permit	\$241.15	\$248.40	3.0%	\$255.60	6.0%	N		
<b>Other Plumbing Fees (continued next page)</b>									
Inspection fee	per inspection	\$105.45	\$108.60	3.0%	\$111.80	6.0%	N	This fee is calculated on the number of inspections required	Hobart possibly included in permit cost (cannot locate on fee schedule. RE-inspections or inspections requested by applicant \$267.00 Glenorchy possibly included in permit cost (cannot locate on fee schedule Sorell first 3 inspections \$620.50 - Fourth and further inspections \$215.00
<b>Permit Authority Inspection</b>	<b>per inspection</b>	<b>NEW</b>	<b>\$108.60</b>	<b>NEW</b>	<b>\$111.80</b>	<b>NEW</b>	<b>N</b>	<b>Consistent with Building Fees</b>	
Out of hours inspection fee	per inspection	\$157.40	\$162.10	3.0%	\$166.80	6.0%	N		
<b>Form 46 - Schedule of Maintenance</b>	<b>per application</b>	<b>NEW</b>	<b>\$123.60</b>	<b>NEW</b>	<b>\$127.20</b>	<b>NEW</b>	<b>N</b>	<b>For all new residential builds and all commercial applications that have a maintainable plumbing installation</b>	<b>Assessment of these forms has been a legislative requirement from July 2023</b>
Plumbing approval amendment	each	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N		Hobart \$680.00 Glenorchy \$350 Sorell \$98.50
Any application withdrawn prior to issue of permit	per application	50% of permit fee (balance of original fee to be refunded)	50% of permit fee (balance of original fee to be refunded)		50% of permit fee (balance of original fee to be refunded)		N		
Application for Plumbing Permit where a Plumbing Order has been issued		\$339.20	\$349.40	3.0%	\$359.60	6.0%	N	This fee is in addition to the normal plumbing application fee	
Annual registration fee for tempering valves	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		
Annual registration fee for backflow device	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		
Annual registration/ maintenance other plumbing installations Schedule 1 - Directors Determinations	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		

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## PLUMBING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Other Plumbing Fees (continued)</b>										
Follow up Inspection fees associated with maintenance of plumbing installations Schedule 1 - Directors Determinations - compliance	per inspection	\$104.95	\$108.60	3.5%	\$111.30	6.1%	N		Consistency for all inspection fees (in line with plumbing)	
Groundwater/ seepage investigation - Initial Inspection and Dye Testing	each	\$127.20	\$131.00	3.0%	\$134.80	6.0%	Y	Fee refunded if council infrastructure is found to be at fault		Kingborough \$172 preliminary inspection & dye testing; \$172 additional investigation (per hour) refunded if council infrastructure at fault
Further request for investigation of groundwater/ seepage	per investigation	\$379.45 minimum charge + \$121.90 per hour on the job charge to nearest 15 minutes	\$390.80 minimum charge + \$125.50 per hour on the job charge to nearest 15 minutes	3.0%	\$402.50 minimum charge + \$129.30 per hour on the job charge to nearest 15 minutes	6.1%	Y	Fee refunded if council infrastructure is found to be at fault. Additional time is charged at the hourly rate		Kingborough \$172 preliminary inspection & dye testing; \$172 additional investigation (per hour) refunded if council infrastructure at fault
Stormwater Quality Agreement	per year	\$287.90	\$296.50	3.0%	\$305.20	6.0%	N	Annual fee		
Wastewater completion inspections	per application	\$169.60	DELETE		DELETE		Y		DELETE - Fee no longer required as it is covered by the Inspection Fee on previous page	
Plumbing fees specifically relating to the installation of retro-fit rainwater tanks (only) will be waived		\$0.00	\$0.00		\$0.00		NA			
<b>Stormwater Connection Fee (Urban Drainage Act Clause 19)</b>										
Urban Drainage Act Clause 19 Connection Fee being for the connection to the public stormwater system located in adjacent road reserve	per connection	\$3,300.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	
Urban Drainage Act Clause 19 Connection Fee being for connection to the public stormwater system located in an adjacent property, including public & private land	per connection	\$2,200.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	
Urban Drainage Act Clause 19 Extension Fee for each metre by which the Public Stormwater System has to be extended to meet the connection point	per metre	\$550.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

**HEALTH - LICENCE, PERMIT and NOTICE FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Place of Assembly Fees - permanent structures/ regular public events</b>									
Application fee to licence new premises	per application	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		Glenorchy \$270 per hour for new applications/Inspections \$236-\$312 per hour/Late application fee \$236 Sorell \$220.50 per 1000 people/max fee of \$3500 Hobart \$250-\$500 depending on when notified/\$50-\$100 for not for profit
Application for annual renewal of a licence	per application	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
<b>Place of Assembly Fees - temporary structures/ irregular and once off public events</b>									
Application & licence fee for charities		Exempt from fees	Exempt from fees		Exempt from fees		NA		
Application & Licence Fee	per specified period	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Issued for limited, specified period	
Follow up inspections and/ or sampling as part of conditions of approval	per inspection /sample	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
<b>Registrations, Permits Under the Public Health Act</b>									
<b>Public Health permits and registrations apply per financial year and will be charged on a 3 monthly pro-rata basis for part-year applications</b>								Pro-rata charge no longer offered	
Public Health Risk Activity	per premises + per person	Registration of Premises \$102.40 + Licence Fee \$38.10 per person	Registration of Premises \$105.50 + Licence Fee \$39.20 per person	3.0% 2.9%	Registration of Premises \$108.60 + Licence Fee \$40.40 per person	6.1%	N	For example acupuncture, tattooing, ear/body piercing	Glenorchy \$236 for registration + \$108 per licence Sorell \$57.50 for registration + \$62 per licence Hobart \$171 for registration + \$118 per licence (+initial application fee \$342)
Permit for burial of human remains on private land	per permit	\$219.40	\$226.00	3.0%	\$232.60	6.0%	N		
Cooling tower or warm water system registration - regulated system	per tower	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Warm water systems in premises such as nursing homes	Glenorchy \$236 for 1-5 systems /\$483 for 6-10 / \$700 for 11+ Sorell \$85 Hobart \$321 for 1-2 systems / \$534 for 3-4 / \$748 for 5+
Registration of a regulated system	per registration	\$102.40	DELETE		DELETE			Warm water systems in premises such as nursing homes	DELETE - This is consolidated with the fee above
Registration of Private Water Supplier	per registration	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
Water Carting Annual Permit	per permit + each additional vehicle	Annual Permit - \$48.45 per vehicle	Annual Permit - \$49.90 per vehicle	3.0%	Annual Permit - \$51.40 per vehicle	6.1%	N	Inspection of vehicles used for the sale and cartage of potable water	
Water Carting Random Sampling	per sample	\$180.20 per vehicle	\$185.60 per vehicle	3.0%	\$191.20 per vehicle	6.1%	N	Testing when deemed necessary by council Officers	
<b>Environmental Protection Notices</b>									
Environmental Protection Notices	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Served under the <i>Environmental Management and Pollution Control Act 1994</i> . Fee includes investigation, issuing and management of the Notice	Glenorchy \$334/hour Sorell \$320.50 Hobart \$321
<b>Food Business Registration (continued next page)</b>									
<b>Food Premises Registration Licences apply per financial year and will be charged on a 3 monthly pro-rata basis for part-year applications</b>									
<b>Category P1</b>									
Commercial	per year	\$369.40	\$380.50	3.0%	\$391.60	6.0%	N		Glenorchy \$472.00 Sorell \$511.50 Hobart \$337-\$390 (dependant on amount of inspections required)
Not for profit/ Community Organisations including schools	per year	\$184.70	\$190.20	3.0%	\$195.80	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee	
<b>Category P2</b>									
Commercial	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N		Glenorchy \$354.00 Sorell \$363.50 Hobart \$198-\$390 (dependant on amount of inspections required)
Not for profit /Community Organisations including schools	per year	\$103.20	\$106.30	3.0%	\$109.40	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee	

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## HEALTH - LICENCE, PERMIT and NOTICE FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Food Business Registration (continued)</b>										
<b>Category P3</b>										
Commercial	per year	\$108.60	\$111.90	3.0%	\$115.10	6.0%	N			Glenorchy \$236.00 Sorell \$227.50 Hobart \$198-\$337 (dependant on amount of inspections required)
Not For profit/ Community Organisations including schools	per year	\$54.30	\$55.90	2.9%	\$57.55	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee		
<b>Notification</b>										
P3N Notification reinspect as needed	once off fee	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$35 Sorell \$114-\$171 Hobart \$32
P3N Notification reinspect as needed - Not for profit/ Community Organisations including schools	once off fee	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N	Fee for NFP etc. is set at 50% of commercial fee		
P4 Notification initial inspection	once off fee	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$35 Sorell \$114-\$171 Hobart \$32
P4 Notification initial inspection - Not for profit/ Community Organisations including schools	once off fee	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N	Fee for NFP etc. is set at 50% of commercial fee		
<b>Mobile/ Food Vans Food Premises Fees</b>										
<b>Commercial</b>										
Category P1	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically high risk food products and processes		
Category P2	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically medium risk food products and processes		
Category P3	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically low risk food products and processes		
Category P3N - notification only	per year	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N	Very low risk food product and processes		
Category P4 - notification only	per year	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N	Very low risk food product and processes (requirement for different food products as stated in Tasmanian risk classification system)		
<b>Not for Profit/ Community Organisations including schools 50% discount</b>										
Category P1	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P2	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P3	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P3N - notification only	per year	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
Category P4 - notification only	per year	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
<b>Temporary Food Premises Fees</b>										
Commercial	per event	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$23 Hobart \$32
Not for Profit	per event	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
<b>Food Premises Other</b>										
Food Premises - Pre-purchase Inspection	per inspection per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	Y	Offered to persons wishing to confirm compliance levels prior to purchasing a food business		
Additional Food Premises Inspection	per inspection per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	Y	Charged at Officers discretion if further follow up inspections are required for compliance purposes		
Improvement Notices or Prohibition Orders	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Fee includes investigation, issuing and management of improvement requirements		
Application for report of likely compliance - new food premises (Form 49)	per application per hour or part thereof	\$148.40 per application + \$102.40 per hr/part thereof	\$152.80 per application + \$105.50 per hr/part thereof	3.0%	\$157.40 per application + \$108.60 per hr/part thereof	6.1%	N			Glenorchy \$290 Sorell \$158.00 Hobart \$374
EHO Occupancy Report (Form 50)	per inspection per hour or part thereof	\$102.40 per hr/part thereof	\$105.50 per hr/part thereof	3.0%	\$108.60 per hr/part thereof	6.1%	N	Includes inspection and report to Building Surveyor to allow building to be occupied		Glenorchy \$249/hour +\$66 Sorell \$158.00 Hobart \$160

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**HEALTH - LICENCE, PERMIT and NOTICE FEES continued**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>On-site Wastewater Disposal Systems</b>										
Wastewater Assessment Fee - plumbing permit	per application	\$245.40	\$252.80	3.0%	\$260.10	6.0%	N			Sorell \$506.50
Wastewater Assessment Fee - plumbing permit - Commercial	per application per hour or part thereof	\$583.00 + \$102.40 per hr/part thereof	\$600.50 + \$105.50 per hr/part thereof	3.0%	\$618.00 + \$108.60 per hr/part thereof	6.1%	N			Sorell \$1016
Amended Applications	per application	\$121.70	\$125.40	3.0%	\$129.00	6.0%	N			
Subsequent Inspection or Scheduled Inspections Extension to Permit	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N			
Management, maintenance, monitoring & auditing costs of on-site wastewater systems under Building Act 2016	per permit	\$58.50	\$60.30	3.1%	\$62.00	6.0%	N			
Hard Copy paper print of permit and plans up to A3 in size	per page	\$3.25	\$3.35	3.0%	\$3.45	6.0%	Y			
Hard Copy paper print of permit and plans over A3 in size	per page	\$17.00	\$17.50	2.9%	\$18.00	5.9%	Y			
<b>Sharps Containers</b>										
Medical patients (residents of Clarence) disposal and replacement of single sharps container	each	Free of charge	Free of charge		Free of charge		NA	Applies for single container only		
<b>Miscellaneous</b>										
Food probe thermometers	each	\$27.65	\$28.50	3.1%	\$29.30	6.0%	Y			
<b>Testing and Sampling Fees</b>										
Testing of natural, environmental and effluent	per sample	\$112.55	\$115.90	3.0%	\$119.30	6.0%	Y	For investigation of failing wastewater systems or incidents of pollution involving chemical parameters. To be charged at Officers discretion		
Sampling Fees: Bacteriological	per sample	\$112.55	\$115.90	3.0%	\$119.30	6.0%	Y	For investigation of failing wastewater systems or incidents of pollution involving bacterial parameters. To be charged at Officers discretion		
Sampling Fees: Private water supplies	per sample + per hour or part thereof	\$61.80 per sample + \$102.30 per hr/part thereof	\$63.60 per sample + \$105.50 per hr/part thereof	3.0%	\$65.50 per sample + \$108.40 per hr/part thereof	6.0%	Y	Testing for bacteria in commercial premises that are not on reticulated, potable water supply e.g. tank water		
Testing & inspection for water quality in public pools	per sample + per hour or part thereof	\$118.20 per sample + \$102.30 per hr/part thereof	\$121.70 per sample + \$105.50 per hr/part thereof	3.0%	\$125.30 per sample + \$108.40 per hr/part thereof	6.0%	Y	Fee is payable by public pool operators		


**Clarence City Council List of Fees and Charges Effective from 1 July 2024**
**ABATEMENT FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Abatement action	per notice	\$337.80	\$348.00	3.0%	\$358.10	6.0%	N			Sorell \$537+
Impounding fee for illegal agistment on council land	per day	\$197.00	\$202.90	3.0%	\$208.80	6.0%	N			

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

**ANIMAL CONTROL**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Dog Registrations</b>										
<b>Annual Fee - 1st July - 30th June</b>										
Entire Dog	per year	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N			Glenorchy \$119.10 Sorell \$100 Hobart \$129-\$144
De-sexed Dog	per year	\$38.80	\$40.00	3.1%	\$41.15	6.1%	N		Based on entire dog rate	Glenorchy \$47.70 Sorell \$33.00 Hobart \$54-\$69
Tasmanian Canine Association Member Dog	per year	\$64.70	\$66.60	2.9%	\$68.60	6.0%	N		Based on entire dog rate	Glenorchy n/a Sorell \$51 Hobart \$65-\$80
Entire Dog - Level 4 trained	per year	\$64.70	\$66.60	2.9%	\$68.60	6.0%	N		Based on entire dog rate	Glenorchy n/a Sorell 50% of applicable fee Hobart \$65-\$80
Desexed Dog - Level 4 trained	per year	\$19.40	\$20.00	3.1%	\$20.55	5.9%	N		Based on entire dog rate	Glenorchy n/a Sorell 50% of applicable fee Hobart n/a
Pension Discount	per year	20% off applicable fee	20% off applicable fee		20% off applicable fee		N		As per Dog Management Plan fee structure	Glenorchy 23-35% Sorell 50% of applicable fee Hobart 40-50%
Dangerous Dog declared prior to 1 July 2015	per year	\$647.00	\$666.40	3.0%	\$685.80	6.0%	N		Based on entire dog rate	
Dangerous Dog declared after 1 July 2015 (no discount)	per year	\$1,294.00	\$1,332.80	3.0%	\$1,371.70	6.0%	N		Based on entire dog rate	Glenorchy \$500 (reduced to \$200 after 2 years) Sorell \$100 Hobart \$1015
Guard Dog	per year	\$258.80	\$266.60	3.0%	\$274.40	6.0%	N		Based on entire dog rate	Glenorchy N/a Sorell N/a Hobart \$310-\$325
Guide Dog/ Hearing Dog		No Charge	20% off applicable fee		No Charge		NA		As per Dog Management Plan fee structure	Glenorchy Free Sorell Free Hobart Free
Late Payment of Registration	per un-paid registration	NEW	\$50.00	NEW	\$50.00	NEW	N	Charged 60 days after due date on unpaid dog registrations	NEW to discourage dog owners delaying payment until sent for collection, which incurs greater cost for owner and for council	Glenorchy \$30 Sorell N/a Hobart n/a Kingborough \$15/month from when due
<b>Dog Complaints</b>										
Dog Complaint Fee	each	\$79.50	\$81.90	3.0%	\$84.30	6.0%	N			Glenorchy \$43.50 Sorell \$110.00 Hobart \$85.00
<b>Kennel Licence (Prescribed)</b>										
Application Fee	per application	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N		Based on entire dog rate	Glenorchy \$109.80 Sorell \$144 (3-5 dogs) \$239.50 (5+ dogs) Hobart \$278
Advertising Fee for New Kennel Application	per application	\$318.00	\$327.50	3.0%	\$337.00	6.0%	N			
Renewal	per year	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N		Based on entire dog rate	Glenorchy \$68.40 Sorell \$52.00 Hobart \$96
<b>Dog Adopted from Dogs' Home or RSPCA or GAP (Greyhound Adoption Program)</b>										
Applies until new registration year only		No Charge	No Charge		No charge		NA			
<b>Other Dog Fees</b>										
Replacement of Lost Tag	each	\$5.80	\$6.00	3.4%	\$6.15	6.0%	N			
Dangerous dog collar	each	Sml / Med \$50.00; Lge /ExLge \$60.00	Sml / Med \$50.00; Lge /ExLge \$60.00	0.0%	Sml / Med \$50.00; Lge /ExLge \$60.00	0.0%	Y			
Dangerous dog sign	each	\$75.00	\$75.00	0.0%	\$75.00	0.0%	Y			
Release Fee from Dogs Home	each	\$80.00	\$80.00	0.0%	\$80.00	0.0%	N			
Returned dog fee where dog is not impounded	each	NEW	\$64.70	NEW	\$68.60	NEW	Y	Where dog is returned directly to owner by ranger	50% of entire dog fee. Dogs regularly returned to owners by Rangers to prevent impounding	Glenorchy \$43.50 Sorell n/a Hobart n/a

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**ANIMAL CONTROL continued**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Cat Licence (Prescribed)</b>										
<b>Required for 4 or more cats in a household, cat breeders, non-desexed cat</b>										
Application Fee	per application	TBA	TBA				N	Included in response to Cat Legislation. As with previous year this section is included in the draft for information only. Propose this information not be published on council website List of Fees and Charges until legislative requirements are resolved. At this point legislative requirements are unclear and State charges have not been determined. Policy to be developed and presented to council as more information becomes available		
Advertising Fee for Cat Permit Application	per application	TBA	TBA				N			
Renewal	per year	TBA	TBA				N			

**Clarence City Council List of Fees and Charges Effective from 1 July 2024****PERMITS, EVENTS, STAGE HIRE, USE OF PUBLIC PLACES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Permits - Use of Public Places</b>										
Business Permits – Commercial Use	per event	\$731.80	DELETE		DELETE				DELETE This fee is no longer required. A new fee for commercial events on council land has been introduced under Carnivals / Events	
Busking Permit	per year per permit	\$55.10	\$56.80	3.1%	\$58.40	6.0%	N	Applies to Bellerive Boardwalk only	Changed to per permit rather than annual in order to give staff more control over scheduling with council events, markets etc.	Sorell \$7/day or \$123.50/annum No fees published by other councils
Commercial instructors permit for operating on council land	per year	\$98.00	DELETE		DELETE				DELETE This fee is no longer required. A specific fee for commercial instructors exists under Miscellaneous Sports & Fitness Hire	
Car Parking Space Bellerive	per vehicle per month	\$133.00	\$137.00	3.0%	\$141.00	6.0%	Y	Available for commercial users only	Possible increase to 10 permits from 8 currently available	
<b>Mobile Food Businesses - Use of Public Places</b>										
Mobile Food Businesses in Public Places Permit 12 Months	12 Months	\$848.00	\$848.00	0.0%	\$848.00	0.0%	Y	Does not include food premises registration licence. Cost of registration licence fee is additional	Policy is being reviewed by council. Recommend no change to fee at this time	Glenorchy don't have equivalent fee
Mobile Food Businesses in Public Places Permit 3 Months	3 Months	\$370.00	\$370.00	0.0%	\$370.00	0.0%	Y	Does not include food premises registration licence. Cost of registration licence fee is additional	Policy is being reviewed by council. Recommend no change to fee at this time	Glenorchy don't have equivalent fee
<b>Temporary Stalls for Council Events</b>										
All locations - Charitable Stall		Exempt from fees	Exempt from fees		Exempt from fees		NA	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	1 day	\$238.50	\$245.70	3.0%	\$252.90	6.0%	Y	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	2 days	\$358.25	\$369.00	3.0%	\$379.80	6.0%	Y	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	3 days	\$418.70	\$431.30	3.0%	\$443.90	6.0%	Y	Includes temporary food premises registration licence		
<b>Ceremonies Only NB: No receptions to be held on reserves (including beaches) under council control</b>										
Boardwalk Stage (fees specified below)	see below	See Below	DELETE		DELETE		Y		DELETE - unnecessary line	
All other locations - Ceremonies on council land	per ceremony	\$69.70	\$71.80	3.0%	\$73.90	6.0%	Y	Includes use of Bellerive Boardwalk stage	Wording changed for clarity	Hobart not specifically listed, may fall under non-commercial group activity parks, gardens & reserves \$140/event/day Glenorchy Not specifically listed, may fall under licence or permit \$146.80 No fees published by other councils

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## PERMITS, EVENTS, STAGE HIRE, USE OF PUBLIC PLACES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Boardwalk Stage</b>										
Boardwalk Stage – no side curtains	per event, or per day, or part thereof	\$118.20	DELETE		DELETE		Y	Includes civic ceremonies	DELETE - use of boardwalk stage is now included in Ceremonies fee above. The lesser fee for ceremonies is now preferred because no extra services (e.g. site closure, vehicle access) are offered for boardwalk stage. Civic ceremonies are no longer held at Bellerive boardwalk stage	
Boardwalk Stage – with side curtains	per event, or per day, or part thereof	\$484.10	DELETE		DELETE		Y	Includes civic ceremonies	DELETE - side curtains are no longer in use	
Boardwalk and/or stage Power supply	per event, or per day, or part thereof	\$32.10	\$33.10	3.1%	\$34.00	5.9%	Y	All locations (except skate parks)	Charge for power supply applies to any location where use of power is requested by applicant	
<b>Skate Parks &amp; Rosny Skate Park Stage</b>										
Rosny Skate Park Stage Power Supply (Charles Hand Park)	per event, or per day, or part thereof	\$32.00	\$33.00	3.1%	\$34.00	6.3%	Y			
Rosny Skate Park (Charles Hand Park)	fixed fee + per hour	\$245.50 fixed rate + \$42.00 per hour	\$252.90 fixed rate + \$43.20 per hour	3.0%	\$260.30 fixed rate + \$44.50 per hour	6.03% 5.95%	Y	Fee is for hire of the whole facility, including stage Hirer is responsible for providing own security and notifying Tasmania Police of any event		
Hire of other Skate Parks (excluding Rosny Skate Park)	per hour	\$31.80	\$32.80	3.1%	\$33.70	6.0%	Y			Hobart facility hire \$140/event/day
Bond	fixed fee	\$318.00	\$327.50	3.0%	\$337.00	6.0%	N			No fees published by other councils
<b>Miscellaneous Fees for Activities on Council Land</b>										
Dog obedience training at South Street Reserve	per hour	\$14.60	\$15.00	2.7%	\$15.50	6.2%	Y			Hobart Domain crossroads, Sundays only - no charge No fees published by other councils
<b>Other Public Place Fees</b>										
Consumption of liquor on council land and reserves	per application	\$74.30	\$76.50	3.0%	\$78.80	6.1%	N	Must be approved by Facilities-Coordinator Manager Environment, Facilities & Recreation		
<b>Note: These charges do not include items such as portable toilets, litter bins &amp; skips or additional items that may be required by permit applicant</b>										

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**CHILD CARE**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Family Day Care</b>										
Educator Levy	per week	2% of educator's nett income (or minimum \$25.00 per week)	2% of educator's nett income (or minimum \$26.25 per week)	5.0%	2% of educator's nett income (or minimum \$26.50 per week)	6.0%	N		Increase in staff costs and staffing above ratios due to the increase in children with additional and complex needs, often requiring one on one care. The increase in costs of groceries, which has risen in excess of 10%. Also comparable with other services at 5%	
<b>Administration levy</b>										
Per child	per hour or part thereof	\$1.60	\$1.65	3.1%	\$1.70	6.0%	N			
Play session levy	per session	\$11.00	\$11.55	5.0%	\$11.70	6.4%	N			
<b>Outside School Hours Care General Fees - applies to all categories of care listed below</b>										
<b>1 July to 30 June</b>										
Late Payment on accounts	per account	\$36.10	\$37.90	5.0%	\$38.30	6.1%	N			
<b>After School Care</b>										
<b>Permanent and Casual Bookings 1 July to 30 June</b>										
After School Care	per child per session	\$33.30	\$34.95	5.0%	\$37.00	11.1%	N			Adventure Patch \$39 (\$44 casual) St Therese's \$37.50 Hutchins \$35 Uniting \$40 Discovery \$43.40 Catholic Care \$35
Absence	per child per day	\$18.80	\$19.75	5.1%	\$20.00	6.4%	N			
Non cancellation	per child per day	\$33.30	\$34.95	5.0%	\$37.00	11.1%	N			
Late collection of child	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 6 pm		
Kindergarten after school care	per child per session	\$22.50	\$23.65	5.1%	\$24.00	6.7%	N	Subject to availability, may not be available at all locations		
Kindergarten after school care absence	per child per day	\$12.65	\$13.30	5.1%	\$15.00	18.6%	N			
Kindergarten after school care non cancellation	per child per day	\$22.50	\$23.65	5.1%	\$24.00	6.7%	N			
<b>Before School Care</b>										
<b>Permanent and Casual Bookings 1 July to 30 June</b>										
Before School Care	per child per session	\$12.90	\$13.55	5.0%	\$15.00	16.3%	N			Adventure Patch \$21 (\$26 casual) St Therese's \$15 Hutchins \$15 Uniting \$22 Discovery \$30 Catholic Care \$20
Absence	per child per day	\$7.55	\$7.90	4.6%	\$8.00	6.0%	N			
Non cancellation	per child per day	\$12.90	\$13.55	5.0%	\$15.00	16.3%	N			
<b>Holiday Care</b>										
<b>Permanent and Casual Bookings 1 July to 30 June</b>										
Holiday Care 8.00am - 6.00pm	per child per day	\$87.05	\$91.40	5.0%	\$94.00	8.0%	N			Adventure Patch \$80 inhouse (\$85 casual) Adventure Patch Excursion \$90 (\$95 casual) St Therese's \$85 Hutchins \$95 (\$100 casual) Uniting \$85 Discovery \$114.68 Catholic Care \$95
Absence	per child per day	\$45.15	\$47.40	5.0%	\$48.00	6.3%	N			
Non cancellation	per child per day	\$87.05	\$91.40	5.0%	\$94.00	8.0%	N			
Late collection of child	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 6 pm		

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## CHILD CARE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Rosny Early Learning</b>										
<b>Fee Schedule 1 July to 30 June</b>										
Discount rate on weekly full-time care per child (Monday to Friday). Valid only for enrolments prior to 1 July 2024	per child per week	\$521.00 (\$104.20 per day)	\$579.15 (\$115.83 per day)	Discount reduced from 15% to 10%	\$584.55 (\$116.90 per day)	Discount reduced from 15% to 10%	N		Outdated practice. This is to be phased out over the next 3 years. These discounts are no longer offered in other childcare centres. Percentage discount amount dropped from 15% to 10%	
Daily rate	per child per day	\$122.55	\$128.70	5.0%	\$129.90	6.0%	N			Howrah Sunrise \$148.00 Green Leaves \$ 161.50 Child's Play Early Learning Lindisfarne \$143.00 Cambridge Road Play & Learn \$128.00 Little Bee \$128.00 Lady Gowrie \$117.00
Morning Session	per child per session	\$75.70	\$79.50	5.0%	\$80.30	6.1%	N	Subject to availability		
Afternoon Session	per child per session	\$66.25	\$69.55	5.0%	\$70.20	6.0%	N	Subject to availability		
Planned absences with 14 days notice in writing. Discounted rate is valid for 10 days only per financial year. Full fee applies thereafter	per child per day	\$85.80	\$90.10	5.0%	\$91.00	6.1%	N	Rate is 30% discount on full fee	Outdated practice. Not sustainable for long term absences. Our overheads remain, however we are receiving less money due to the discount	
A late fee is charged for children late collected	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 5.30 pm	Same as OSHC	



## Clarence City Council List of Fees and Charges Effective from 1 July 2024

## CLARENCE COMMUNITY VOLUNTEER SERVICE

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Transport - CBD	per return trip	\$5.00	\$5.00	0.0%	\$5.00	0.0%	Y			These are set against the Commonwealth Home Support Program legislated fee schedule.
Transport - Rural	per return trip	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y			
Gardening	per visit	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y			
Assisted/ List Shopping	per return trip	\$5.00	\$10.00	100.0%	\$10.00	100.0%	Y		Increased to fall within the current range for Commonwealth Home Support Program legislated fee schedule	

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

**HALL HIRE, COMMUNITY CENTRES etc.**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives	
<b>Rosny Farm - The Barn</b>										
<b>Exhibitions/ Display/ Performance/ Arts related functions</b>										
Supported - Not-for-profit/ Arts groups/ Students/ Education groups Hire										
• Rehearsal/ Set-up Day (weekday)	per day	\$100.00	\$110.00	10.0%	\$110.00	10.0%	Y	Rehearsal/ setup day hire includes 1 hour of staff time to provide venue induction and assist with tech setup	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
• Rehearsal/ Set-up Day (weekdays after 6pm and weekends)	per day	NEW	\$250.00	NEW	\$250.00	NEW	Y	Rehearsal/ setup day hire includes 1 hour of staff time to provide venue induction and assist with tech setup	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
• Performance Days	per day or per half day	\$243.00 per day \$121.50 per half day	\$350.00 per day \$250.00 per half day	44.0% 105.8%	\$350.00 per day \$250.00 per half day	44.0% 105.8%	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire daily rate (weekday)	per day or per half day	\$360.00 per day \$180.00 per half day	\$450.00 per day \$350.00 per half day	25.0% 94.5%	\$450.00 per day \$350.00 per half day	25.0% 94.5%	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire daily rate (weekdays after 6pm and weekends)	per day or per half day	NEW	\$600.00 per day \$450.00 per half day	NEW	\$600.00 per day \$450.00 per half day	NEW	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire weekly rate	per week (7 days)	\$1,696.00	\$2,200.00	29.7%	\$2,200.00	29.7%	Y	Weekly hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Installation of Exhibition Panels/ Display Walls	per event	Available on request. Setup at hourly staff rate	Available on request. Setup at hourly staff rate		Available on request. Setup at hourly staff rate		Y	Exhibition panels/ display walls are provided to users on request. Setup to be carried out by council staff only. See hourly charge for staff time below		
Staff & technical staff time	per person, per hour	\$101.00	\$110.00	8.9%	\$110.00	8.9%	Y	Full day hire fee includes 2hrs staff time to assist with lighting & display panels & provide instruction on equipment. Half day hire includes 1hr staff time. Any additional staff and tech time will be charged at hourly rate Charged if staffing is required over and above inclusions as outlined above	Wording changed for clarity. Increase is calculated to recover cost of staff time	
<b>Rosny Farm - Extras (continued next page)</b>										
Room setup with tables and chairs	flat rate	\$136.50	\$140.60	3.0%	\$144.70	6.0%	Y	Tables and chairs are supplied as part of room setup service		
Tablecloths	per cloth	\$15.90	\$16.40	3.1%	\$16.55	4.1%	Y	Fee includes laundering		
Projector	per day or per week	\$52.00 per day \$158.00 per week	\$53.55 per day \$162.75 per week	3.0% 3.0%	\$55.15 per day \$167.50 per week	6.1% 6.0%	Y			
Full Professional Sound system with Digital console and Engineer	per day	\$350.00	\$385.00	10.0%	\$385.00	10.0%	Y	Includes sound engineer to operate equipment	10% increase to accommodate superannuation requirement	
Additional Equipment Hire		By Negotiation	By Negotiation		By Negotiation		Y			
Drinking/ Wine Glasses	per 24 glasses	\$10.60	\$10.90	2.8%	\$11.25	6.1%	Y			
Extra large all weather picnic rugs	per rug	\$5.00	\$5.15	3.0%	\$5.30	6.0%	Y			

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**HALL HIRE, COMMUNITY CENTRES etc. continued**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Rosny Farm - Extras (continued)</b>										
A/V Screen 40"	per day or per week	\$52 per day \$158 per week	\$53.55 per day \$162.75 per week	3.0%	\$55.15 per day \$167.50 per week	6.1%	Y			
A/V Screen 55"	per day or per week	\$72 per day \$216 per week	\$74.15 per day \$222.50 per week	3.0%	\$76.30 per day \$229.00 per week	6.0%	Y			
Bond for Barn Hire	per booking	\$291.50	\$300.25	3.0%	\$309.00	6.0%	N			
<b>Rosny Farm - Gardens Only</b>										
Private functions incl. wedding ceremonies	flat rate for up to 2 hours	\$561.00 up to 2 hours plus \$227.50 per extra hour thereafter	\$577.85 up to 2 hours plus \$234.30 per extra hour thereafter	3.0%	\$594.70 up to 2 hours plus \$241.20 per extra hour thereafter	6.0%	Y			
Photography session	per hour	\$120.00	\$123.60	3.0%	\$127.20	6.0%	Y			
Security callout fee for after hours functions	per hour	\$120.00	\$132.00	10.0%	\$132.00	10.0%	Y		Increase in on-costs to Council	
<b>Hall &amp; Room Hire - Cambridge Hall, Rokeby Trust Hall, Tranmere Hall, Lauderdale Hall, Sandford Hall, Richmond Hall, Richmond Court House Council Chambers, Lindisfarne Community Activities Centre</b>								NB: Alcohol is not permitted at Tranmere Hall or Richmond Court House Council Chambers No birthday parties 16-25 years old e.g. Birthday parties 1-15 years old	Wording added for clarity. Richmond Council Chambers is now known as Richmond Court House	
Hall, room or kitchen hire - Casual	per hour	\$15.90	\$16.40	3.1%	\$16.50	3.8%	Y			
Hall, room or kitchen hire - Commercial	per hour	\$22.00	\$22.70	3.2%	\$23.00	4.5%	Y			
Functions - Casual e.g. weddings, parties etc.	per function	\$205.00	\$211.20	3.0%	\$211.20	3.0%	Y	No birthday parties 16-25 years old e.g. Birthday parties age 26 and older, baby showers, weddings, receptions etc.	Wording changed for clarity	Kingborough's comparable halls \$17/hr day, \$28/hr night. These halls are larger and have more amenities Hobart halls are not comparable to CCC
Functions - Commercial	per function	\$270.00	\$278.10	3.0%	\$278.10	3.0%	Y			
Election/ Polling place hire	per booking	NEW	\$600.00	NEW	\$600.00	NEW	Y	Any location. Includes cardboard booth removal and disposal	Elections result in a lot of waste (majority is cardboard polling booths) and occasional damage. Necessitates venue cleaning prior to normal hire recommending	Sorell's comparable halls \$14/hr; commercial fees are +25% Glenorchy's most comparable hall is \$16.60/hr. Others are \$25.40/hr but have more amenities e.g. bars, heating, Wi-Fi, hearing loops etc.
Bond (no alcohol)	per booking	\$220.00	\$220.00	0.0%	\$220.00	0.0%	N			
Bond (alcohol)	per booking	\$440.00	\$440.00	0.0%	\$440.00	0.0%	N	NB: Alcohol is not permitted at Tranmere Hall or Richmond Court House Council Chambers		
<b>Seven Mile Beach Community Centre (Lewis Park) (no alcohol)</b>										
Casual Hire of Centre	per hour	\$10.00	\$10.30	3.0%	\$10.30	3.0%	Y			
Commercial Hire of Centre	per hour	\$15.00	\$15.50	3.3%	\$15.50	3.3%	Y			No comparable halls in other municipalities
Bond (no alcohol)	per booking	\$220.00	\$226.60	3.0%	\$220.00	0.0%	N			
<b>Bellerive Community Arts Centre - Hire for art activities only (no alcohol)</b>										
Casual Hire of Facility	per hour	\$10.00	\$10.30	3.0%	\$10.30	3.0%	Y			
Commercial Hire of Facility	per hour	\$15.00	\$15.50	3.3%	\$15.50	3.3%	Y			No comparable halls in other municipalities
Bond (no alcohol)	per booking	\$220.00	\$226.60	3.0%	\$220.00	0.0%	N			
<b>Risdon Vale Hall</b>										
Casual Hire										
Hall Hire (including Kitchen)	per hour	\$12.70	\$13.10	3.1%	\$13.10	3.1%	Y			
Supper Room (including Kitchen)	per hour	\$8.50	\$8.80	3.5%	\$8.80	3.5%	Y			
Meeting Room	per hour	\$12.70	\$13.10	3.1%	\$13.10	3.1%	Y			
Basement	per hour	Fee negotiable	Fee negotiable		Fee negotiable		Y			
Commercial Hire										
Hall Hire (including Kitchen)	per hour	\$17.00	\$17.50	2.9%	\$17.50	2.9%	Y			Refer to comparison for general halls above.
Supper Room (including Kitchen)	per hour	\$11.20	\$11.50	2.7%	\$11.50	2.7%	Y			
Meeting Room	per hour	\$19.20	\$19.80	3.1%	\$19.80	3.1%	Y			
Function Hire - Casual	per function	\$196.50	\$202.40	3.0%	\$211.20	7.5%	Y	No birthday parties 16-25 years old	Function fees have been gradually increased over a couple of years to bring inline with other halls. It is now considered appropriate to increase to the full charge	Note that fees on this hall have been deliberately kept below other halls to encourage community activity and engagement
Function Hire - Commercial	per function	\$255.00	\$262.70	3.0%	\$278.10	9.1%	Y			
Basement	per hour	\$11.10	\$11.40	2.7%	\$11.40	2.7%	Y			
Bond (no alcohol)	per booking	\$220.00	\$220.00	0.0%	\$220.00	0.0%	N			
Bond (alcohol)	per booking	\$440.00	\$440.00	0.0%	\$440.00	0.0%	N			

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## HALL HIRE, COMMUNITY CENTRES etc. continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>South Arm Calverton Hall (Operated by Hall Committee)</b>										
Booking Deposit for Functions	per booking	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y		No change as advised by committee	Fees set by committee
Functions - Locals	per function	\$125.00	\$125.00	0.0%	\$125.00	0.0%	Y		No change as advised by committee	
Functions - Others	per function	\$150.00	\$150.00	0.0%	\$150.00	0.0%	Y		No change as advised by committee	
Per hour bookings - Locals	per hour	\$25.00	\$25.00	0.0%	\$25.00	0.0%	Y		No change as advised by committee	
Per hour bookings - Others	per hour	\$30.00	\$30.00	0.0%	\$30.00	0.0%	Y		No change as advised by committee	
Commercial Kitchen Hire	per hour	\$15.00	\$15.00	0.0%	\$15.00	0.0%	Y		No change as advised by committee	
Tennis Courts	per hour	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y		No change as advised by committee	
Booking Deposit for Sports Ground	per booking	\$20.00	\$20.00	0.0%	\$20.00	0.0%	Y		No change as advised by committee	
Sports Ground - Locals	per day	\$30.00	\$30.00	0.0%	\$30.00	0.0%	Y		No change as advised by committee	
Sports Ground - Others	per day	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y		No change as advised by committee	
Bond (no alcohol)	per booking	\$100.00	\$100.00	0.0%	\$100.00	0.0%	N		No change as advised by committee	
Bond (alcohol)	per booking	\$250.00	\$250.00	0.0%	\$250.00	0.0%	N		No change as advised by committee	
Bond (cleaning)	per booking	\$50.00	\$50.00	0.0%	\$50.00	0.0%	N		No change as advised by committee	
<b>Alma's Activities Centre (not currently operational) Suggest these fees are reviewed per below but not published on our website until the facility is available for booking</b>										
Casual Room Hire	per hour	\$29.00	\$29.87	3.0%	\$30.20	4.1%	Y		Keeping Alma's fees in line with Howrah Community Centre	
Commercial Room Hire	per hour	\$33.00	\$33.99	3.0%	\$36.10	9.4%	Y		Keeping Alma's fees in line with Howrah Community Centre	
Functions excluding bar	per booking per hour	\$150.00	\$154.50	3.0%	\$54.60	-63.6%	Y		Charging structure changed to per hour in line with Howrah Community Centre	Keeping Alma's fees in line with Howrah Community Centre so as to be at an appropriate amount if Alma's is re-opened
Functions including bar	per booking	\$250.00	\$257.50	3.0%	\$273.00	9.2%	Y		Keeping Alma's fees in line with Howrah Community Centre so as to be appropriate amount if the centre is re-opened	
Kitchen hire for functions (additional charge)	per booking	\$52.00	\$53.56	3.0%	\$56.70	9.0%	Y			
Kitchen only - casual	per hour	\$22.00	\$22.66	3.0%	\$24.00	9.1%	Y			
Kitchen only - commercial	per hour	\$30.00	\$30.90	3.0%	\$32.80	9.3%	Y			
Bond	per booking	\$250.00	\$257.50	3.0%	\$257.50	3.0%	N			
<b>Geilston Bay Community Centre (Operated by Hall Committee)</b>										
Hire Charge Week Days	per hour	\$15.00	\$15.00	0.0%	\$15.00	0.0%	Y		No change as advised by committee	Fees set by committee
Hire Charge Weekend 4 hour session	per session	\$60.00	\$60.00	0.0%	\$60.00	0.0%	Y	9am to 1pm or 1.30pm to 5.30pm	No change as advised by committee	
Hire Charge Weekend all day (8 hour) session	per session	\$96.00	\$96.00	0.0%	\$96.00	0.0%	Y	9am to 5pm	No change as advised by committee	
Bond for use of equipment inside Centre only	per booking	\$60.00	\$60.00	0.0%	\$60.00	0.0%	N	Includes cleaning of centre	No change as advised by committee	
Bond for use of equipment both inside and stored in shed	per booking	\$100.00	\$100.00	0.0%	\$100.00	0.0%	N	Includes cleaning of centre	No change as advised by committee	
<b>Howrah Community Centre</b>										
Community Centre Membership	annual	\$20.00	\$20.60	3.0%	\$20.60	3.0%	N	Licencing commission requirement for patrons of licenced premises		Last FY Howrah Community Centre fees were increased to bring inline with other providers. It is not considered necessary to increase fees any higher than 3% this year.
<b>Function Rates - Baudinet Lounge (including Derwent Room)</b>										
Excluding Bar	per hour	\$53.00	\$54.60	3.0%	\$54.60	3.0%	Y			
Including Bar	per booking	\$265.00	\$273.00	3.0%	\$273.00	3.0%	Y	6pm to midnight or day time function		
Including Kitchen	per booking	\$55.00	\$56.70	3.1%	\$56.70	3.1%	Y	Breakages must be paid for		
Bond	per booking	\$250.00	\$257.50	3.0%	\$257.50	3.0%	N			
<b>Casual &amp; Commercial Hire Rates</b>										
Casual Room Hire	per hour	\$29.30	\$30.20	3.1%	\$31.00	5.8%	Y			
Commercial Room Hire	per hour	\$35.00	\$36.10	3.1%	\$37.00	5.7%	Y			
Kitchen only - casual	per hour	\$23.30	\$24.00	3.0%	\$24.00	3.0%	Y			
Kitchen only - commercial	per hour	\$31.80	\$32.80	3.1%	\$32.80	3.1%	Y			
Chair Hire	per chair	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Linen hire fee	per booking	\$150.00	\$154.50	3.0%	\$154.50	3.0%	Y	Includes laundering		
Community activity fee	per booking	NEW	\$30.00	NEW	\$30.00	NEW	Y	Fee for member only activities	This fee was previously charged by the committees of Alma's & Howrah Community Centre. There are 4 long standing activity groups remaining and these will eventually be brought under normal centre hire fees	

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## HALL HIRE, COMMUNITY CENTRES etc. continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Miscellaneous</b>										
Key Deposit	per key	\$58.30	\$60.00	2.9%	\$60.00	2.9%	N	Deposit is forfeit if not returned by the following working day. GST applies only on forfeiture of deposit		
Insurance levy for public liability insurance for informal user groups	per hour	\$4.00	\$4.00	0.0%	\$4.00	0.0%	Y			
Cancellation/ Amendment fee for hall hire	per hire	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y	Fee applies if booking is amended or cancelled less than 48 hours before time of use		
Unauthorised use of hall	per incident	\$250 fixed fee plus 4 hours minimum	\$265 fixed fee plus 4 hours minimum	6.0%	\$265 fixed fee plus 4 hours minimum	6.0%	Y	Fixed fee PLUS minimum of 4 hours at normal hourly hire rate. Additional fee will be charged for each hour of unauthorised use in excess of 4 hours	Increased to match equivalent sportsground fee	

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**OPEN SPACE ACTIVITY HIRE**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Sports Ground Use Permits</b>										
Junior (up to and including U18)	per hour	\$20.60	\$21.20	2.9%	\$21.90	6.3%	Y			Hobart Level 1 ovals junior training \$35; junior matches \$43 (ovals equivalent to Kbay & Lind #1) Hobart Level 2 ovals junior training \$28; junior matches \$39 Glenorchy training and/or match \$33.20 or \$38 (rate dependant on oval booked. Junior casual hire 50% of fee shown) Kingborough training \$63; matches \$129 (U16 have 50% discount on prescribed rate) Sorell training and/or \$42/hour/soccer pitch (rate dependant on type of ground booked, no junior fee published)
Senior	per hour	\$41.30	\$42.50	2.9%	\$43.80	6.1%	Y			Hobart Level 1 ovals senior training \$60; senior matches \$94 (ovals equivalent to Kbay & Lind #1) Hobart Level 2 ovals senior training \$42; senior matches \$79 Glenorchy training and/or match \$33.20 or \$38 Glenorchy KGV \$59.40 Kingborough training \$63; matches \$12.90 Sorell training and/or match \$36/hour/oval: \$42/hour/soccer pitch
<b>Soccer</b>										
Soccer Small Sided Grounds No Fixed Goals	per hour	\$5.00	\$5.15	3.0%	\$5.30	6.0%	Y			
Soccer Small Sided Ground Fixed Goals	per hour	\$9.70	\$10.00	3.1%	\$10.30	6.2%	Y			
<b>Cricket</b>										
Junior including synthetic practice wickets where applicable	per hour	\$20.60	\$21.20	2.9%	\$21.90	6.3%	Y			
Senior including synthetic practice wickets where applicable	per hour	\$41.30	\$42.50	2.9%	\$43.80	6.1%	Y			See senior above
<b>Synthetic Practice Wickets</b>	per hour	NEW	\$9.80	NEW	\$10.00	NEW	Y	Separate to ground. Only applicable during renovation period when outfield is unavailable	Fee introduced so synthetic practice wickets can be hired separately at all grounds, not just Lindisfarne & Kbay	Hobart Synthetic \$10; Turf \$24 / wicket. Hirer must hire 2 wickets at any time  Glenorchy no fees published  Kingborough Synthetic \$16; Turf \$22 per wicket  Sorell Cricket nets \$9.50 (synthetic)

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## OPEN SPACE ACTIVITY HIRE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Lindisfarne Oval/ Kangaroo Bay Oval</b>										
Turf Wickets on ground - (No junior rates)	per hour	\$53.50	\$55.10	3.0%	\$56.70	6.0%	Y			Hobart junior \$43; senior 94; plus turf wicket surcharge \$13 Glenorchy KGV \$59.40 Kingborough senior \$129, Juniors 50% discount off senior rate for U16
Turf Wicket - Special Event Match/ Training National/ International	per day or part thereof	\$975.20	\$1,004.50	3.0%	\$1,033.70	6.0%	Y			
Turf Practice Wicket - Special Event Match/ Training National/ International	per day or part thereof	\$93.40	\$96.20	3.0%	\$99.00	6.0%	Y			
Lindisfarne – Turf Practice Wickets	per block of wickets per, hour	\$18.50	\$19.10	3.2%	\$19.60	5.9%	Y	Separate to ground	Wording changed, was a duplicate fee	Hobart synthetic \$10; turf \$24. Fee is per wicket. Hirer must hire 2 wickets at any time Glenorchy no fees published Kingborough synthetic \$16; turf \$22. Fee is per wicket Sorell cricket nets \$9.50 (synthetic)
Lindisfarne – Synthetic Practice Wickets	per hour	\$9.50	\$9.80	3.2%	\$10.00	5.3%	Y	Separate to ground	Wording changed, was a duplicate fee	
Lindisfarne – Seasonal Turf Practice Wickets	per hour	\$13.40	\$13.80	3.0%	\$14.20	6.0%	Y	Separate to ground	Wording changed, was a duplicate fee	Hobart synthetic \$10; turf \$24. Fee is per wicket. Hirer must hire 2 wickets at any time Glenorchy no fees published Kingborough synthetic \$16; turf \$22. Fee is per wicket Sorell cricket nets \$9.50 (synthetic)
Kangaroo Bay – Turf Practice Wickets	per hour	<del>\$18.50</del>	DELETE		DELETE				DELETE - duplicate fee, see above	
Kangaroo Bay – Synthetic Practice Wickets	per hour	<del>\$9.50</del>	DELETE		DELETE				DELETE - duplicate fee, see above	
Kangaroo Bay – Seasonal Turf Practice Wickets	per hour	<del>\$13.40</del>	DELETE		DELETE				DELETE - duplicate fee, see above	
<b>Miscellaneous Sports &amp; Fitness Hire Fees</b>										
Commercial Organisation Ground Hire (Junior)	per hour	\$26.50	\$27.30	3.0%	\$28.10	6.0%	Y	Own insurance is mandatory		
Commercial Organisation Ground Hire (Senior)	per hour	\$53.00	\$54.60	3.0%	\$56.20	6.0%	Y	Own insurance is mandatory		
Wentworth Park - Salacia Ave Training Ground (Up to U18)	per hour	\$15.80	\$16.30	3.2%	\$16.75	6.0%	Y			
Wentworth Park - Salacia Ave Training Ground (Senior)	per hour	\$30.40	\$31.30	3.0%	\$32.25	6.1%	Y			
Wentworth Park - Sports Centre hire for sporting activities only	per hour	\$13.40	\$13.80	3.0%	\$14.20	6.0%	Y			
Kiosk Hire	per hour	\$11.20	\$11.50	2.7%	\$11.85	5.8%	Y	Environmental Health approve kiosks only		
Commercial Boot Camp & Fitness Activities on Council Land	per hour	\$22.00	\$22.70	3.2%	\$23.30	5.9%	Y	Own insurance is mandatory. Use of sports grounds is not permitted		
<b>NB: Use of sports grounds not permitted</b>										
Mountain Bike Park annual permit for commercial operators	per application	NEW	\$79.00		DELETE		Y	Permits apply per calendar year and will expire on 31 December. No pro-rata charge offered.	Fee deleted since 1st draft. Now included in permit fee below Significant increase in number of commercial operators using MTB park. Permit will allow staff to monitor commercial use of park, coordinate use by groups, and ensure operators are appropriately insured	
Unauthorised removal of barriers & barricades on council land	per incident	\$265.00	\$265.00	0.0%	\$265.00	0.0%	Y	This fee applies regardless of whether barriers have been reinstated to their original position at end of hire period		
Unauthorised use of sportsgrounds without prior booking	per incident	\$265 fixed fee plus 4 hours minimum	\$265 fixed fee plus 4 hours minimum	0.0%	\$265 fixed fee plus 4 hours minimum	0.0%	Y	Fixed fee PLUS minimum of 4 hours at normal hourly hire rate. Additional fee will be charged for each hour of unauthorised use in excess of 4 hours		

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## OPEN SPACE ACTIVITY HIRE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Carnivals/ Events (ex light charges)</b>										
Carnivals/ <i>Cross Country</i>	per event Per ground - fixed fee + hourly rate	\$248.00 + applicable hourly ground hire rate	\$300.00 + applicable hourly ground hire rate	21.0%	\$300.00 + applicable hourly ground hire rate	21.0%	Y	Includes basic line marking - i.e. perimeter line, no running lanes & 100m grid only	Increased to cover the cost of line marking paint	
Adjustment to line marking	fixed fee per request	\$243.30	\$250.60	3.0%	\$257.90	6.0%	Y	Subject to approval		
Cleaning of grounds, change rooms/ toilets etc. during and/or after any events on sportsgrounds & council land	per event	At Contract Rate	At Contract Rate	0.0%	At contract rate	0.0%	Y	Charge applies if cleaning is required throughout an event, or if area is left in an unsatisfactory condition requiring council to arrange cleaning		
Council staff callout for safety compliance issues	per callout	At Cost + 25%	At Cost + 25%	0.0%	At cost + 25%	0.0%	Y			
Events on council land - all locations - commercial operators. Includes use of Clarence Mountain Bike park	per event	NEW	\$300.00	NEW	\$300.00	NEW	Y	<del>Includes use of Clarence Mountain Bike Park</del> Includes cost of one-off commercial use permit for the duration of the event	Council is experiencing higher demand from commercial event operators. Amount set to recover cost of staff time, toilet cleaning etc.	
Events on council land - all locations - not for profit	per event	NEW	\$150.00	NEW	\$150.00	NEW	Y	Includes use of Clarence Mountain Bike Park. Fee for NFP is set at 50% of commercial fee	Council is experiencing higher demand from NFP organisations. Charged at 50% above in line with other NFP fees	
Annual permit for regular commercial use of council land parks and reserves throughout the calendar year. Includes use of Clarence Mountain Bike Park	per year	NEW	\$79.00	NEW	\$79.00	NEW	Y	Permit fee only, excludes waste and/ or cleaning services. Permits apply per calendar year and will expire on 31 December. No pro-rata charge offered	Permit will allow staff to monitor commercial use of council land, coordinate use by groups, and ensure operators are appropriately insured. Significant increase in number of commercial operators using MTB park. Suggest soft introduction of permit fee as higher introduction may discourage users from applying	Hobart \$150 Glenorchy \$98
Sports Ground/ Council Land - Special Event, Match, Promotional/ State/ National/ International - Junior - excluding lights	per ground / section - per day or part thereof	\$487.60	\$502.20	3.0%	\$517.00	6.0%	Y	Fee does not include lighting		
Sports Ground/ Council Land - Special Event, Match, Promotional/ State/ National/ International - Commercial/ Senior - excluding lights	per ground / section - per day or part thereof	\$975.20	\$1,004.50	3.0%	\$1,033.70	6.0%	Y	Fee does not include lighting		
<b>Keys</b>										
Key Deposit	per key	\$58.30	\$60.00	2.9%	\$60.00	2.9%	N	Deposit is forfeit if not returned within one month from end of season. GST applies only on forfeiture of deposit		
<b>Lighting</b>										
<b>Lighting charges Additional to Ground Hire Charge (Rate applies for all winter season)</b>										
Sportsgrounds with remote access light	per hour per ground / section	\$22.50	TBA		\$15.00	-33.3%	Y	Charge is for game time only unless additional time is requested by Club. 1/2 hr setup & 1/2 hr pack-up period at no charge (for games only)	Electricity charge has reduced due to new electricity tariff	Hobart 15% surcharge on ground fee per booking Kingborough full cost recovery (only under twin ovals) Sorell junior & senior oval training light \$36.50/hour; senior oval competition lights \$72.50/hour; soccer lights x 6 towers \$36.50/hour; soccer lights x 3 towers \$19/hour; soccer lights x 1 tower \$9.50/hour
Sportsgrounds without remote access lights	per hour per ground / section	\$22.50	TBA		\$15.00	-33.3%	Y	Charge is for game time only unless additional time is requested by Club. 1/2 hr setup & 1/2 hr pack-up period at no charge (for games only)	Electricity charge has reduced due to new electricity tariff	

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**WASTE & VEHICLE TOWING**

ITEM	Unit	2023-24 Fee*	Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Mornington Waste Transfer Station Clarence Domestic Resident Users</b>										
<b>Any Resident vehicle under 4.9 tonne GVM</b>										
Minimum Gate Fee	per visit	\$14.50			\$18.00	24.1%	Y			
Recoverables/ Recyclables/ Tonne	per tonne	\$134.83	\$138.90	3.0%	\$123.20	-8.6%	Y			
Green Organic Waste (suitable for mulching)/ Tonne	per tonne	\$134.83	\$138.90	3.0%	\$123.20	-8.6%	Y			
Contaminated Green Organic Waste/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y		23/24 gate fee + CPI of 3.1%. This presumes the CSO remains at the same level.	
Residual Waste - General Domestic/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y		23/24 gate fee + CPI of 3.1%.  An additional \$4 per tonne has been introduced by SWS, and an additional \$23.52 22.64 per tonne of waste levy. This presumes the CSO contribution remains at the same level (TBC late April/early May 24), and waste levy incurs a CPI increase up to \$44.00 per tonne (TBC early April)	
Residual Waste - General Mixed/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y			
<b>Fees for non residential waste set by operator</b>										
<b>Refuse Bins - New</b>										
80 Litre General Waste Bin (residential)	per bin	\$83.80	DELETE		\$86.40	3.1%				
120 Litre General Waste Bin (residential)	per bin	\$85.20	DELETE		\$87.84	3.1%				
140 Litre Recycle Waste Bin (residential)	per bin	\$85.20	DELETE		\$87.84	3.1%				
240 Litre Recycle Waste Bin (residential or commercial)	per bin	\$90.80	DELETE		\$93.61	3.1%				
240 Litre Green Waste Bin (residential)	per bin	\$90.80	DELETE		\$93.61	3.1%				
240 Litre General Waste Bin (commercial)	per bin	\$90.80	DELETE		\$93.61	3.1%				
<b>Waste Collection Call-Back</b>										
Additional, or extra, waste collection outside normal kerbside collection schedule	per call-back	\$64.35	\$69.70	8.3%	\$66.34	3.1%	Y		Increased to recover charge by contractor	
<b>Other</b>										
Events (general waste, recycling & organics)	per bin	NEW	NEW		\$28.82	NEW	Y		Veolia currently deliver bins for events as required. \$25 + 4.8% fuel surcharge (incl GST). This fee will streamline our ability to organise bins on behalf of events/event organisers. This is pre-empting work on Events on Council Land policy and the TBD sustainable events guide	
<b>Vehicle Tow Away Fee</b>										
Towing Abandoned Vehicle	per vehicle	\$264.00	Full Cost Recovery	Changed structure	Full Cost Recovery	Changed structure	Y	All costs incurred by council will be charged to vehicle owner	Works are performed by private providers and costs vary according to individual situation	
Holding Fee for abandoned vehicles until collection or approval for disposal	per vehicle 30-day-period or part thereof	\$219.00	Full Cost Recovery		Full Cost Recovery		Y	All costs incurred by council will be charged to vehicle owner	Works are performed by private providers and costs vary according to individual situation	
Clean-up & other costs associated with abandoned vehicles (if applicable)	per occurrence	Direct cost recovery dependent on individual vehicle circumstances	Direct cost recovery dependent on individual vehicle circumstances		Direct cost recovery dependent on individual vehicle circumstances		Y			
Administration & legal costs associated with abandoned vehicles	per hour	\$165.00	\$170.00	3.0%	\$174.90	6.0%	Y			

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## Clarence City Council List of Fees and Charges Effective from 1 July 2024

### ROAD CLOSURE REQUESTS

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Permanent for Private Benefit	per event	\$552.80	\$569.40	3.0%	\$586.00	6.0%	N			
Temporary Road Closure - Application Fee	per event	\$487.60	\$502.20	3.0%	\$150.00	Changed structure	N		\$150 application fee to recover cost of staff time to assess and administer the permit.	Hobart \$350 per closure + \$214 per closure (if application within 14 days of closure date) + advertising fee Kingborough \$343 application fee + advertising
Road Closure - Statutory Advertising	per closure	\$441.20	Reimburse full cost of advertising + \$150 administration		Reimburse full cost of advertising + \$150 administration	Changed structure	Y		Changed fee structure. Fee will now recover advertising cost charged by the media organisation, plus a \$150 administration fee to recover cost of staff time	



## Clarence City Council List of Fees and Charges Effective from 1 July 2024

### COUNCIL PROPERTIES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Lease or licence application fee	per application	\$119.80	\$123.40	3.0%	\$127.00	6.0%	N			Glenorchy \$146.86
Non commercial lease/ non commercial contract for sale preparation fee	per lease / contract	\$150.00	\$154.50	3.0%	\$159.00	6.0%	N			Glenorchy no comparable fee
Commercial lease preparation fee	per lease	\$500.00	\$515.00	3.0%	\$530.00	6.0%	N			
Licence preparation fee	per licence	\$70.00	\$72.10	3.0%	\$74.20	6.0%	N			
Request for creation of easements on council land	per easement	\$630 + \$113 for each additional easement within that application	\$648.90 + \$116.40 for each additional easement within that application	3.0%	\$668.00 + \$119.80 for each additional easement within that application	6.0%	N	Applications containing more than one easement will be charged an extra fee for each additional easement within that application		
Reinstatement of licence fee for non-payment of rent	per licence	\$54.20	\$55.90	3.1%	\$57.50	6.1%	N			



## Clarence City Council List of Fees and Charges Effective from 1 July 2024

### OCCUPATIONAL LICENCES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Helicopter/ Hot air balloons Launch and landing fee	per flight	\$114.80	\$118.40	3.1%	\$121.70	6.0%	Y	Applicable to drones, hot air balloons and helicopters	Wording changed for clarity	Hobart \$300 per casual landing or \$3K annual permit
Public Land - Annual rental for Commercial Activity - Use of Footpath/ Forecourt for Outdoor Dining	per m2	\$46.10	\$47.50	3.0%	\$48.90	6.1%	N			Hobart \$69 (CBD fringe) Launceston \$52 (outer CBD) or \$49 (district centre) Glenorchy - \$47.20 Kingborough \$45
Public Land - Occupation of Public Land	per application	\$281.40	\$289.80	3.0%	\$298.30	6.0%	N	NB: Bonds may also apply. See Infrastructure Bonds		No comparative because other councils list very specific items (e.g. outdoor signs or dining)

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

**PERMITS, INFRASTRUCTURE & INFRASTRUCTURE BONDS**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Permits &amp; Occupation of Council Land</b>										
Parking permit within council car park	per day per space/part space	\$19.10	\$20.00	4.7%	\$20.25	6.0%	N	This is a temporary permit for building works only		Launceston \$30 per space per day Glenorchy \$37.30 Kingborough \$17 temp permit for building works Burnie \$30 per space per day
Skip bin permits in road reserve or on council land	per week	\$37.10	\$39.00	5.1%	\$39.40	6.2%	N	NB: Bond charge also applies. See Infrastructure Bonds		Hobart \$53 per week Kingborough \$74 flat for all objects on road/reserve
Permit for shipping containers/ other storage in road reserve or on council land	per week per m2	NEW	\$4.00	NEW	\$4.00	NEW	N	Minimum charge \$39.40 (as per skip bins). NB: Bond charge also applies. See Infrastructure Bonds.	NEW Separate charge for shipping containers. Higher charge than skip bin fee above to cover additional risk of handling containers vs skip bins, but consistent with occupation of council land	
Permit for associated building site works occupation of council land	per week per m2 per month per m2	\$11.80	\$4.00		\$4.00	Changed structure	N	Minimum charge \$150. NB; Bond charge also applies. See Infrastructure Bonds.	Propose changing to weekly rate rather than monthly and inclusion of a minimum charge. Fee is consistent with Launceston & Glenorchy. % change has been calculated against 23/24 equivalent of \$2.95 per week (\$11.80 per month)	Hobart \$5.30 per m2/week (long term construction outside CBD) \$10.70 per m2/week (long term construction within CBD) \$160/month (long term construction, minimum charge) Launceston \$4.00 per m2/week (outside CBD); \$5.00 per m2/week (within CBD); \$150 minimum charge Glenorchy \$4.00 per m2/week (outside CBD); \$5.00 per m2/week (within CBD); \$150.00 minimum charge
Surcharge for occupation of council land without prior approval	per application	\$140.70	\$265.00	88.3%	\$265.00	88.3%	N	NB: Bonds charge also applies. See Infrastructure Bonds	Consistent with all surcharges for unauthorised use/ occupation of council property/ land	No comparable fee for this item. CCC introduced it for significant non-compliance
Permits on council land including roads for crane/ concrete pump/ cherry picker etc.	per 4 hrs or part thereof	\$87.80	\$125.00	42.4%	\$125.00	42.4%	N	NB: Bond charge also applies. See Infrastructure Bonds	Increased to cover cost of inspection and risk. Comparable with working in road-reserve permit	Hobart \$160 per week
<b>Infrastructure Protection Bonds (continued next page)</b>										
Infrastructure protection bond administration fee	per bond	\$150.00	\$150.00	0.0%	\$150.00			This administration fee applies to all infrastructure protection bonds NB: No charge if infrastructure condition report is provided (as per policy)		
Skip bin/ shipping container/ site office/ storage (residential property) infrastructure protection bond	per bin	\$438.90	\$500.00	13.9%	\$500.00	13.9%	N	Bond for skip bin/ shipping container/ site office/ storage, residential dwellings and additions	Bond expanded to cover items other than skip bins	Hobart \$438.90 per bin IP bond residential
Annual skip bin/ shipping container/ site office/ storage (residential property) infrastructure protection bond	per calendar year, per company	NEW	\$2,000.00	NEW	\$2,000.00	NEW	N	Annual bond for all works commenced in Clarence during a calendar year (no pro-rata charge). Bond is refundable at completion of all works commenced during the year, provided infrastructure at all properties is found to be in good condition upon final inspection by council staff	NEW bond to allow companies to pay a single bond on a yearly basis	

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## PERMITS, INFRASTRUCTURE &amp; INFRASTRUCTURE BONDS continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Infrastructure Protection Bonds (continued)</b>										
Skip bin/ shipping container/ site office/ storage (commercial property) infrastructure protection bond	per bin	\$1,688.60	\$2,000.00	18.4%	\$2,000.00	18.4%	N	Bond for skip bin/ shipping container/ site office/ storage, commercial buildings and additions and demolition/ removal works	Bond expanded to cover items other than skip bins	Hobart \$1,688.60 per bin IP bond commercial
Film production infrastructure protection bond	per event application	\$1,688.60	\$1,739.30	3.0%	\$1,790.00	6.0%	N	Bond for occupation of council reserve, road or public carpark for activities associated with film production		Hobart \$392 per application (up to 4 hours); \$719 per application (full day); \$109 per application (low impact)
<del>Infrastructure protection bond (all new single residential dwellings)</del>	<del>per application</del>	<del>\$1,000.00</del>	<del>TBA</del>		<del>DELETE</del>			<del>Refundable at completion of the road/ access provided infrastructure is left in good condition</del>	<del>DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery</del>	
<del>Infrastructure protection bond (all new multiple dwellings, new commercial buildings and demolition/ removal works)</del>	<del>per application</del>	<del>\$2,000.00</del>	<del>TBA</del>		<del>DELETE</del>			<del>Refundable at completion of the road/ access provided infrastructure is left in good condition</del>	<del>DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery</del>	
<del>Annual infrastructure protection bond (all new single residential dwellings) (builders/developers)</del>	<del>per building company</del>	<del>\$10,000.00</del>	<del>TBA</del>		<del>DELETE</del>			<del>Option for builder/ developer to provide an annual bond for all new single residential dwelling covering all works commenced in Clarence for full year during a calendar year (no pro-rata charge). Bond is refundable at completion of the road/access all works commenced during the year, provided infrastructure is left in good condition upon final inspection by council staff</del>	<del>DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery</del>	
<b>Infrastructure Agreements</b>										
Infrastructure Agreement establishment fee	per bond	\$340.00	\$350.20	3.0%	\$360.40	6.0%	N			
Infrastructure Agreement administration fee	per amended bond	\$219.40	\$226.00	3.0%	\$232.60	6.0%	N	Applies to extensions or alterations not specified in the original bond agreement		Glenorchy combines both to total of \$625
<b>Parking Sensor Replacement, Removal &amp; Reinstatement</b>										
Replacement and installation of parking sensors removed without council authorisation	per sensor	\$220.00	\$500.00	127.3%	\$500.00	127.3%	Y	NB: This fee is additional to any penalties associated with unauthorised works on council roads Fee for replacement and reinstatement of sensors that have been damaged or lost in the process of works done by contractors/ service providers		Hobart \$508 per sensor (replacement); \$75 per cup (sensor cup replacement); \$ as per scheduled (sensor removal - roadworks)
Removal of parking sensors by council prior to works commencing	per hour	\$175.00	\$180.30	3.0%	\$185.50	6.0%	Y	Contractors/ service providers must apply to have parking sensors removed by council prior to commencing works		
Reinstatement of parking sensors by council at conclusion of works	per hour	\$175.00	\$180.30	3.0%	\$185.50	6.0%	Y	Contractors/ service providers must apply to council for reinstatement of sensors upon completion of works		

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:  
<https://www.ccc.tas.gov.au/wp-content/uploads/2023/06/Grants-and-Sponsorship-Policy-2023.pdf>

\* All fees and charges inclusive of GST where applicable



## Clarence City Council List of Fees and Charges Effective from 1 July 2024

### DOCUMENT FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Council Documents ▶</b>										
Copy of full council agenda or minutes		Free (as per Regulations)	Free (as per Regulations)		Free (as per Regulations)		NA			
Copy of agenda report/ working papers	per page	\$0.50	\$0.50	0.0%	\$0.50	0.0%	N			
Extract of council policy guide	per extract	\$11.00	\$11.00	0.0%	\$11.00	0.0%	N			
<b>Tender &amp; Contract Documents Printing ▶</b>										
Minor (\$100,000 or less)	per document	\$76.90	\$79.20	3.0%	\$81.50	6.0%	Y			
Major (\$100,001 or more)	per document	\$256.20	\$263.90	3.0%	\$271.60	6.0%	Y			
▶ NB: Document Fees are not charged for digitally stored information that is provided electronically										



## Clarence City Council List of Fees and Charges Effective from 1 July 2024

### REPRODUCTION FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>Building &amp; Drainage Plans</b>										
Building plans - class 1 & 10 (residential - house/ dwelling, shed or pool)	per request, per property for all applications on property	No Charge	\$22.50		\$22.50		N	This fee is an administrative cost only and will be charged regardless of the quality of the plans that are retrieved. A further fee per page will be charged for any hard copy printing (refer to photocopying fees below)	Recovery of administrative costs. Kingborough, Hobart, HVC & others charge for building plan reproduction	Glenorchy \$44 Sorell \$39.50 (no charge if only 2 pages) Kingborough \$12 PDF; \$40 printout Hobart \$53
Building plans - class 2 to 9 (commercial property)	per page	\$12 per page + \$100 hourly rate or part thereof (1st hour free)	\$12.40 per page + \$103.00 hourly rate or part thereof (1st hour free)	3.3% 3.0%	\$12.70 per page + \$106.00 hourly rate or part thereof (1st hour free)	5.8% 6.0%	N			
Drainage plans	each	No Charge	No Charge		No charge		NA			
<b>Hard Copy Maps, Plans, LIS Map Information</b>										
NB: Fees apply to reproduction of information stored in hard copy format that is required to be either physically reproduced and supplied in hard copy format, or scanned and sent electronically. There is no charge for										
Large format plans - A4	each	\$10.60	\$10.90	2.8%	\$11.30	6.6%	N			
Large format plans - A3	each	\$21.20	\$21.80	2.8%	\$22.50	6.1%	N			
Large format plans - A2	each	\$42.40	\$43.70	3.1%	\$45.00	6.1%	N			
Large format plans - A1	each	\$63.60	\$65.50	3.0%	\$67.50	6.1%	N			
Large format plans - A0	each	\$143.10	\$147.40	3.0%	\$151.70	6.0%	N			
<b>Digital Data</b>										
Digital Data is subject to licencing and agreement on costs with delegation provided to the CEO for approval										
<b>Photocopying &amp; Printing</b>										
<b>Up to 10 Copies</b>										
Single sided A4	per copy	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Double sided A4	per copy	\$0.60	\$0.60	0.0%	\$0.60	0.0%	Y			
Single sided A3	per copy	\$0.80	\$0.80	0.0%	\$0.80	0.0%	Y			
Double sided A3	per copy	\$1.10	\$1.10	0.0%	\$1.10	0.0%	Y			
<b>10 or More Copies</b>										
Single sided A4	per copy	\$0.30	\$0.30	0.0%	\$0.30	0.0%	Y			
Double sided A4	per copy	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Single sided A3	per copy	\$0.70	\$0.70	0.0%	\$0.70	0.0%	Y			
Double sided A3	per copy	\$0.90	\$0.90	0.0%	\$0.90	0.0%	Y			

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:  
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\* All fees and charges inclusive of GST where applicable





**ADDITIONAL FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
<b>General</b>										
Purchase and installation of directional/ name signage for business/ schools/ community organisations attached to a street signpost	per sign	\$200.00	\$210.00	5.0%	\$212.00	6.0%	Y		Increased due to higher cost recovery	Kingborough \$591 supply and install street sign in municipality
Electric Vehicle Charge Fee - Council owned 22kW EV charging station located at 38 Bligh Street, Rosny Park	cents per kWh	\$0.32	\$0.35	9.4%	\$0.48	50.0%	Y			Hobart 22kw chargers in council carparks - pay for parking only Brighton free Huon free Burnie free
Referral fee for debts (non rates) referred for collection	each	NEW	Cost recovery of collection agency fee	NEW	Cost recovery of collection agency fee	NEW	N	Unpaid sundry debtor accounts referred to an external collection agency will be subject to additional referral fees equal to collection agency fee	NB: Kingborough lists this on their fees and charges MPES and TCS recovery fees are costly	
Request for document signing and/ or sealing fee	per document	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			Glenorchy seal final plan \$210
<b>Section 132 &amp; 337 Certificates</b>										
Section 132 Certificate (fee set by statute)	per certificate	\$53.40	TBA - from The List		TBA - from The List		N	Fee set by Land Information System Tasmania (the LIST)	TBA - expected to be released June 24. Fee schedule to be updated when fees are released.	
Section 337 Certificate (fee set by statute)	per certificate	\$235.85	TBA - from The List		TBA - from The List		N	Fee set by Land Information System Tasmania (the LIST)	TBA - expected to be released June 24. Fee schedule to be updated when fees are released.	
Work carried out at a persons request e.g. requests for research, processing for council (non planning) discretionary decisions; report and document preparation; provision of information and/ or copies/ extracts from council records etc. including requests arising from Section 337 Certificates	per hour or part thereof	\$122.00	\$125.70	3.0%	\$129.30	6.0%	N	One hour minimum charge		
Supplementary Information request arising from Section 337 Certificates regarding planning permits on adjacent properties	per hour or part thereof for each nominated property	\$122.00	\$125.70	3.0%	\$129.30	6.0%	N	One hour minimum charge		
<b>Display Banners</b>										
Installation of approved display banners, Rosny Bus Mall	per 4 weeks	\$1,000.00	\$1,000.00	0.0%	\$1,000.00	0.0%	Y	6 single banner poles (total 6 flags)		
Installation of approved display banners, Bellerive Boardwalk	per 4 weeks	\$500.00	\$500.00	0.0%	\$500.00	0.0%	Y	1 four banner pole (total 4 flags) (15-18 on map)		
Installation of approved display banners, Bellerive Village	per 4 weeks	\$2,200.00	\$2,200.00	0.0%	\$2,200.00	0.0%	Y	9 single banner poles, 2 four banner poles (total 17 flags)		
Installation of approved display banners, full set across Rosny Bus Mall and Bellerive Village	per 4 weeks	\$2,800.00	\$2,800.00	0.0%	\$2,800.00	0.0%	Y	15 single banner poles, 2 four banner poles (total 23 flags)		
<b>Asset Management</b>										
Permit for works in road/ road reservation	per week, per application	\$250.00	\$250.00	0.0%	\$250.00	0.0%	N	Fee is charged per 7 days of works, or part thereof (no pro-rata). Fee includes 1 audit inspection. Permit not required for works carried out by authorised entities covered under separate legislation	Was previously a flat rate fee of \$250. Propose a weekly charge as per GCC. This is lower than the average of Glenorchy and Kingborough, however is considered to be a reasonable amount	Glenorchy \$200 for small development less than for a week; \$570 for larger development. No retrospective approval/fee. Hobart \$427 + inspection fee. Kingborough \$301
Surcharge for works undertaken in road/ road reservation without a permit	per application	NEW	\$350.00	NEW	\$350.00	NEW	N	A weekly fee for retrospective permit will be charged in addition to this fee where works are underway (see permit fee above)	New charge introduced to discourage works without a permit, and to recover necessary administrative/ inspection works	No retrospective approval/fee at other council.
Build over easement request/ assessment fee	per request/ assessment	\$130.00	\$133.90	3.0%	\$137.80	6.0%	N			



**COUNCIL COMMUNITY BUS**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Per person	half day	\$3.00	\$4.00	33.3%	\$4.00	33.3%	Y		Bus policy is being reviewed. There has not been a cost increase in the last 8 years	
Per person	full day	\$5.00	\$7.00	40.0%	\$7.00	40.0%	Y			

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:  
<https://www.ccc.tas.gov.au/wp-content/uploads/2023/06/Grants-and-Sponsorship-Policy-2023.pdf>

\* All fees and charges inclusive of GST where applicable

## 8.4.5 RATES AND CHARGES POLICY & RECOVERY OF OUTSTANDING RATES POLICY

### EXECUTIVE SUMMARY

#### PURPOSE

To review Council’s Rates and Charges Policy 2024 & Recovery of Outstanding Rates Policy 2024 in accordance with the *Local Government Act 1993* (Tas), *Waste and Resource Recovery Act 2022* (Tas) and the *Fire Service Act 1979* (Tas).

#### RELATION TO EXISTING POLICY/PLANS

Consistent with existing rating policy.

#### LEGISLATIVE REQUIREMENTS

Council is required to review its Rates and Charges Policy prior to, or at the same time as, introducing new or changed elements to its rating decisions. It may undertake a review at any other time.

#### CONSULTATION

No issues to be addressed.

#### FINANCIAL IMPLICATIONS

No direct financial implications.

### RECOMMENDATION:

- A. That Council adopt the updated Rates and Charges Policy 2024.
- B. That Council adopt the Recovery of Outstanding Rates Policy 2024.

<b>Decision:</b>	<p><b>MOVED</b> Cr Walker <b>SECONDED</b> Cr James</p> <p>“A. That Council adopt the updated Rates and Charges Policy 2024 subject to the words ‘and efficient’ being added to ‘Section 4 Policy Statement’ as follows:</p> <p style="padding-left: 40px;"><i>‘Council is committed to levying property rates and charges in an equitable and efficient manner, considering the nature of property characteristics, relative capacity to pay within the community and Council’s obligations under the law.’</i></p> <p>B. That Council adopt the Recovery of Outstanding Rates Policy 2024.”</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
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**8.4.6 ANNUAL PLAN 2024-2025****EXECUTIVE SUMMARY****PURPOSE**

To approve the Annual Plan for the 2024-2025 financial year.

**RELATION TO EXISTING POLICY/PLANS**

Consistent with Council's adopted Strategic Plan and recommended Estimates.

**LEGISLATIVE REQUIREMENTS**

Section 71 of the *Local Government Act 1993* requires Council to prepare and adopt an annual plan for each financial year.

**CONSULTATION**

No issues to be addressed.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications, however, the draft Annual Plan reflects the Estimates recommended to Council for approval, for financial year 2024-2025.

**RECOMMENDATION:**

That the Annual Plan for financial year 2024-2025 included as Attachment 1 to the Associated Report be approved.

**Decision:** **MOVED** Cr Hunter **SECONDED** Cr Kennedy

“That the Recommendation be adopted”.

**CARRIED**

**FOR**

Cr Blomeley  
Cr Chong  
Cr Goyne  
Cr Hulme  
Cr Hunter  
Cr James  
Cr Kennedy  
Cr Mulder  
Cr Ritchie

**AGAINST**

Cr Walker (abstained)

## 9. MOTIONS ON NOTICE

### 9.1 NOTICE OF MOTION – COUNCILLOR JAMES RESCIND VOTE – AFL HIGH PERFORMANCE CENTRE SITES

In accordance with Notice given, Cr James intended to move the following motion:

“That Council rescinds its vote of 11 December 2023 authorising the CEO to submit a proposal for two site options and to negotiate terms for a Heads of Agreement with State Growth.”

With the Leave of the Meeting Cr James amended is Motion and it was:

<b>Decision:</b>	<p><b>MOVED</b> Cr James <b>SECONDED</b> Cr Hunter</p> <p>“In regard to Council’s decision of 11 December 2023, Council:</p> <ol style="list-style-type: none"> <li>a. withdraws its support to be the home of the AFL High Performance Centre located in the Rosny Park area.</li> <li>b. revokes its authorization for the CEO to negotiate a Heads of Agreement with the Department of State Growth.</li> </ol> <p><b>Additional Reasons</b></p> <p>The call of the community meeting of 15 May 2024, for Council to rescind its decision of 11 December 2023, is not a valid option as parts of the decision have already been actioned in that:</p> <ol style="list-style-type: none"> <li>a. Council has already noted the results of community consultation and cannot ‘un-note’ it.</li> <li>b. Council has already provided in principle support for Clarence to be the home of the AFL high performance centre and cannot ‘un-provide’ it.</li> <li>c. Proposals for site options have already been submitted and cannot be ‘un-submitted’.</li> </ol> <p>The amended motion gives effect to the intent of the motion adopted by the community meeting of May 15, 2024.”</p> <p>The <b>MOTION</b> was <b>put</b> and <b>LOST</b></p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"><b>FOR</b></td> <td style="vertical-align: top;"><b>AGAINST</b></td> </tr> <tr> <td style="vertical-align: top;">Cr James</td> <td style="vertical-align: top;">Cr Blomeley Cr Chong Cr Goyne Cr Hulme Cr Hunter Cr Kennedy Cr Mulder Cr Ritchie Cr Walker (abstained)</td> </tr> </table>	<b>FOR</b>	<b>AGAINST</b>	Cr James	Cr Blomeley Cr Chong Cr Goyne Cr Hulme Cr Hunter Cr Kennedy Cr Mulder Cr Ritchie Cr Walker (abstained)
<b>FOR</b>	<b>AGAINST</b>				
Cr James	Cr Blomeley Cr Chong Cr Goyne Cr Hulme Cr Hunter Cr Kennedy Cr Mulder Cr Ritchie Cr Walker (abstained)				

**9.2 NOTICE OF MOTION – COUNCILLOR WALKER  
HEADS OF AGREEMENT – AFL HIGH PERFORMANCE CENTRE**

In accordance with Notice given, it was:

<b>Decision:</b>	<p><b>MOVED</b> Cr Walker <b>SECONDED</b> Cr James</p> <p>“That, should an elector poll on the AFL High Performance Centre (HPC) be scheduled, the finalisation of any Heads of Agreement between Clarence City Council and the Department of State Growth on the HPC be held over until the poll results are reported to Council.”</p> <p>Cr Goyne left the meeting at this stage (9.52pm).</p> <p>The <b>MOTION</b> was <b>put</b> and <b>LOST</b></p> <table> <tr> <td><b>FOR</b></td> <td><b>AGAINST</b></td> </tr> <tr> <td>Cr James</td> <td>Cr Blomeley</td> </tr> <tr> <td>Cr Hunter</td> <td>Cr Chong</td> </tr> <tr> <td>Cr Walker</td> <td>Cr Hulme</td> </tr> <tr> <td></td> <td>Cr Kennedy</td> </tr> <tr> <td></td> <td>Cr Mulder</td> </tr> <tr> <td></td> <td>Cr Ritchie</td> </tr> </table>	<b>FOR</b>	<b>AGAINST</b>	Cr James	Cr Blomeley	Cr Hunter	Cr Chong	Cr Walker	Cr Hulme		Cr Kennedy		Cr Mulder		Cr Ritchie
<b>FOR</b>	<b>AGAINST</b>														
Cr James	Cr Blomeley														
Cr Hunter	Cr Chong														
Cr Walker	Cr Hulme														
	Cr Kennedy														
	Cr Mulder														
	Cr Ritchie														

## 10. COUNCILLORS' QUESTION TIME

A Councillor may ask a question with or without notice at Council Meetings. No debate is permitted on any questions or answers.

### 10.1 QUESTIONS ON NOTICE

(Seven days before an ordinary Meeting, a Councillor may give written notice to the Chief Executive Officer of a question in respect of which the Councillor seeks an answer at the meeting).

Nil.

### 10.2 ANSWERS TO QUESTIONS ON NOTICE

Nil.

### 10.3 ANSWERS TO QUESTIONS WITHOUT NOTICE – PREVIOUS COUNCIL MEETING

Cr Warren

1. We had an addition to the Code of Conduct [Councillor Statement of Expectations]; which we tabled that at the beginning of this year. In part 7 of the Code of Conduct, at Part 2, it does say that a councillor must listen to and respect the views of others in council. So, my question is, is it possible to listen and be conducting a side conversation?

#### ANSWER

(Mayor) If colleagues wish to move around the chambers seeking advice from officers during a debate, it is my decision that they are able to do so. It is my position as chair to allow the Deputy Mayor to seek advice from the CEO, that is not unreasonable.

2. May I have some information please; a number of residents have expressed concerns about the tagging of trees in Charles Hand Park. Could I have an explanation as to what the tagging is?

#### ANSWER

(Chief Executive Officer) As part of the Department of State Growth's initial investigations of the site, you will have noticed that there have been some boreholes and other work done for Geo-technical work. The other part of that work was engagement of North Barker to do environmental assessments and the tagging of the trees is part of that process, so they have a reference point back to those when they do their report. So, it is an identification number.

Cr Goyne

1. Yesterday in Area 4 of the Seven Mile Beach carpark, a horse and rider were injured by an off-lead dog that proceeded to lengthily and systematically attack the horse and its rider. It actually took the intervention of a second horse and rider before the owner came and got the dog under control. My question is, is that the matter was referred to the Police, who referred it to the council, who then referred it to Parks and Wildlife. Who is responsible to enforce some sort of effective dog control management on the dog?

**ANSWER**

(Head of Regulatory Services) We are aware of the incident, the incident occurred on Parks and Wildlife land, so ultimately, they are responsible for that area, it is not part of our land.

2. I believe the carpark is actually maintained by the council, so I'm not entirely sure on that, if that is the case, what capacity do Parks and Wildlife have to implement some sort of sanction?

**ANSWER**

Taken on notice.

(Further information) The complaint was received through the afterhours line on 26 May at 4.50pm. Request 097083.

On receipt of this report, a City Ranger contacted the complainant. From discussion, it was determined that the incident occurred in Day Use Area 4 which is under the control of Parks and Wildlife Service. The complainant was advised that the incident should be referred to that service for investigation.

Parks and Wildlife Officers are authorised officers under the Dog Control Act 2000 and have full authority to investigate and take regulatory actions in regard to breaches of the Dog Control Act which occur on land under their management.

For information, Council does not permit the exercising of horses on any council managed beach.

Cr James

1. Now that the parklands and Charles Hand Park have been identified as the preferred site for the High Performance Centre by the state, council officers have commenced work to develop an opportunity that sits within the City Heart Plan. So, my question is how are council officers going about fulfilling the City Heart Plan when the parklands and Charles Hand Park have been identified for the High Performance Centre.



**ANSWER**

Taken on notice.

(Further information) Council officers are working with consultants to finalise the draft City Heart Plan to bring this back to Council for approval to go out for final community consultation on the plan.

The City Heart Plan is a holistic and integrated guide to coordinate the future growth and development of our principal activity centre, Rosny Park. At the core of the document is a series of strategies and design principles that council will use to leverage opportunities to deliver key outcomes for the Rosny Park activity centre. While this includes the Parklands and Charles Hand Park, the City Heart Plan covers much more. It is made up of several interconnected precincts, each with their own vision and character. The plan aims to leverage existing strengths and strategic opportunities in each precinct to meet the needs and aspirations of the people who live, work, and visit the City Heart area. The City Heart plan covers economic development including a night economy; housing and visitor accommodation; traffic, parking, public transport and general mobility; as well as recreation, culture and events.

2. My question is in relation to the Bellerive ferry service. Is it possible to have an update on the parking arrangements that are in place in relation to all day parking in the immediate vicinity around the ferry terminal. I mean along Victoria Esplanade and up Queen Street and even along Queen and King Streets. We did have a report from a motion that I put in this place a year or two ago, but I am seeking an update on parking as to whether or not there needs to be some review of that and I would appreciate some response?

**ANSWER**

(Mayor) We will provide an update as your question deserves a detailed response.

(Further information) In October 2022 a two-hour parking restriction was introduced in sections of Victoria Esplanade, King Street, Crown Street, Petchey Street and Queen Street to allow for visitors, trade vehicles and deliveries in these residential areas. A “Kiss & Drop” zone was also provided in Queen Street near The Cottage School for student drop off and pick up.

Council officers continued with intermittent observations of weekday morning parking until October 2023. Over the 12-month period, no significant change was observed to the demand for on-street parking in Victoria Esplanade, King Street or Crown Street. Although not specifically recorded, Queen Street parking was consistent across the period with high levels of occupancy observed in the section between Petchey Street and Crown Street.

A review of 90-degree parking was completed along Victoria Esplanade to ensure parking was compliant with the Australian Standards. The following areas were found to be not compliant with the Australian Standards for 90-degree parking and the following changes were made in February 2024, to ensure compliance:

- Opposite 11 Victoria Esplanade, convert to four parallel parking spaces.
- At 20 Victoria Esplanade, restrict on-street parallel parking to ensure sufficient safe maneuvering behind the 90-degree parking spaces.

- At 26 Victoria Esplanade, restrict on-street parallel parking to ensure sufficient safe maneuvering behind the 90-degree parking spaces.

No further changes to on-street parking management are considered necessary at this time. With the parking sensor project nearing completion, data should become available to assist with understanding parking demands within the Bellerive Village and to inform any future parking management in that area.

Cr Hulme

The recent Federal budget committed further funds to the Mornington roundabout upgrade project, which is great news for that intersection. I was just wondering if there have been any discussions taking place or any indication from the State Government as to, with that extra funding, when some development of design options or design work will be proceeding?

**ANSWER**

(Mayor) I received a very excited call from the hard-working Labor member for Franklin, the Hon Julie Collins MP, to tell me that amount of money was made available. As to State Government involvement, it is fairly new of course this extra funding, the Infrastructure Minister hasn't changed however.

(Head of Infrastructure and Natural Assets) I will enquire with the Department of State Growth on the current status of the project and update council.

(Further information) At this stage the Department of State Growth has referred us to their web site for project information. As part of the Mornington Traffic Solution Study the Department of State Growth is progressing improvements to safety and traffic flow in the Mornington area. The study identifies opportunities for improving safety and the movement of traffic at the roundabout and in the surrounding area for all road users, including cars, trucks, cyclists and pedestrians.

The planning study:

- investigates the current and future performance levels of the road network, looking at transport efficiency and management, as well as road user safety.
- considers stakeholder and community feedback and ideas.
- identifies and assesses the performance of different improvement options for their ability to improve safety and meet future demand.

The Australian and Tasmanian governments have committed a total of \$100 million to make improvements in this area. The Tasmanian Government is currently working with the Australian Government to determine the improvements that will be made within the available funding. The Department of State Growth will then start developing designs for the improvements. As part of the design process, the department will carry out further public consultation to provide further information on the improvements being developed and seek feedback to help inform the design process.

Additional project information will be provided on the project website as it becomes available (at

[https://www.transport.tas.gov.au/roadworks/current\\_projects/south\\_road\\_projects/mornington\\_traffic\\_solution\\_study](https://www.transport.tas.gov.au/roadworks/current_projects/south_road_projects/mornington_traffic_solution_study)

Cr Hunter

1. At the last meeting I asked a question in regard to line marking, and I thank the officers for their response to that. However, I was just seeking a bit more detail following up that question as to whether council has a threshold in which case, they would make an exception to the normal line marking process, for example, if a site has been identified as high risk or hazard, at what point will council undertake the works itself outside the normal DSG process?

**ANSWER**

Taken on notice.

(Further information) Council undertakes line marking for parking controls (such as yellow lines and marked parking bays) also completing line marking as part of any work it does that requires road resurfacing (such as road renewal, trenching etc). Council is responsible for installing any line marking required as part of new works it delivers. Outside of these criteria Clarence City Council has not completed any line marking maintenance that would normally be the responsibility of the Department of State Growth. Officers nominate and prioritise line marking maintenance works with safety the main criteria for this assessment. To date, all high priority locations have been line marked in the year they've been nominated.

2. Can officers please consider whether a temporary footpath can be installed between Napier Street and Dumbarton Drive until the remaining land in the area is fully developed?

**ANSWER**

Taken on notice.

(Further information) The obvious footpath connection between Dumbarton Drive and Napier Street is through privately owned land. While the landowner has a valid planning permit including this balance lot, the works have not progressed as the developer is finding it challenging to achieve the number of lots approved under the permit. It is further complicated due to the steep topography and several engineering challenges, including the high cost for infrastructure construction. Due to these reasons, the developer is exploring options for re-designing the layout which will require a new permit. Regardless of the final layout or progression of the subdivision, any future approval will include some form of footpath being constructed between the two roads. However, the timing is dependent on the willingness of the property owner and their commercial decision.

Given the uncertainty with the footpath alignment through the private lot, council officers have also discussed any possibility for temporary footpath along the East Derwent Highway corridor with the Department of State Growth but appears this is not achievable at reasonable cost due to the physical constraints.

Cr Mulder

My question is to the Deputy Mayor. Is it a fact that parliamentary process is that the only time that disruption occurs in the Parliament is if there is cross chamber talk or if the talk between members or staff is of such a volume that it disrupts the proceedings?

**ANSWER**

(Deputy Mayor) Certainly, members were freely able to converse with one another, as long as you were not overtly intruding on the debate, very common for Legislative Council members to in fact interject on one another and always entirely up to the chairperson to determine whether or not to intercede on said objections/interjections and so on. Certainly, things like acknowledging the chair when you pass the centre of the room. There are very different customs in different places but yes Cr Mulder is certainly correct in his understanding.

Cr Ritchie

1. I was wondering if council could advise if the practice of excluding representative submissions from council papers is one that is dictated by convention, or whether it's a legislative requirement?

**ANSWER**

(Mayor) My understanding is it's a privacy issue.

(Chief Executive Officer) We can provide a more detailed response but essentially, it is a privacy issue. I am not aware of a specific requirement under the legislation, but we have had experiences historically where people have been named, and they have been contacted outside of council business and in some cases threatened.

2. Thank you for the answer, I am still slightly confused, however, from what you're saying it appears to be privacy legislation upon which you're implying, so I'd appreciate if the provisions that apply through that legislative instrument could be detailed in a response please?

**ANSWER**

(Mayor) My understanding CEO is that, if any elected member wishes to look at representations, they are able to do so.

(Chief Executive Officer) That is correct Mayor.

(Further information)

The release of a representator's name, address and any detail which may identify a representor is basic personal information and personal information in accordance with the *Personal Information Protection Act 2004*. Council's advertisements notifying the public of applications for planning permits advise representors that any personal information submitted to council is covered by council's Privacy Policy.

Council’s Privacy Policy provides:

- “Council will only use personal information within Council, or disclose it outside Council,*
- *for the purpose for which it was collected, or*
  - *in accordance with this Act or as provided for in any other legislative provision, or*
  - *where you have consented, or*
  - *where you would reasonably expect this to occur.*

*In some circumstances, Council needs to disclose your information to other organisations. Examples of situations where disclosure may occur include:*

- ...
- *Personal information included on a Subdivision or Development Application may be forwarded to the Resource Management and Planning Appeal Tribunal and made available to the public, as required by the Land Use Planning and Approvals Act (1993).”*

Council does not publish representatives’ names, addresses and other identifying details in the council agenda to ensure that personal information is not released in breach of the Privacy Policy. Section 28D of the *Local Government Act* provides that councillors can have access to information relevant to agenda items subject to any confidentiality requirements being met.

#### **10.4 QUESTIONS WITHOUT NOTICE**

A Councillor may ask a Question without Notice of the Chairman or another Councillor or the Chief Executive Officer. Note: the Chairman may refuse to accept a Question without Notice if it does not relate to the activities of the Council. A person who is asked a Question without Notice may decline to answer the question.

Questions without notice and their answers will be recorded in the following Agenda.

The Chairman may refuse to accept a question if it does not relate to Council’s activities.

The Chairman may require a question without notice to be put in writing. The Chairman, a Councillor or the Chief Executive Officer may decline to answer a question without notice.

Cr Goyne returned to the meeting at this stage (10.06pm).

## 11. CLOSED MEETING

Regulation 15 of the Local Government (Meetings Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matter was listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

### 11.1 APPLICATIONS FOR LEAVE OF ABSENCE

In accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 the reports in the Closed Meeting section of the Council Agenda were dealt with on the grounds that the detail covered in the report relates to:

- applications by Councillors for a Leave of Absence.

**The content of reports and details of the Council decisions in respect to items listed in “Closed Meeting” are to be kept “confidential” and are not to be communicated, reproduced or published unless authorised by the Council.**

**Decision:**

**PROCEDURAL MOTION**

**MOVED** Cr Chong **SECONDED** Cr Goyne

“That the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting room”.

**CARRIED UNANIMOUSLY**

The meeting closed at 10.17pm.