

8.4.4 ESTIMATES, CAPITAL EXPENDITURE PROGRAMME, FEES AND CHARGES 2024/2025**EXECUTIVE SUMMARY****PURPOSE**

To consider the Estimates, incorporating the Capital Expenditure Programme, for the 2024/2025 financial year, together with an updated List of Fees and Charges.

RELATION TO EXISTING POLICY/PLANS

Consistent with Council's adopted Strategic Plan 2021 - 2031.

LEGISLATIVE REQUIREMENTS

Section 82 of the *Local Government Act* requires the Chief Executive Officer to prepare Estimates of the Council's revenue and expenditure for each financial year.

CONSULTATION

Nil.

FINANCIAL IMPLICATIONS

The Estimates provide statutory authorisation for recurrent and capital expenditure for financial year 2024/2025. Based on the draft estimates, the required increase in rating effort to meet the proposed functional outcomes is 6.48% net of growth and the effects of the Tasmanian Government Fire Services Contribution and State Waste Levy.

RECOMMENDATION:

That Council:

- A. Adopts the Estimates for financial year 2024/2025 as set out at Attachment 1.
- B. Adopts the Capital Expenditure Programme for financial year 2024/2025 as set out at Attachment 2.
- C. Adopts the List of Fees and Charges for financial year 2024/2025 as set out at Attachment 3.

ASSOCIATED REPORT**1. BACKGROUND**

1.1. Draft Estimates, Capital Expenditure Programme, and List of Fees and Charges for financial year 2024/2025 have been prepared following a series of Council workshops, which considered a range of programs, projects, initiatives and issues likely to have an impact on the organisation in the coming year.

- 1.2. Council is required to adopt Estimates for each financial year.
- 1.3. Council's Strategic Plan 2021 – 2031 was adopted in April 2021 and the budget is framed in consideration of the goals and strategies embedded within it. The programs, projects and initiatives funded within the financial year 2024/2025 are reflected in the draft Annual Plan which is also provided for Council approval. The Annual Plan provides the high-level basis for monitoring delivery of services, projects and programs to the Clarence community during the year.
- 1.4. Council reviewed the Long-Term Financial Management Plan (LTFMP) during workshops with Councillors but saw no need to adopt a new LTFMP in 2024. In accordance with the Local Government Act 1993, Council is only required to review the LTFMP once every four years. Council will review the LTFMP again later this year after the new Long Term Asset Management Plans are adopted by Council.
- 1.5. However, the guiding principles, from the current LTFMP, are still incorporated into the framing of the 2024/25 Estimates and are reproduced below for ease of reference:

“GUIDING PRINCIPLES REVENUE, EXPENDITURE AND CASHFLOW

The guiding principles in relation to revenue, expenditure and cashflow include:

- *Ensuring that there is balance between ensuring capacity to maintain the delivery of council services that continue to meet community expectations and the relative rating effort required.*
- *Ensuring that cashflow is well understood and managed to support council operations, capital program and debt commitments.*
- *Ensuring that council's long-term financial plan is framed to effectively manage debt and the rating strategy in coming years.*

GUIDING PRINCIPLES CAPITAL, SERVICE AND ESTABLISHMENT

The guiding principles in relation to capital, service and establishment include:

- *That the capital budget adopts a focus on the long-term strategic asset management plans that balances renewal effort, risk mitigation and the development of new community infrastructure.*
- *Complete existing/iconic masterplans through continued community engagement, progressing to DA where possible.*
- *That council's service delivery be focussed on statutory, regulatory and core service requirements in the first instance.*
- *The budget Estimates have a focus on building and maintaining staffing and organisation capacity to ensure council continues to respond to the needs of a growing city."*

2. REPORT IN DETAIL**Overview of Operational Estimates**

- 2.1.** The Estimates (**Attachment 1**) provide the high-level financial framework within which Council will operate for the 2024/2025 financial year. The financial plan principles set out above remain relevant, with the key aim of ensuring Council remains in a sound long-term financial position.
- 2.2.** The Estimates are consistent with the detailed programme budgets discussed by Councillors at a series of workshops over recent months.
- 2.3.** The Estimates require an increase in overall rating income of 6.48% on 2023/2024 levels net of growth and Tasmanian Government increases. Growth in the rates base during 2023/2024 is estimated at 1.58%.
- 2.4.** The Fire Services Contribution, which Council is obliged to pay to the Tasmania Fire Service (and over which Council has no control), has increased in aggregate by 5.0% against the 2023/2024 contribution. The contribution will be \$7.16 million, an increase of \$343,059. Within this, the urban area will increase by 5.0%, districts (Richmond, Cambridge, South Arm, etc) will increase by 5.9% and rural will increase by 4.5%.

- 2.5.** The Tasmanian Government introduced a Waste Levy in 2022/2023 that Council must collect on their behalf. The Levy is based on Council's refuse tonnage, a cost of \$44.88 per tonne which Council has estimated to be \$485,946 for the 2024/2025 financial year. This is an increase of \$23.52 per tonne from 2023/2024. This cost is applied to all properties in Clarence that have a refuse bin, the cost varies depending on size of bin. The Tasmanian Government has proposed that the Levy will increase by another \$20 plus CPI per tonne in the 2026/2027 financial year.
- 2.6.** The reduction in services, programs and containing employee costs in 2020/2021 to deliver a "zero bottom line" as well as increasing rates less than CPI in both 2022/2023 and 2023/2024 has once again presented Council with a challenging budget environment for the 2024/2025 financial year. Programs, activities, and services were again scrutinised in detail and opportunities for savings were factored into the budget to ease pressure on the rating requirement. These savings were balanced against the need to provide services, programs, and initiatives to the Clarence community across a wide range of activity areas.
- 2.7.** The proposed increase of 6.48% is above the March Consumer Price Index for Hobart, but less than the rate increase proposed in our current adopted 10 Year Plan (8.1%).
- 2.8.** The larger than anticipated CPI increases over the last two years is still placing significant pressure on the underlying cost base of Council's operations, with materials, contract services and other costs all increasing as a consequence. This is resulting in tendered project works being materially more expensive than budgeted expectations. The Enterprise Agreement applying to Council staff includes an increase to salary and wages that is linked to CPI. As employee costs are the largest expense category of Council, this too has a significant impact on the Budget Estimates.

- 2.9.** Regardless of measures of aggregate inflation, Council’s rating requirement has been adversely affected by the need for additional revenue to respond to the expectations and deliverables of a city that has experienced greater than average growth for almost a decade. According to ABS data, Clarence has experienced population growth of 12% from 2016 to 2021 (compared to 9% for Tasmania and 7.6% for Hobart City). This leads to expanding demand for waste management services, increased maintenance of roads, footpaths, tracks, trails, and other community infrastructure which has in turn influenced the budget outcome. Growth can also be seen from the amount of infrastructure council has taken on from subdivisions, during 2022/2023 we had contributed assets of 16 million dollars ranging from roads, stormwater and playgrounds which council must now maintain.
- 2.10.** As in previous Estimates, provision has once again been made for the portion of the 2024/2025 rates equivalents payable by the operators of the Hobart International Airport, which are considered doubtful. Legal action related to these amounts has now concluded, however discussion on future rates that will be payable by the Hobart International Airport, has not yet occurred. The provisions therefore continues to be made, to ensures that there is no adverse impact on these Estimates, or future Estimates.
- 2.11.** As part of the 2024/2025 budget Estimates process, Council has identified the following estimated Community Service Obligations (CSO) embedded within Council activities, which support the achievement of strategic goals and objectives of Council in relation to the affordable provision of services to residents:
- Recreational swimming and hire of swimming facilities at the Clarence Aquatic Centre, for which a net CSO amount of \$474,266 has been provided, and
 - Waste management activities undertaken at the Mornington Park Waste Transfer Station, for which CSO of \$339,157 has been provided.

2.12. Significant variations to operating items contained in the draft Estimates include:

- Increased electoral costs due to an elector poll required on the High-Performance Centre \$200,000.
- Increased unsealed road maintenance of \$133,515.
- Increased maintenance of table drains \$118,200.
- Additional street furniture maintenance \$47,600.
- Increased track maintenance for Mountain Bike Park \$60,000.
- New cleaning contracts for additional facilities \$52,700.
- Additional Oval maintenance \$45,000 Funding for Tracks and Trails Strategy \$20,000.
- Body cameras for staff due to safety concerns \$20,000.
- Maintenance funds to support new Nature Strip Policy \$35,000.
- Funding for Land & Coast Care Volunteer Group support \$15,000.
- New weeds management for Mountain Bike Park \$10,000.
- New funds for specialist IS support to enhance and implement TechOne systems, including organisational data storage \$182,000.
- Additional funds for Tranmere/Droughty Point structural Plan \$65,000.
- New project Settlement Strategy \$50,000.
- Clarence Community Facilities Strategy \$120,000.
- Funds for additional office space and alterations \$250,000.
- Increased water usage costs \$49,500.
- Waste levy state government charge increasing by \$232,546.
- Recycling collection and disposal costs increasing by \$174,976.
- New initiatives for the waste and sustainability program \$100,500.
- Communication Strategy Implementation \$60,000.
- Increase renewal funding in line with Long Term Financial Management Plan \$450,000.
- Increased IS software and contract costs due to parking sensor implementation and additional Microsoft licences required.
- Additional positions \$1,229,175, reflecting an increase in demand for services across the organisation, some positions are partly offset by increased revenue in associated programs.

- Asset Inspection Officer – position will ensure council’s growing number of assets is recorded accurately to help improve maintenance tracking.
- Emergency & Recovery Management Bushfire Lead - key coordinator, and planner for emergency and recovery management across council.
- Administrative Officer Governance – will allow senior legal staff more time to provide high level support to Council.
- Planner – ensure workloads and continuation of service delivery can be maintained.
- Team Leader Planning Assessment – to provide support to Manager of Planning so they can contribute to higher level planning applications.
- Parking Ranger and part time Administrative Officer Rangers to help with increased demand in parking enforcement.
- Cadet Environmental Officers moving to fully qualified Environmental Officers.
- Payroll Officer – required due to additional work loads and key person dependency.
- Business Systems Analyst and ICT Graduate – increase the Information Services ability to complete key projects within the organisation.
- Manager of Community Services to oversee the Community Services, Volunteer Services and Youth Services programs.
- Technical Officer – Trees – position required due to the unprecedented increase in tree related requests.

2.13. The overall rise in recurrent expenditure reflects substantial increased growth and activity throughout the city. Left unaddressed this will adversely impact Council’s service standards, risk management and result in inability to meet Council’s Strategic Plan goals. Additionally, as Council further invests in the capital program there will be a corresponding increase in recurrent expenditure in future years.

Overview of Capital Works

2.14. The capital program reflects Council’s continued commitment to the delivery of projects that reflect the strategic goals of Council and the needs of the city. The ongoing focus on renewal of Council infrastructure to provide a good level of service is consistent with the Long-Term Financial Management Plan key performance indicators.

2.15. A schedule of the proposed Capital Expenditure Programme is provided with this report (**Attachment 2**). The programme provides for works to the value of \$21.6 million, fully funded from a range of capital funding sources including State Grants Commission, infrastructure renewal funding, capital contribution from rates, road and specific purpose grants, specific purpose reserves and funds redistributed from projects no longer going ahead.

The proposed \$21.6 million capital program is a decrease of \$7.3 million on 2023/2024. Significant projects are mentioned below at paragraph 2.21.

2.16. The Estimates provide for infrastructure renewal expenditure (\$10.84 million). Council’s Long Term Financial Management Plan includes renewal funding requirements established under adopted Asset Management Plans and assumes the appropriation of TasWater dividend to infrastructure renewal.

2.17. Distributions from TasWater (comprising dividends, tax equivalents and loan guarantee fees) are expected to be \$2.2 million. Council’s strategy is to dedicate these funds for infrastructure renewal via a transfer to the Infrastructure Renewal Reserve. TasWater is currently paying a special dividend over five years to compensate for the dividend not received during Covid. This is currently \$440,000 per year and has been allocated to the capital program.

2.18. The total amount to be raised through rates for infrastructure renewal is \$9.5 million in 2024/2025 compared with \$9.08 million in 2023/2024.

- 2.19.** Closely related to Council’s strategy for funding infrastructure renewal is interest earned on investments. Any expected interest revenue above \$580,000 per year is applied to our renewal reserve. The mechanism for this is that the amount in interest revenue above \$580,000 is offset by the same amount appropriated to the Infrastructure Renewal Reserve, representing interest earnings on those funds. Through this mechanism the Infrastructure Renewal Reserve retains its value in real terms, assumptions made in long-term financial modelling are met and the net rating requirement is effectively insulated from the effect of cyclical movements in interest rates.
- 2.20.** Payments received from the State Grants Commission, which Council appropriates to support its capital expenditure programme, are expected to increase in line with inflation to around \$3.89 million. Roads to Recovery funding for the period 1 July 2024 to 30 June 2029 is expected to be \$5.7 million. This will not be paid evenly over the five years, so we have estimated to receive \$780,000 in 2024/2025.
- 2.21.** Major projects contained within this programme include:
- Road reseal programme \$3.7 million.
 - Major dig-outs reconstruction \$2.5 million.
 - Footpath/ kerb and gutter renewal \$1.4 million.
 - Footpath/ kerb and gutter reseal prep \$875,000.
 - Clarence Foreshore Trail – Rosny Point to Heskett Court \$1.0 million.
 - Parramore Street Stormwater Improvements \$730,000.
 - Risdon Vale Creek Stormwater Improvements \$300,000.
 - Clarendon Vale Oval Lighting \$440,000.
 - Cambridge Dog Park additional funds \$600,000.
 - Bayview Park Playground and Toilet Renewal/Upgrade \$750,000.
 - Richmond Village Green & Playground \$225,000.
 - Various Play Parks Renewal \$420,000.
 - Public Art Installations \$170,000.

- Clarendon Vale Oval Pavilion additional funds \$550,000.
- Sandford Hall upgrades \$205,000.
- City Heart Integrated Land Use and Transport Review \$550,000.

Economic Stimulus and Loan Funding

2.22. The loan of \$5.6 million for the Stormwater Upgrade in Bellerive, included in the 2021/2022 capital program, was taken up during the 2021/2022 financial year. The 2024/25 Estimates include the required yearly repayments on this loan, which will be recovered through property rates. At its meeting of 16 May 2023, Council approved another \$3M of funding for this project, it is anticipated these funds will not be taken up until late 2024/2025, so there will be no repayments required until 2025/2026. Council also approved another \$6.1 million in loan funds in the 2023/2024 Estimates. These funds will also be taken up in the latter half of 2024/2025 and therefore there will have no repayments required in these proposed estimates.

2.23. In December 2024, Council will fully extinguish the Tasmanian Government Economic Stimulus Loan through repayments from the Specific Purpose Reserve that was set aside in 2021/2022 for this purpose.

2.24. There are no new borrowings proposed in the 2024/2025 estimates.

Current Capital Program

2.25. Unspent 2023/24 capital funding will be carried forward into 2024/25.

List of Fees and Charges

2.26. Council fees and charges are reviewed annually as part of the budget process. Council staff consider various factors when determining the fees such as, but not limited to, cost of providing the service, community benefit, comparative market pricing and whether the good or service will assist in advancing the objective of Council's strategic and subsidiary plans.

2.27. The average proposed increase for council’s fees and charges is 6%, which is in align with Council’s overall budget increase.

2.28. Council’s List of Fees and Charges is provided for approval (**Attachment 3**).

3. CONSULTATION

3.1. Community Consultation Undertaken

Nil.

3.2. State/Local Government Protocol

Nil.

3.3. Other

Nil.

3.4. Further Community Consultation

Media releases and community advice will be provided to update the community on the Estimates, capital program and other relevant issues arising from the budget process. Council’s Annual Plan will provide the community with detail of Council’s programs for the coming year, with performance to be reported within each quarterly report. The Annual Plan is also submitted for approval by Council at this meeting.

4. STRATEGIC PLAN/POLICY IMPLICATIONS

The *Local Government Act 1993 Section 82*, requires the adoption of Estimates each year, not to be adopted more than one month before the start of the financial year, but prior to 31 August in the particular financial year.

5. EXTERNAL IMPACTS

Nil.

6. RISK AND LEGAL IMPLICATIONS

There are no other issues to be addressed beyond meeting the statutory obligation to adopt annual budget Estimates.

7. FINANCIAL IMPLICATIONS

The budget Estimates provide statutory authorisation for recurrent and capital expenditure for the 2024/2025 financial year. Based on the Estimates, the required increase in rating effort will be on average 6.48% net of growth and excluding government charges.

8. ANY OTHER UNIQUE ISSUES

Following adoption of the Estimates, the draft Annual Plan has also been prepared for adoption at this meeting. Council is required to adopt an Annual Plan each year.

9. CONCLUSION

- 9.1.** The attached Estimates reflect a range of issues considered by Councillors.

- 9.2.** The overall increase in rating effort required to meet the proposed expenditure levels is 6.48% net of growth and government charges.

- 9.3.** The Estimates, Capital Expenditure Programme, amended List of Fees and Charges are recommended for approval.

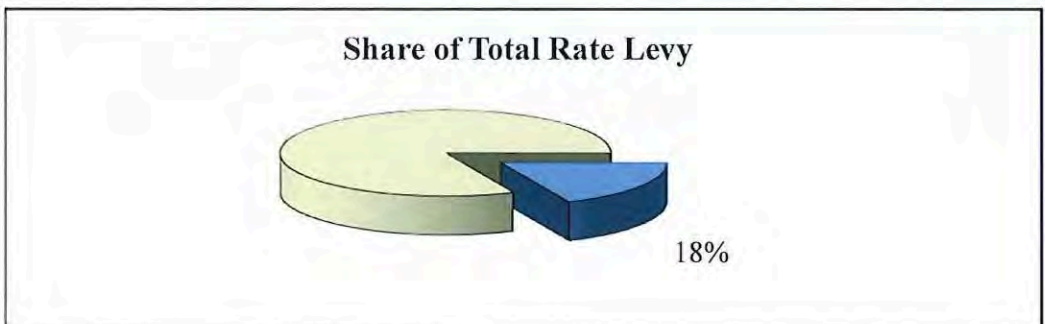
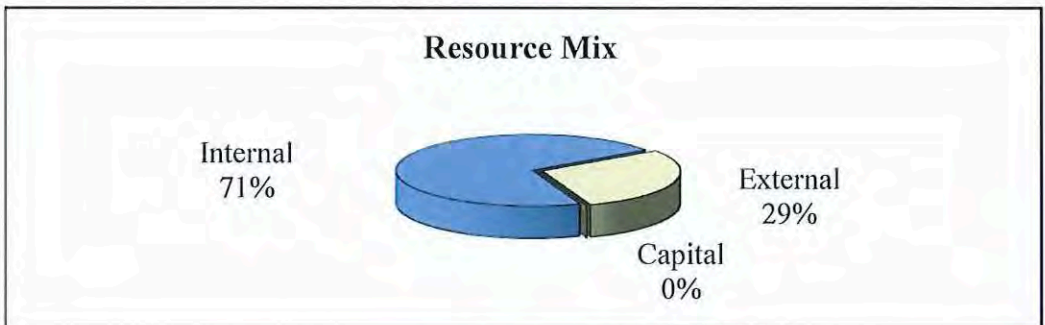
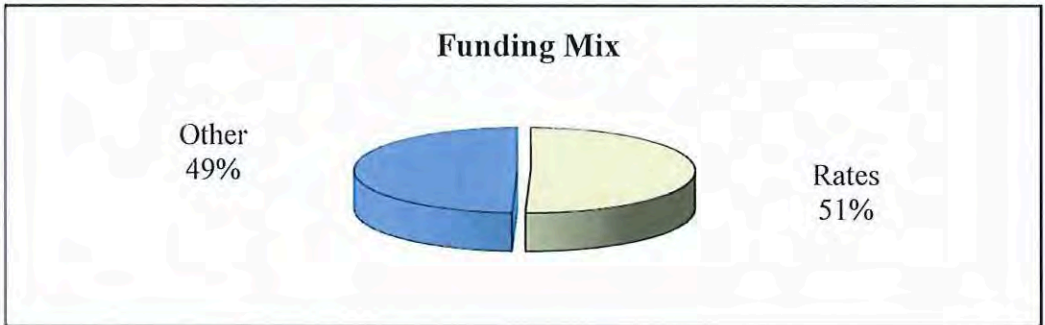
- Attachments:
- 1. Estimates 2024/2025 (11)
 - 2. Capital Expenditure Programme 2024/2025 (6)
 - 3. List of Fees and Charges for 2024/25 (34)

Ian Nelson
CHIEF EXECUTIVE OFFICER

Clarence City Council Annual Estimates 2024 / 2025

COMMUNITIES & PEOPLE

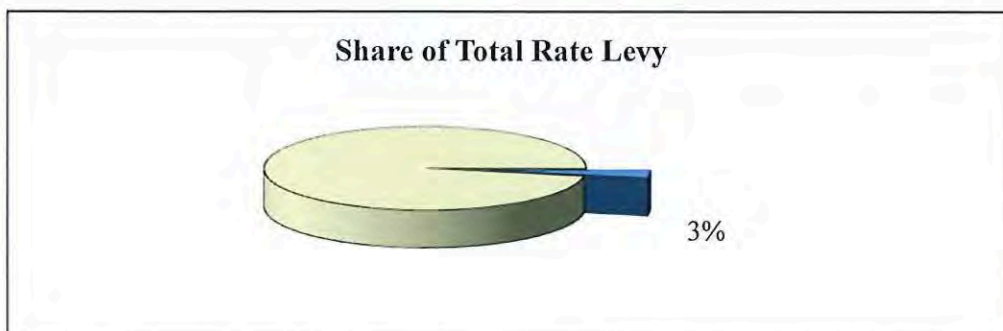
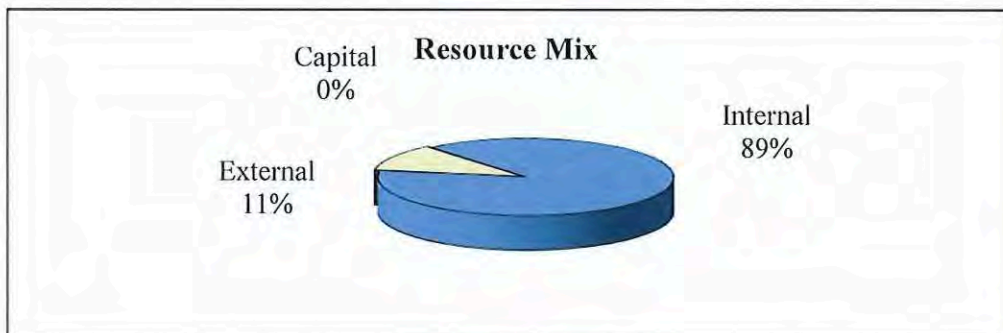
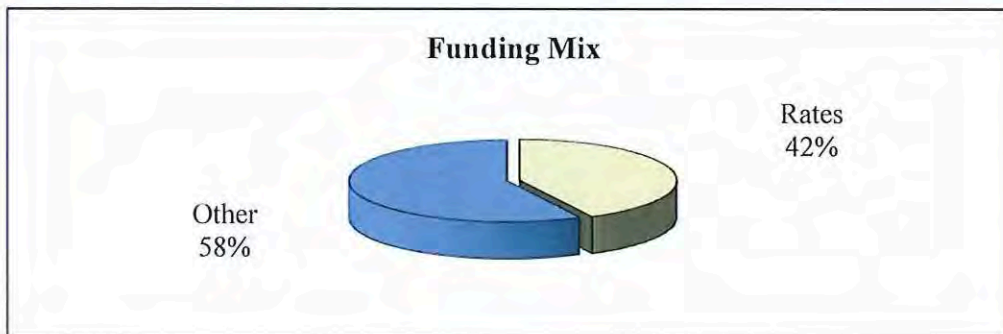
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		21,439
Total Revenues		11,248
Net Expenses		10,191
Less Expenses Capitalised		1,125
Net Operating Expenses		9,066
Net Asset Purchases		5,145
Borrowings		
Transfers to Reserves		0
Transfers from Reserves		1,347
Capital Financing Requirement		3,798
Net Rating Requirement		12,864



Clarence City Council Annual Estimates 2024 / 2025

CITY FUTURE

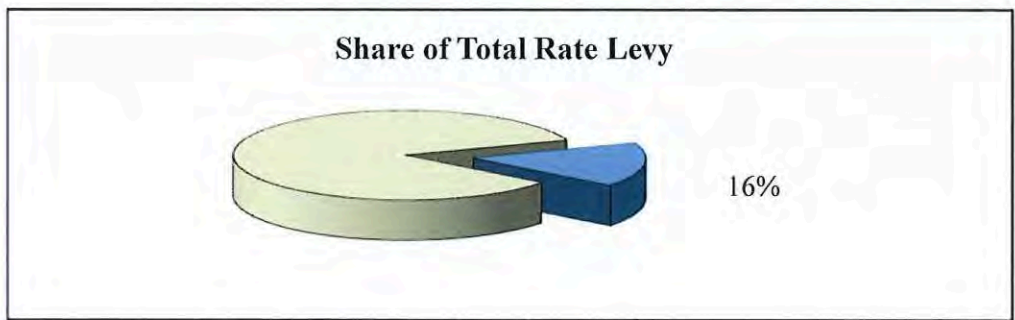
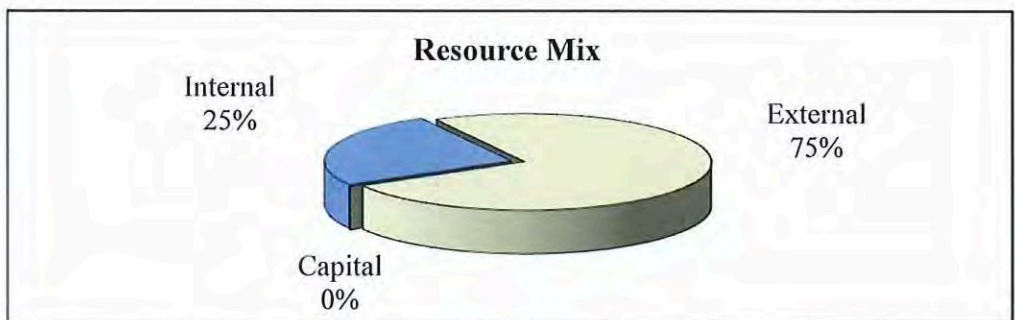
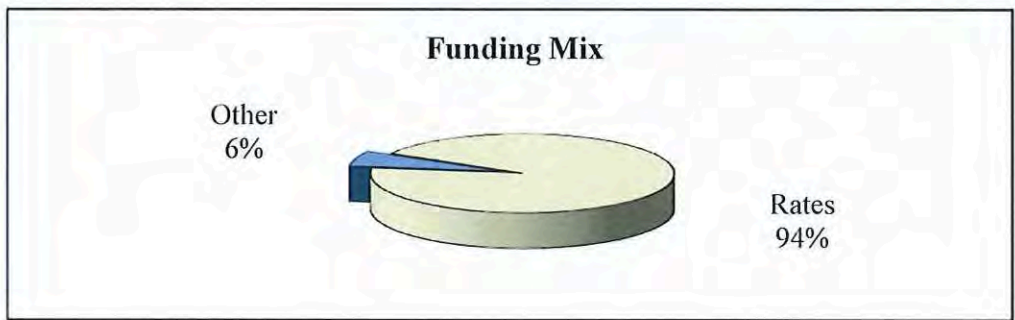
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		4,565
Total Revenues		2,903
Net Expenses		1,662
Less Expenses Capitalised		
Net Operating Expenses		1,662
Net Asset Purchases		
Borrowings		
Transfers to Reserves		473
Transfers from Reserves		0
Capital Financing Requirement		473
Net Rating Requirement		2,135



Clarence City Council Annual Estimates 2024 / 2025

NATURAL ENVIRONMENT

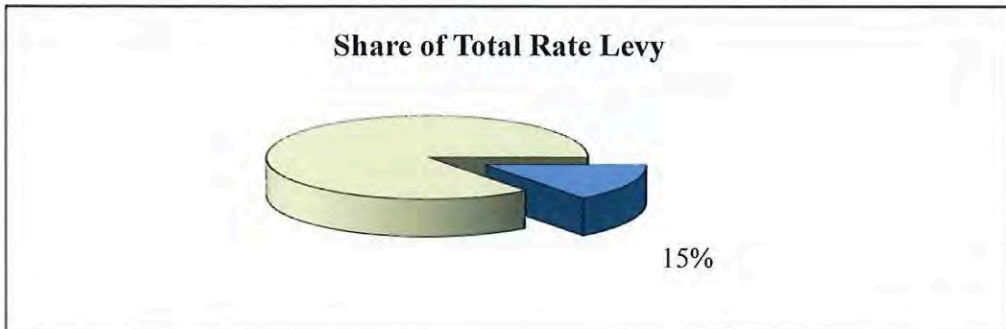
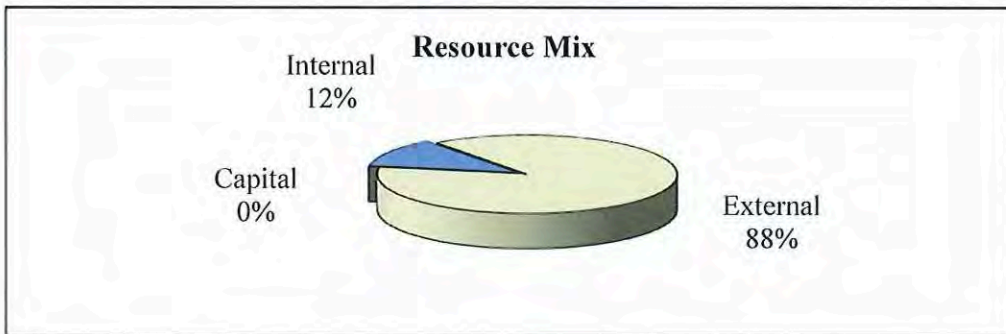
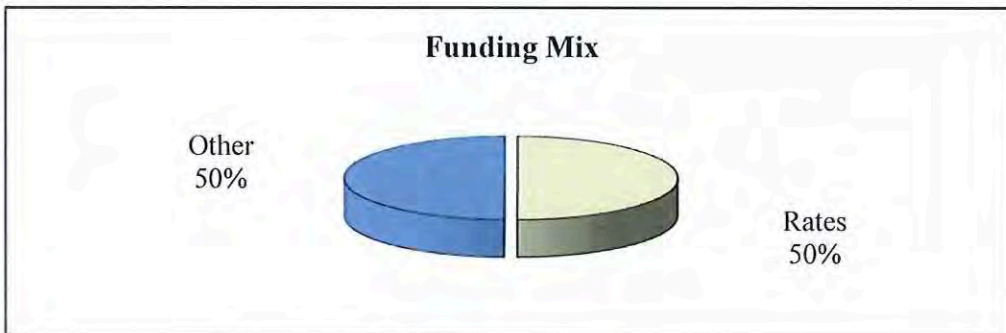
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		11,493
Total Revenues		496
Net Expenses		10,997
Less Expenses Capitalised		118
Net Operating Expenses		10,879
Net Asset Purchases		645
Borrowings		
Transfers to Reserves		
Transfers from Reserves		255
Capital Financing Requirement		390
Net Rating Requirement		11,269



Clarence City Council Annual Estimates 2024 / 2025

GOVERNANCE

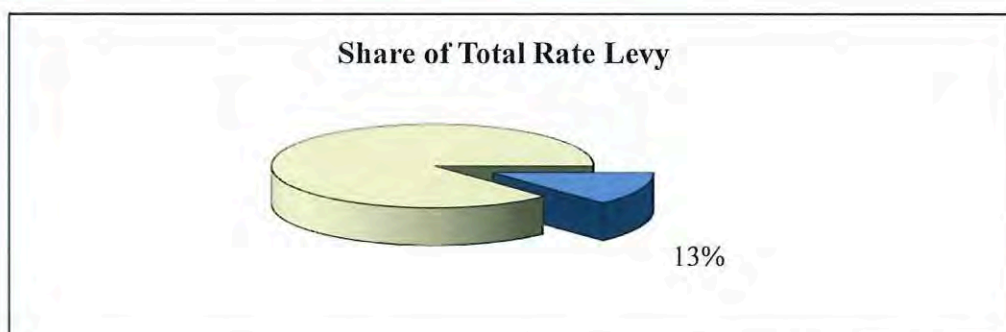
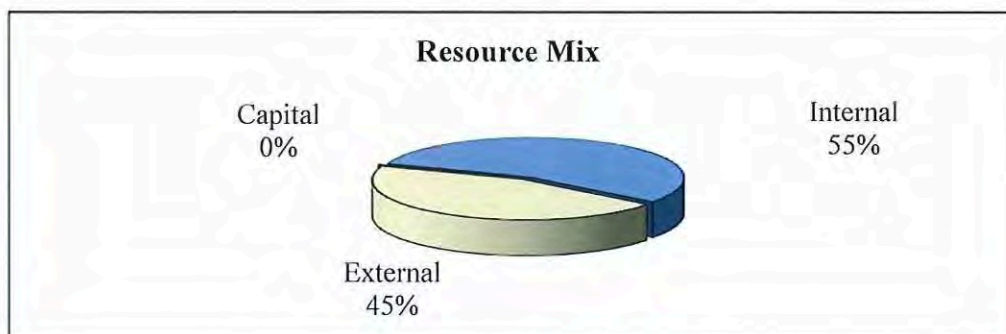
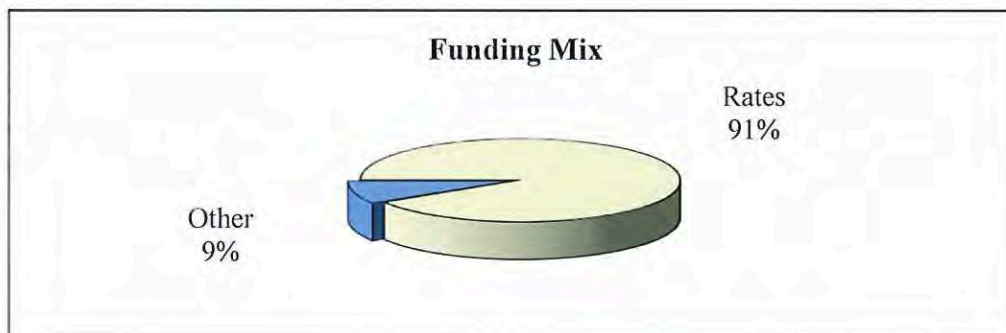
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		16,719
Total Revenues		9,921
Net Expenses		6,798
Less Expenses Capitalised		
Net Operating Expenses		6,798
Net Asset Purchases		
Borrowings		
Transfers to Reserves		3,827
Transfers from Reserves		340
Capital Financing Requirement		3,487
Net Rating Requirement		10,285



Clarence City Council Annual Estimates 2024 / 2025

CORPORATE SUPPORT

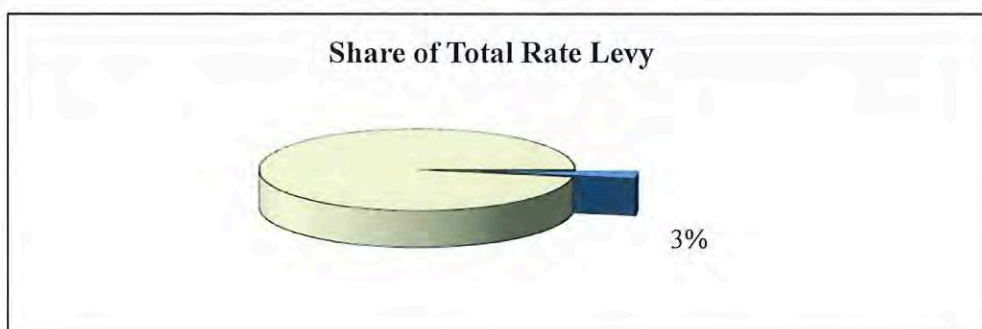
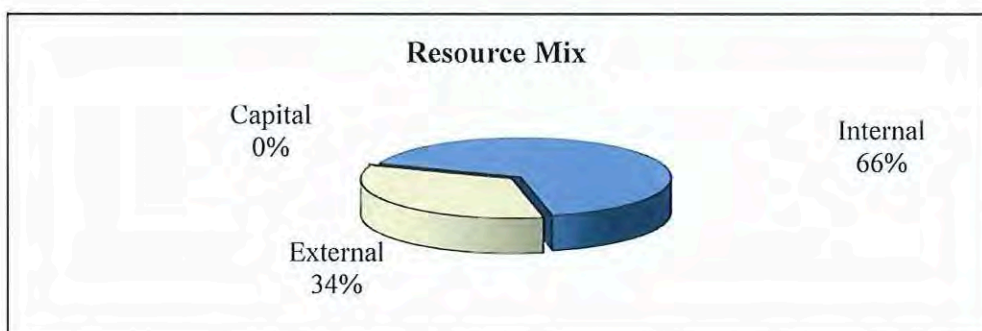
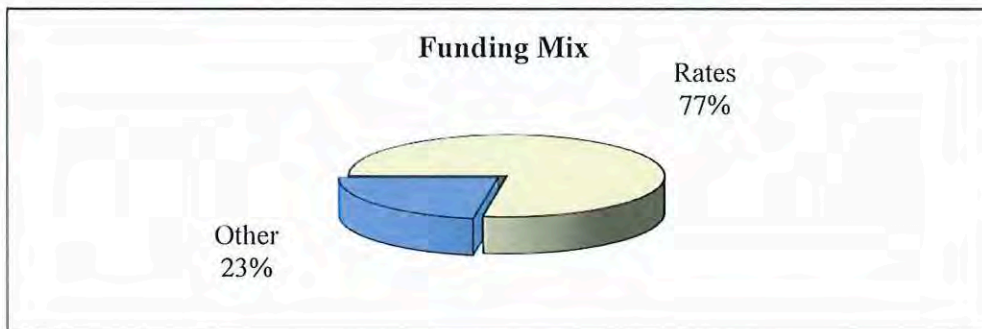
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		9,725
Total Revenues		318
Net Expenses		9,407
Less Expenses Capitalised		
Net Operating Expenses		9,407
Net Asset Purchases		300
Borrowings		
Transfers to Reserves		
Transfers from Reserves		583
Capital Financing Requirement		-283
Net Rating Requirement		9,124



Clarence City Council Annual Estimates 2024 / 2025

STRATEGIC DEVELOPMENT, COMMUNICATION & ENGAGEMENT

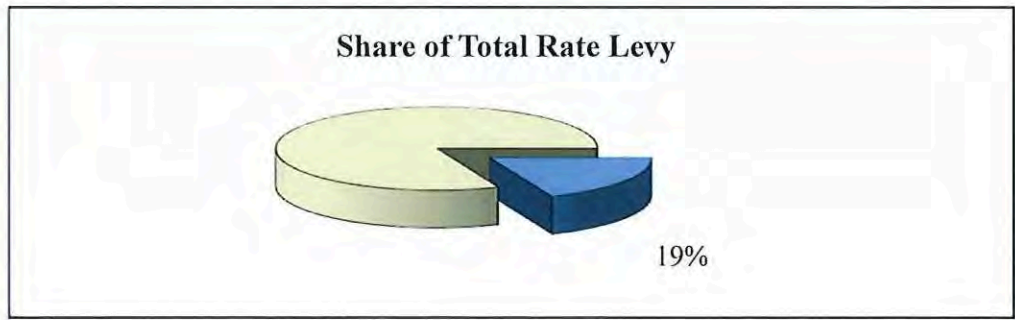
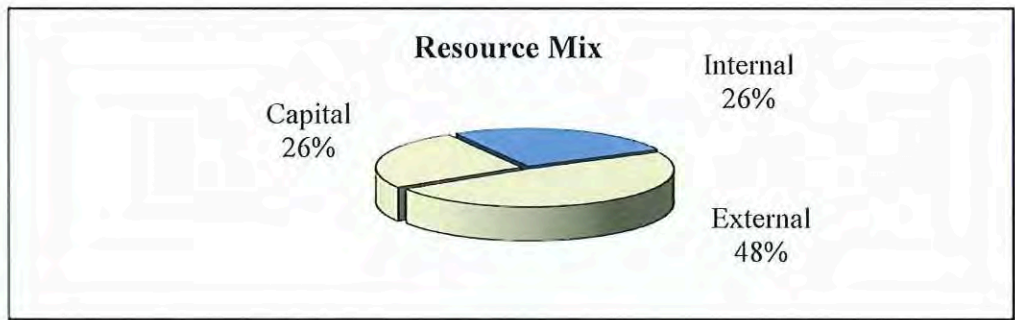
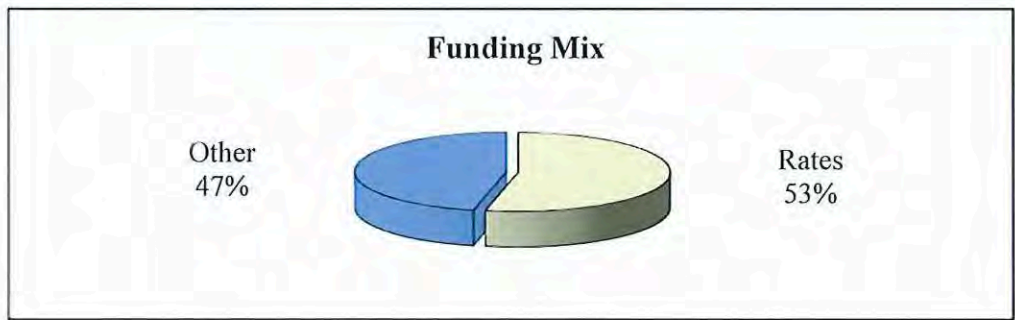
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		2,122
Total Revenues		550
Net Expenses		1,572
Less Expenses Capitalised		0
Net Operating Expenses		1,572
Net Asset Purchases		550
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		52
Capital Financing Requirement		498
Net Rating Requirement		2,070



Clarence City Council Annual Estimates 2024 / 2025

INFRASTRUCTURE - ROADS & TRANSPORT

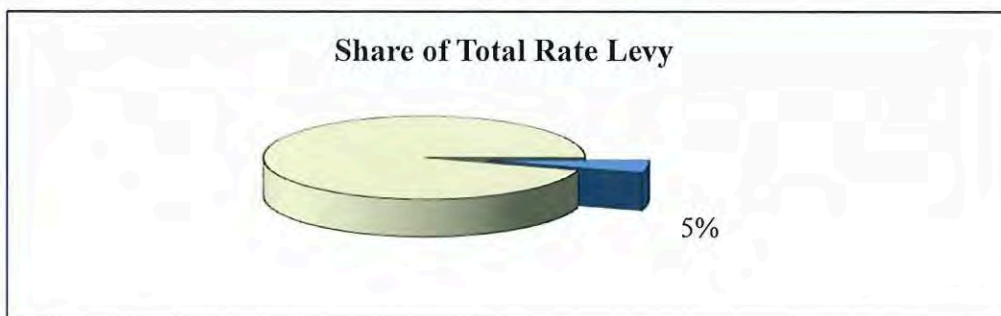
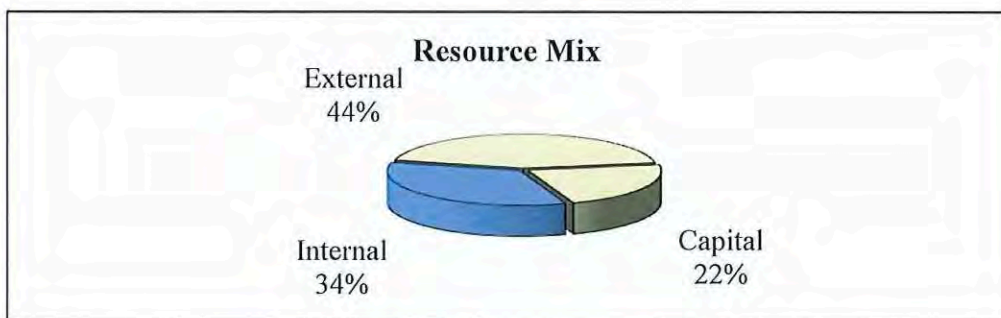
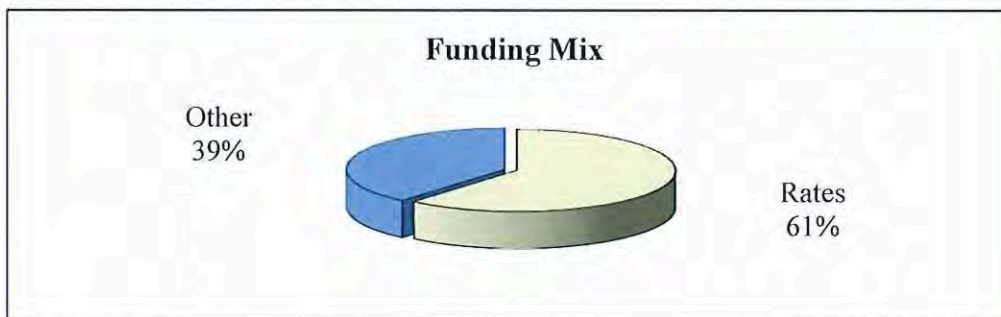
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		15,355
Total Revenues		2,004
Net Expenses		13,351
Less Expenses Capitalised		3,057
Net Operating Expenses		10,294
Net Asset Purchases		12,407
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		9,493
Capital Financing Requirement		2,914
Net Rating Requirement		13,208



Clarence City Council Annual Estimates 2024 / 2025

INFRASTRUCTURE - STORMWATER

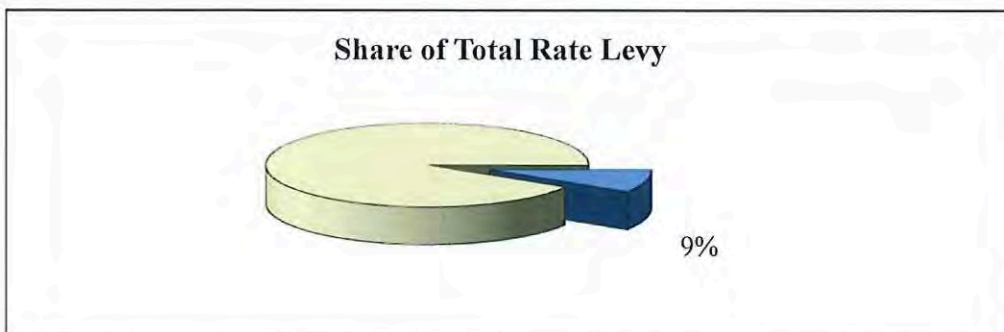
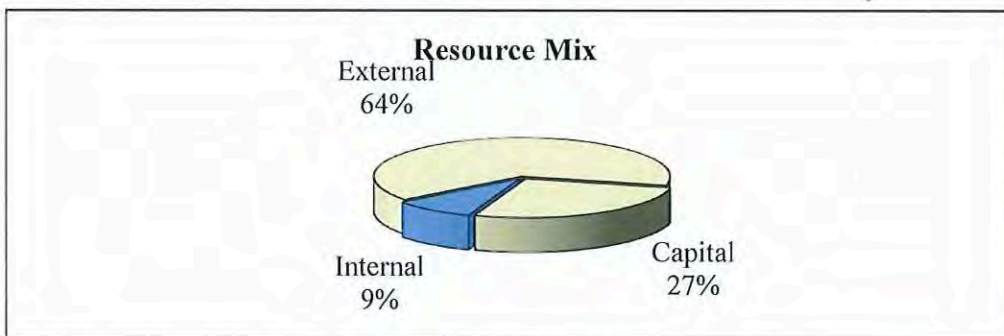
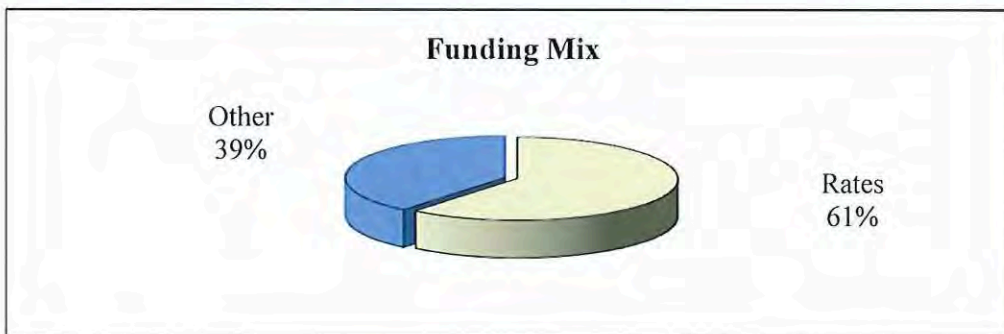
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		3,639
Total Revenues		702
Net Expenses		2,937
Less Expenses Capitalised		694
Net Operating Expenses		2,243
Net Asset Purchases		2,686
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		1,483
Capital Financing Requirement		1,203
Net Rating Requirement		3,446



Clarence City Council Annual Estimates 2024 / 2025

INFRASTRUCTURE - FACILITIES MANAGEMENT

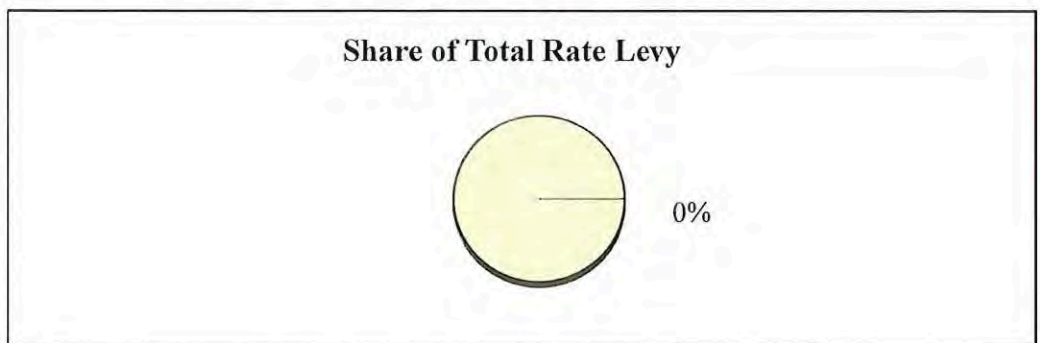
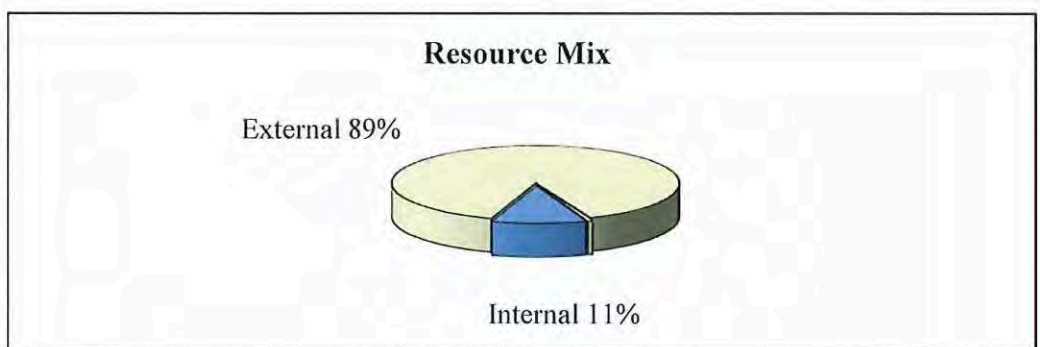
FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		7,505
Total Revenues		1,615
Net Expenses		5,890
Less Expenses Capitalised		207
Net Operating Expenses		5,683
Net Asset Purchases		2,891
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		2,368
Capital Financing Requirement		523
Net Rating Requirement		6,206



Clarence City Council Annual Estimates 2024 / 2025

PLANT

FINANCIAL RESOURCE REQUIREMENTS		\$'000
Total Expenses		3,269
Total Revenues		3,289
Net Expenses		-20
Less Expenses Capitalised		
Net Operating Expenses		-20
Net Asset Purchases		20
Borrowings		0
Transfers to Reserves		0
Transfers from Reserves		0
Capital Financing Requirement		20
Net Rating Requirement		0



ATTACHMENT 2

Clarence City Council
2024/2025 - Capital Programme Summary

\$000

Funding

State Grants Commission	3,889
Renewal reserve (renewal projects only)	10,183
Borrowings	-
Roads to Recovery	779
Local Road & Community Infrastructure	375
Special Grant funding - refer below	1,880
Projects on Hold funds redistributed	2,118
Interest earned on loan funds invested	121
Rates for resale prep transferred from recurrent	593
Financial Reform	1,023
Plant Reserve	170
Special Dividend Tas Water	442
Public Art Reserve	44
Car Parking Reserve	24
	21,641

Expenditure

Active Recreation	1,556
Passive Recreation	2,596
Environmental Management	450
Facilities Management	2,685
Roads	11,259
Waste	85
Plant	20
Economic Development	550
Information Technology	300
Stormwater	2,140
	21,641

Funds Variance (Shortfall)	0
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Special Grants

- Active Living Grant	330
- Better Active Transport	500
- Better Active Transport	75
- Vulnerable Road User Program	50
- Open Space Grants Program	50
- Disaster Ready Fund	35
- Community Energy Upgrade Funds Program	85
- State Election Promises	755
	1,880

Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
ROADS MANAGEMENT	
<i>Footpaths, Kerbs, Gutters, Pedestrian Refuge & Fencing</i>	
Footpath, Kerb & Gutter Renewal Priority Works - Annual Program	\$ 1,420,000
Footpath, Kerb & Gutter Renewal Reseal Prep Works - Annual Program	\$ 875,000
Footpaths Missing Links - Annual Program	\$ 200,000
Kerb & Footpath Accessibility - Annual Program	\$ 200,000
Street Furniture Replacement	\$ 200,000
Burtonia Street & Duntroon Drive - Pedestrian Refuge	\$ 45,000
Richmond Pedestrian Path to Caravan Park	\$ 40,000
South Arm Road - Footpath Widening	\$ 35,000
<i>Multi User Pathways & Cycling Infrastructure</i>	
Bicycle Parking Racks	\$ 4,000
Clarence Foreshore Trail - Connection Rosny Point to Hesket Court	\$ 1,000,000
Clarence Foreshore Trail - Topham Street to Rose Bay Esplanade	\$ 125,000
Queen Street Cycleway	\$ 150,000
<i>Parking Infrastructure</i>	
Accessible Car Parking Space Upgrades	\$ 30,000
Cambridge Oval Parking Detailed Design	\$ 50,000
East Derwent Highway Car Park	\$ 100,000
Jetty Road Car Park Bollards	\$ 10,000
Kangaroo Bay Drive - Install Wheel Stops	\$ 25,000
<i>Roads</i>	
Major Digouts Reconstruction - Annual Program	\$ 2,500,000
Road Resealing - Asphalt Works - Annual Program	\$ 1,300,000
Road Resealing - Reseal - Annual Program	\$ 730,000
Road Resealing - Slurry Seal - Annual Program	\$ 800,000
Road Resealing - Spray Seal - Annual Program	\$ 830,000
Engineering Investigations - Annual Program	\$ 20,000
Gravel Road Resheeting - Annual Program	\$ 100,000
Bellerive Pier Surface Upgrades	\$ 10,000
Blessington Street Turning Head	\$ 35,000
Dorans Road - Realignment	\$ 60,000
Fort Direction Road Upgrade	\$ 40,000
Hanslows Road - Road Safety Review & Design	\$ 50,000
Malunna & Beach Road Intersection Upgrades	\$ 20,000
Monaco Place - Rockfall Prevention	\$ 55,000
Pipe Clay Esplanade - Beach Turning Head	\$ 60,000
Richmond Master Plan - Traffic Management Trial	\$ 70,000
Wilga Road/Tecoma Road - Intersection Works	\$ 70,000
TOTAL ROADS MANAGEMENT	\$ 11,259,000

Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
STORMWATER MANAGEMENT	
<i>Major Projects</i>	
Parramore Street - Stormwater Improvements	\$ 730,000
Risdon Vale Creek - Stormwater Improvements	\$ 300,000
Derwent Avenue - New Stormwater System	\$ 120,000
Lauderdale Detention Basin Study	\$ 120,000
Anulka Street & Carella Street - Stormwater Upgrade	\$ 100,000
<i>Smaller Projects</i>	
Bridge Street - New Stormwater Connection	\$ 80,000
Buchanan Street - Stormwater Improvement	\$ 30,000
Clifton Beach - Open Drain	\$ 40,000
Clinton Road - Stormwater Investigation	\$ 80,000
Henley Street - Kerb Modification	\$ 30,000
Loinah Road - Drainage Alterations	\$ 80,000
Rokeby Road - Detention Basin	\$ 50,000
Seven Mile Beach (Winston Avenue) - Stormwater Investigation	\$ 50,000
Woodburn Close - Waterway Review	\$ 20,000
<i>Ongoing Programs</i>	
Bike Safe Stormwater Grate Replacement - Ongoing Program	\$ 50,000
Drainage Minor Construction - Ongoing Program	\$ 100,000
Soakage Trench Renewal - Ongoing Program	\$ 60,000
Urban Drainage Act - Stormwater System Management Plans	\$ 100,000
TOTAL STORMWATER MANAGEMENT	\$ 2,140,000
ACTIVE RECREATION ASSETS	
<i>Major Projects</i>	
Clarendon Vale Oval Lighting	\$ 440,000
Rosny Tennis Club Retaining Wall	\$ 280,000
Archery Centre Shooting Lines Renewal	\$ 185,000
Cambridge Oval Recreation Grounds Detail Design	\$ 175,000
Cricket Tasmania Grant Projects	\$ 130,000
Risdon Vale Oval Pavilion Shelter	\$ 100,000
<i>Smaller Projects</i>	
Clarence High School Ball Catching Fence	\$ 21,000
Disc Golf Course - Seven Mile Beach	\$ 50,000
Kangaroo Bay Oval - Boundary Fence	\$ 15,000
Montagu Bay Primary School Oval Minor Upgrade Works	\$ 50,000
Oval Irrigation Controllers 5G Upgrade	\$ 60,000
Preliminary Grant Investigations	\$ 50,000
TOTAL ACTIVE RECREATION ASSETS	\$ 1,556,000

Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
ENVIRONMENT & NATURAL ASSETS	
<i>Major Projects</i>	
Hazard Management Area Upgrades	\$ 145,000
<i>Smaller Projects</i>	
Bushland Reserve Entrance Landscaping	\$ 60,000
Eumatalla Street Beach Access	\$ 60,000
Greening Rokeby	\$ 75,000
Natural Areas Signage/Interpretation	\$ 20,000
Total Fire Ban Signage	\$ 20,000
Upgrading Fire Trails	\$ 70,000
TOTAL ENVIRONMENT & NATURAL ASSETS	\$ 450,000
PASSIVE RECREATION ASSETS	
<i>Major Projects</i>	
Cambridge Dog Park Construction - Additional Funding	\$ 600,000
Bayview Park Playground Renewals/Upgrade	\$ 500,000
Richmond Village Green & Playground	\$ 225,000
Meehan Range Mountain Bike Tracks 'Green Climb'	\$ 120,000
Clarendon Vale Youth Precinct Upgrade	\$ 100,000
Richmond Village Trail & Interpretive Signage	\$ 100,000
Tangara Trail North Boundary Track & Fence	\$ 100,000
<i>Parks & Playspaces</i>	
BBQ Tables & Seating - Ongoing Program	\$ 25,500
Park Furniture Replacement - Ongoing Program	\$ 30,000
Playspace Renewal & Upgrades - Ongoing Program	\$ 200,000
Skate Park Renewal & Upgrades Within Municipality - Ongoing Program	\$ 100,000
Mountain Bike Skills Park Renewal	\$ 15,000
South Arm Playground - New Shade Structure	\$ 50,000
<i>Public Art</i>	
Bellerive Public Art Installation	\$ 100,000
Richmond Public Art Installation	\$ 70,000
<i>Tracks & Trails</i>	
Tracks & Trails Signage Within the Municipality - Ongoing Program	\$ 20,000
Acton Creek Track	\$ 40,000
Clarence Mountain Bike Park Trail Hub	\$ 80,000
Meehan Range Safety / Accessibility Signs	\$ 70,000
Shag Bay Cultural Heritage Interpretation Trail - Stage 2	\$ 50,000
TOTAL PASSIVE RECREATION ASSETS	\$ 2,595,500

Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
FACILITIES MANAGEMENT	
<i>Major Projects</i>	
Clarendon Oval Pavilion Construction - Additional funding	\$ 550,000
Anzac Park Community Sports Pavilion - Additional funding	\$ 330,000
Bayview Park Toilet - Renewal	\$ 250,000
Sandford Hall & Evacuation Centre Upgrades	\$ 205,000
Rosny Early Learning Centre - Extension & Upgraded Amenities	\$ 200,000
EV Charging Station - Council Chambers	\$ 170,000
Rokeby Youth Centre Relocation - Minor Works	\$ 125,000
Edgeworth Street - Pavilion Upgrade Design	\$ 110,000
Council Office Alterations	\$ 100,000
Cambridge Hall Accessibility Upgrades	\$ 100,000
Changing Place Facility - Kangaroo Bay Toilets	\$ 100,000
<i>Smaller Projects</i>	
Aquatic Centre Facility Plan	\$ 70,000
Aquatic Centre Infrastructure Upgrades	\$ 35,000
Aquatic Centre Backwash Tank Upgrades	\$ 20,000
Bellerive Squash Centre Upgrades	\$ 25,000
Council Depot Storage Upgrades	\$ 40,000
Council Depot Toilet Upgrade	\$ 20,000
DDA Compliance Minor Works	\$ 20,000
Kangaroo Bay Ground Maintenance Storage Facility	\$ 20,000
Lauderdale Hall Public Toilet Renewal	\$ 35,000
Rokeby Youth Centre Relocation - Design & DA	\$ 45,000
Rosny Farm & Cultural Precinct Plan Review	\$ 50,000
Rosny Farm Schoolhouse Gallery Upgrades	\$ 25,000
Security System Upgrades	\$ 15,000
Warrane Basketball Stadium - Toilet Upgrade	\$ 25,000
TOTAL FACILITIES MANAGEMENT	\$ 2,685,000
PLANT MANAGEMENT	
GPS Data Collection Equipment Renewal	\$ 20,000
TOTAL PLANT MANAGEMENT	\$ 20,000
INFORMATION & DATA MANAGEMENT	
Digitise Aperture Cards (Microfiche)	\$ 150,000
Replacing Fleet Analogue 2 Way Radios	\$ 150,000
TOTAL INFORMATION & DATA MANAGEMENT	\$ 300,000

Clarence City Council - Capital Expenditure Programme 2024-25

Project Description	Total Cost 2024-25
STRATEGIC ECONOMIC DEVELOPMENT	
City Heart Integrated Land Use/Transport Review	\$ 550,000
TOTAL STRATEGIC ECONOMIC DEVELOPMENT	\$ 550,000
WASTE & SUSTAINABILITY MANAGEMENT	
Public Bins & Surrounds	\$ 60,000
Difficult to Recycle Stations	\$ 25,000
TOTAL WASTE & SUSTAINABILITY MANAGEMENT	\$ 85,000
TOTAL FUNDED CAPITAL EXPENDITURE PROGRAMME 2024 / 2025	
\$ 21,640,500	



Clarence City Council List of Fees and Charges Effective from 1 July 2024

List of Fees and Charges Index

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NB: Overdue miscellaneous invoices are subject to interest charges

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:
<https://www.ccc.tas.gov.au/wp-content/uploads/2023/06/Grants-and-Sponsorship-Policy-2023.pdf>

Clarence City Council List of Fees and Charges Effective from 1 July 2024 Continued

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Clarence City Council List of Fees and Charges Effective from 1 July 2024 Continued

List of Fees and Charges Index

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NB: Overdue miscellaneous invoices are subject to interest charges

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PLANNING FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	% Change	GST Applied	Additional Information	Staff comments for council	Comparatives
Applications for Development / Use Development Applications (continued next page)										
Preliminary assessment		No Charge	No Charge		No Charge		NA			
Confirmation of NPR No Permit Required status for the purposes of s132(1)(c) Building Act 2016	per application	\$160.00	\$164.80	3.0%	\$170.00	6.3%	N	Suitable to satisfy s132(1)(c) Building Act 2016		
Advertising & Notification Fee (s57 LUPAA)	per application	\$411.30	\$423.60	3.0%	\$436.00	6.0%	N	Required for discretionary applications only		
Advertising & Notification Fee (Level 2 Activity s27G EMPCA)	per application	NEW	\$1,270.90	NEW	\$1,305.00	NEW	N	Required for discretionary Level 2 activities only (Schedule 2 EMPCA)	New fee for recovery of advertising costs = 3 x advertising & notification fee above	
Single Dwelling Assessment Fee	per assessment	\$264.00	DELETE		DELETE		N	Charged for new permitted dwellings & additions	DELETE - Combined with fee below. Rarely charged, but requires the same level of assessment as a discretionary application	
Single dwellings, and secondary dwellings-residences, additions and alterations and residential outbuildings (incl. additions & alterations) (class 10A) Assessment Fee	per application assessment	\$580.00	\$597.40	3.0%	\$615.00	6.0%	N	Charged for new discretionary dwellings and additions. Plus Advertising & Notification Fee (if required)	This is for all dwellings and not limited to discretionary applications.	
Permitted outbuildings and incidental residential structures <\$20,000 value	per application	\$219.50	DELETE		DELETE		N	Charged for separate applications only	DELETE - Combined with fee above. Rarely charged, but requires the same level of assessment as a discretionary application	
Request Application to extend permit (s53 LUPAA)	per application extension	\$202.50	\$208.60	3.0%	\$215.00	6.2%	N			
Multiple dwellings (incl. additions & alterations) Assessment	per application dwelling	\$286.20 with minimum fee of \$572.40 to maximum fee \$5,724.00	\$294.80 with minimum fee of \$589.60 to maximum fee \$14,740.00	3.0% 3.0% 38.84%	\$307.50 per new dwelling \$294.80 with (minimum fee \$615) of \$589.60 to maximum fee \$14,740.00	7.45% 7.45%	N	Charged for new discretionary dwellings and additions. Plus Advertising & Notification Fee (if required).	Minimum fee the same as minimum DA fee. Change maximum fee to reflect the minimum amount x 50 (50 multiple dwellings) Delete maximum fee in order to recover costs when very large multiple dwelling assessments are submitted	
Change of use to visitor accommodation (as per Reg.11A of LUPA Regs 2014 only)	per application	NEW	\$250.00	NEW	\$250.00	NEW	N	Change of use to which Regulation 11A of the Land Use Planning and Approvals Regulations 2014 applies	New fee - to reflect the visitor accommodation fee that is Fee set by regulations - set out in the Land Use Planning and Approvals Regulations 2014	
Permitted non residential change of use	per application	\$314.80	DELETE		DELETE	DELETE	N	Applies where no variations are required e.g. for car parking	DELETE - redundant fee replaced by the visitor accommodation fee above	
All other development/use (if not classified above) Non residential use/ development and residential use/ development other than single dwellings, ancillary or multiple dwellings or secondary residences										
Change of use and/or signs only \$0 to \$199,999	per application	\$507.00	\$522.20	3.0%	\$615.00	21.3%	N	Plus Advertising & Notification Fee (if required)	Minimum fee to match DAs	
Est. cost of works ≤ \$500K \$200,000 to \$499,999	per application	\$768.50	\$791.60	3.0%	\$1,000.00	30.1%	N	Plus Advertising & Notification Fee (if required)	Change in fee escalation to reflect increasing complexity and likelihood of appeal in large developments	
Est. cost of works ≤ \$1M \$500,000 to \$999,999	per application	\$1,230.00	\$1,266.90	3.0%	\$2,500.00	103.3%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works ≤ \$2M \$1,000,000 to \$2,999,999	per application	\$4,537.00	\$4,673.10	3.0%	\$5,000.00	10.2%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works ≤ \$5M \$3,000,000 to \$9,999,999	per application	\$5,756.00	\$5,928.70	3.0%	\$7,500.00	30.3%	N	Plus Advertising & Notification Fee (if required)		
Est. cost of works > \$5m-\$10M plus \$10,000,000 to 24,999,999	per application	\$10,547.00	\$10,863.40	3.0%	\$10,000 (base fee) + \$1 per \$1,000 (in excess of \$5M) Max \$100,000	Changed charging structure	N	Plus Advertising & Notification Fee (if required)		
\$25M plus	per application	NEW	\$21,727.00	NEW	\$21,727.00	DELETE			DELETE - New fee suggested in 1st draft. Now preferred to use suggested change to charging structure in the line above instead. New fee - significant jump in complexity of assessment. In line with Special Council meeting requirements.	

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* All fees and charges inclusive of GST where applicable

PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Applications for Development / Use Development Applications (continued)										
Cash in lieu of providing car parking space on development (unless specified otherwise in permit)										
Bellerive township	per space	\$10,000.00	\$10,300.00	3.0%	\$10,600.00	6.0%	N			
Rosny Park	per space	\$12,000.00	\$12,360.00	3.0%	\$12,720.00	6.0%	N			
Lindisfarne township	per space	\$8,000.00	\$8,240.00	3.0%	\$8,480.00	6.0%	N			
Richmond township	per space	\$5,500.00	\$5,665.00	3.0%	\$5,830.00	6.0%	N			
Other areas		As determined by council	As determined by council		As determined by council		N			
Landscaping Bond - residential development	per application	2.5% est cost of building works	2.5% est cost of building works	0.0%	2.5% est cost of building works	0.0%	N	Bond (cash or bank guarantee) may be charged to ensure works are carried out in accordance with approved plans. GST applies only on forfeiture of deposit		
Landscaping Bond - commercial development	per application	150% est cost of landscaping	150% est cost of landscaping	0.0%	150% est cost of landscaping	0.0%	N	Bond (cash or bank guarantee) charged to ensure works are carried out in accordance with approved plans. GST applies only on forfeiture of deposit		
Weed Management Bond	per application	150% est cost of weed management plan	150% est cost of weed management plan	0.0%	150% est cost of implementing weed management plan	0.0%	N	Bond (cash or bank guarantee) may be charged to ensure weed management plan is implemented in accordance with approved plan. GST applies only on forfeiture of deposit		
Amendments to Local Provisions Schedule of Tasmanian Planning Scheme - Clarence Planning Scheme Amendments										
Advertising & Notification Fee (s40G LUPAA)	per application amendment	\$1,462.80	\$1,694.60	15.8%	\$1,740.00	18.9%	N	100% refunded if council refuses to initiate. 30 40% refunded if amendment is refused by TPC	Fee increased for cost recovery - normal advertising fee x4. Change additional information wording for refund from 30% to 40%. Refund % increased to standardise with other application refunds.	
S.37 and S40T Application assessment fee for minor planning scheme amendments (i.e. minor zone boundary realignment) changes to the use table or a development standard	per application assessment	\$4,038.60	\$4,159.80	3.0%	\$4,281.00	6.0%	N	DA fees for S40T applications are additional and are listed above Plus DA/SD fees as specified for any accompanying permit application (under s40T LUPAA)	40% refund introduced rather than \$ refund amount in order to standardise with other application refunds.	
All other planning scheme amendment applications (S.37 and S40T LUPAA) assessment fee for rezoning and changes to ordinances, with or without a DA	per application assessment	\$20,087.00	\$20,689.60	3.0%	\$21,292.00	6.0%	N	DA fees for S40T applications are additional and are listed above Plus DA/SD fees as specified for any accompanying permit application (under s40T LUPAA)	40% refund introduced rather than \$ refund amount in order to standardise with other application refunds.	
Tasmanian Planning Commission Costs	per application amendment	\$356.00	Fee set by Tasmanian Planning Commission		\$374.00	5.1%	N	TPC may adjust this fee during the financial year. CCC List of Fees and Charges will be updated to reflect this if it occurs. Fee set by Tasmanian Planning Commission. Refunded in total if not initiated.	As advised by TPC	
Regional Strategy										
Request to seek amendment of Southern Tasmania Regional Land Use Strategy (STRLUS)	per request	\$18,450 plus postage costs and cost of expert reports if required by Minister for Planning	\$18,450 plus postage costs and cost of expert reports if required by Minister for Planning	Changed charging structure	\$19,557 plus postage costs and cost of expert reports if required by Minister for Planning	6.0%	N	Changed charging structure	Remove wording for postage costs and cost of expert reports	

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* All fees and charges inclusive of GST where applicable

PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Strata Schemes										
Assessment and issuing of Certificate of Approval for Strata Scheme (including amendments etc.)- Strata Scheme Assessment	per application new strata lot	\$212.00	\$218.40	3.0%	\$225.00	6.1%	N		Wording for the 2 strata fees have been swapped over, in line with how applications are assessed and certificates are issued	
Strata Scheme Assessment Issuing of Certificate of Approval for new strata schemes, amendments, consolidations or cancellations	per application assessment certificate	\$455.80	\$469.50	3.0%	\$483.00	6.0%	N		Wording for the 2 strata fees have been swapped over, in line with how applications are assessed and certificates are issued	
Reinspections of works (where initial development fails first requested inspection failed)	per application inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	n			
Approval in principle of Community Development Scheme or and Staged Development Schemes- Assessment - minimum fee \$212	per application dwelling/tenancy assessment	\$212.00	\$521.00 + \$98.00 per subsequent stage	Changed charging structure	\$520.00 + \$95.00 per subsequent stage	Changed charging structure	N	Only applies where no DA is required- \$521.00 for stage one, plus \$98.00- Additional charge applies for each subsequent stage. Where a planning application is also required, planning application fees are additional as listed above	Change in fee escalation to reflect increasing complexity & effort. Changed charging structure. Increased fee amount in line with the level of work involved in the assessment	
Amendment of Community Development Scheme or and Staged Development Schemes Amendment	per application amendment	\$241.70	\$521.00	115.6%	\$520.00	115.1%	N	Where a DA planning application is also required to be amended, DA planning application fees are additional and are as listed above	Increase reflects the minimum stage one fee as above. Changed fee reflects increasing complexity	
Request for document signing and/ or sealing	per assessment	\$126.00	DELETE		DELETE				DELETE - no longer applies to strata applications	
Subdivisions Fees										
Advertising & Notification Fee (s57 LUPAA)	per application subdivision	\$411.30	\$423.60	3.0%	\$436.00	6.0%	N			
Subdivision Application Assessment Fees										
Boundary Adjustment (no new lots)	per application	NEW	NEW	NEW	\$615.00	NEW	N	Plus Advertising & Notification Fee (if required)		
1 lot subdivision For not more than 10 lots	per application	\$1,060.00	\$1,091.80	3.0%	\$1,124.00	6.0%	N	Plus Advertising & Notification Fee (if required)	New fee and change in fee escalation to match DA at bottom level and reflect increasing complexity and likelihood of appeal in large developments	
> 1 lot subdivision For 11 – 30 lots inclusive	per application	\$2,650.00	\$2,729.50	3.0%	\$1,124 (base fee) + \$200 per new lot (Max \$100,000)	Changed charging structure	N	Plus Advertising & Notification Fee (if required)		
For more than 30 lots	per application	\$5,300.00	\$5,459.00	3.0%	DELETE		N			
Public Open Space contributions on subdivision applications	per application	As determined by council	As determined by council		As determined by council		N	Contribution may be in the form of cash or land, as determined by council, in accordance with s117 of the Local Government (Building and Miscellaneous Provisions) Act 1993 (LGBMP)		
Request to consider amended plans	per request	50% of applicable Fee	DELETE		DELETE		N	Service is only available prior to expiry of Statutory approval period	DELETE - redundant fee	
Request for sealing of final plan of subdivision	per request assessment or stage	\$374.00	\$300 + \$50 per additional lot	Changed charging structure	\$300 + \$50 per additional lot	Changed charging structure	N	\$300 per assessment plus \$50 Additional charge applies for each additional lot- Charged for each stage that is a separate final plan, plus sealing of document fee	Change in fee escalation to reflect increasing complexity & effort	
Checking of final plan for sealing	per request assessment or stage	\$374.00	\$300 + \$50 per additional lot	Changed charging structure	\$300 + \$50 per additional lot	Changed charging structure	N	\$300 per assessment plus \$50 Additional charge applies for each additional lot- Charged for each stage that is a separate final plan, plus sealing of document fee	Fee adjusted to reflect the level of work involved	
Request for document signing and/ or sealing	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Reinspections of works (where development fails first initial requested inspection failed)	per inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	N			
Scanning of Plans & Documentation for Development and Subdivisions Applications										
Up to 5 A4 and/ or A3 pages	per page	\$2.40	DELETE		DELETE	DELETE			DELETE - Fee was introduced to discourage lodgement of physical documents with applications. This is no longer an issue.	
6 or more A4 and/ or A3 pages	per page	\$2.40	DELETE		DELETE	DELETE				
Up to 5 A0 and/ or A1 pages	per page	\$6.10	DELETE		DELETE	DELETE				
6 or more A0 and/ or A1 pages	per page	\$11.10	DELETE		DELETE	DELETE				
NB: this fee is not applicable to electronically lodged documentation										

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PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Asset Management Fees (DAs & Subdivision)										
Engineering plan approval and audit inspection fee for civil works - subdivisions	per application	2% of contract cost or certified construct cost - Min fee \$508.80	2% of contract cost or certified construct cost - Min fee \$524.10	3.0%	2% of contract cost or certified construct cost - Min fee \$540	6.1%	N			Kingborough Min \$985 or 2% of construction cost whichever is greater. Glenorchy min \$932 and/or 2.1% of the value, Launceston 1.50% of the value of construction cost
Engineering assessment fee - non-subdivision DA including multiple dwellings, warehouses, commercial developments, infrastructure relocation etc	per application	\$508.80	\$524.10	3.0%	\$540.00	6.1%	N	Applies to DA, multiple dwellings, warehouses, commercial developments, infrastructure relocation etc. Does not apply to subdivisions		Kingborough non-existing as separate but covered under commercial above Glenorchy \$415 up to 2 units and \$932 for others
Follow up inspection assessment	per additional inspection	\$141.30	\$145.50	3.0%	\$150.00	6.2%	N	Re-inspection of works that did not meet approval on previous inspection		Kingborough \$158 Launceston \$149
Other Planning Fees (continued next page)										
Application for minor amendment under Section 56 or 43K LUPAA – Permitted Development Application	per application	\$217.30 Plus \$217.30 if request is for work already done without approval	\$223.85 Plus \$217.30 if request is for work already done without approval	3.0%	\$223.85 Plus \$217.30 if request is for work already done without approval	DELETE	N		DELETE - Combined with fee below Changed charging structure to remove the retrospective charge in this line. Retrospective fee is listed separately in the fee schedule and applies to all application types	
Application for minor amendment of a permit under Section (s56 or s43K LUPAA) – Discretionary Development Application	per application	\$271.40 Plus all postage costs. Plus \$271.40 if request is for work already done without approval	\$323.85 Plus all postage costs. Plus \$271.40 if request is for work already done without approval	49.0%	\$305 Plus all postage costs. Plus \$271.40 if request is for work already done without approval	12.4% Changed Charging Structure	N		Change in fee to reflect complexity & effort (50% of DA) Changed charging structure to remove the retrospective charge as well as removing the postage fee. Increase fee to be \$100 more than the permitted fee (above), to reflect the level of work undertaken	
Petitions to amend sealed plans (s103 LGBMP) <i>Local Government (Bld & Misc. Provisions) Act</i>	per application	\$1,728.00	\$1,779.80	3.0%	\$1,832.00	6.0%	N	\$832 to be paid on application, balance fee of \$1,000 due for payment if hearing is to be conducted. All fees to be paid by applicant. Sealing of document fee is also required.		Glenorchy \$565; plus if hearing required \$1,770
Petitions to amend Sealed Plans – request for document signing and/ or Sealing of document (or formal signing of document on behalf of council)	per request assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Applications for Certificates of non-contravention of dealings (s90 LGBMP) (Bld & Misc.) Act	per application	\$450.50	\$464.00	3.0%	\$478.00	6.1%	N			
Applications for Adhesion Orders (s110 LGBMP)	per application	\$344.50	\$354.80	3.0%	\$365.00	6.0%	N	Sealing of document fee is also required.		
Applications for Adhesion Orders - request for document signing and/ or sealing	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Preparation of part 5 agreement (by council)	per agreement	\$777.00	\$1,000.00	28.7%	\$1,000.00	28.7%	N	Sealing of document fee is also required.	Preparation of part 5 agreements is very time consuming, cost increased to reflect lawyer hours	Glenorchy standard part 5 \$365 or non standard \$410
Review of part 5 agreement (prepared by 3rd party)	per agreement	NEW	\$700.00	NEW	\$700.00	NEW	N	Review Part 5 agreements that have been prepared by the applicant or applicant's agent. Sealing of document fee is also required.	Applicants now have the option to submit their own Part 5 agreement. This has been introduced due to the increased number of applications	
Request for document signing and/ or sealing - Part 5 agreement	per assessment	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			
Deferment of consideration of planning application (at applicant's request) –of council's consideration of applications for planning permits (where item is already listed on council agenda)	per request	\$397.50	\$409.40	3.0%	\$421.50	6.0%	N			

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PLANNING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
Other Planning Fees (continued)									
Request for cancellation of Development/ Use or Subdivision Application cancelled where no permit required	per application	60% of the applicable fee	60% of the applicable fee		40% of assessment fee refunded the applicable fee	N	Where an application is cancelled, 40% of the fee paid will be refunded. If the application has not yet been advertised, any advertising fee paid will be refunded in full		
Any application withdrawn prior to determination	per application	60% of the applicable fee	60% of the applicable fee		40% of assessment fee refunded; 100% of advertising and notification fee will be refunded if advertising has not yet occurred (no refund if advertising has occurred) the applicable fee	N	Where an application is cancelled, 40% of the fee paid will be refunded. If the application has not yet been advertised, any advertising fee paid will be refunded in full		
Retrospective Any application (where application seeking to authorise use or development already undertaken)	per application	Applicable fee for the use or development plus 100% of that fee	Applicable Assessment fee for the use or development plus 100% of that fee		200% of applicable assessment fee plus normal advertising and notification fee (if applicable) for the use or development plus 100% of that fee	N		Wording changed for clarity	

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BUILDING FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
Residential - Building Permit									
Class 1A/ 10A/ 10B works under \$20,000	per permit	\$282.50	\$291.00	3.0%	\$299.50	6.0%	N	Combined with below to simplify invoicing. There are not many 10A/ 10B permit applications, most are notifiable	Hobart \$449 Glenorchy \$376 Sorell Council \$350
Class 1A/ 10A/ 10B works over exceeding \$20,000	per permit	\$532.35	\$548.30	3.0%	\$564.30	6.0%	N	Combined with below to simplify invoicing. There are not many 10A/ 10B permit applications, most are notifiable	Hobart \$855 Glenorchy \$643 Sorell Council \$450
Class 10A/ 10B works under \$20,000	per permit	\$157.50	DELETE		DELETE			DELETE - fee has been combined with above to simplify invoicing	
Class 10A/ 10B works exceeding \$20,000	per permit	\$282.50	DELETE		DELETE			DELETE - fee has been combined with above to simplify invoicing	
Multiple Dwellings	per permit	\$900.00 for 2 dwellings plus \$169.60 for each additional dwelling	\$927.00 for 2 dwellings plus \$175.00 for each additional dwelling	3.0%	\$955 for 2 dwellings plus \$180 for each additional dwelling	6.1%	N		Hobart Based on cost of works Glenorchy \$761 + \$81 per unit Sorell Council \$350 + \$76.50 per unit
Building Certificate of completion Class 1A/ 10A	per certificate	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		Hobart ? Glenorchy - incorporated in permit cost Sorell Council \$170
Residential - Building Notifiable Works									
Class 1A/ 10A/ 10B works under \$20,000	per notification	\$249.85	\$257.40	3.0%	\$264.80	6.0%	N		Hobart \$320.00 Glenorchy \$322.00 Sorell Council \$220.00
Class 1A/ 10A/ 10B works over \$20,000	per notification	\$499.80	\$514.80	3.0%	\$529.80	6.0%	N		Hobart \$470.00 - \$600.00 based on cost of works Glenorchy \$429.00 Sorell Council \$350.00
Multiple Dwellings	per notification	\$867.10 for 2 dwellings plus \$169.60 for each additional dwelling	\$893.10 for 2 dwellings plus \$174.70 for each additional dwelling	3.0%	\$920 for 2 dwellings plus \$180 for each additional dwelling	6.1%	N		
Commercial									
Building permit Commercial Class 2 - 9 work under \$500,000	per permit	\$735.10	\$757.20	3.0%	\$779.20	6.0%	N		Hobart based on cost of works (under 500k) \$449 Glenorchy \$633.00 Sorell Council \$488.50
Building permit Commercial Class 2 - 9 work over \$500,000	per permit	0.1% of cost of works. Minimum \$720.80	0.1% of cost of works. Minimum \$742.40	3.0%	0.1% of cost of works. Minimum \$765	6.1%	N		Hobart based on cost of works range e.g. over 600k \$1,224.00 Glenorchy \$1,010.00 Sorell Council \$488.50 + cost of works e.g. over 1M additional \$200
Notifiable Building Works Commercial Class 2 - 9	per notification	\$867.60	\$893.60	3.0%	\$919.70	6.0%	N		
Building Certificate of Completion Class 2 - 9	per certificate	\$241.15	\$248.40	3.0%	\$255.60	6.0%	N		
State Government Training Levy (prescribed under Part 3 of the Building and Construction Industry Training Fund Act 1990 Applies for value of work more than \$20,000)	per permit	0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200	0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200		0.2% of estimated cost of works e.g. for \$100,000 works Levy = \$200		N	Fee is based on legislation	
State Government Administration Levy: prescribed under Section 296 of the Building Act 2016 (Applies for value of works \$20,000 or more)	per permit	0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100	0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100		0.1% of estimated cost of works E.g. For \$100,000 works Levy = \$100		N	Fee is based on legislation	
Permit of Substantial Compliance where a Building Order has been issued.	per permit	\$339.20	\$349.40	3.0%	\$359.60	6.0%	N	This fee is in addition to the normal building application fee	

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BUILDING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Other Building Fees										
Extension of time to Building Permit	per permit	\$97.50	\$100.40	3.0%	\$103.40	6.1%	N	Maximum extension of 12 months only		Hobart \$246.00 Glenorchy \$204.00 Sorell \$148.50
Extension of time to Plumbing Permit	per permit	\$97.50	\$100.40	3.0%	\$103.40	6.1%	N	Maximum extension of 12 months only		as above
Lapsed/ expired permit/ notifiable works applications Class 1A/ 10A	per permit	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N			
Lapsed/ expired permit/ notifiable works applications Class 2 - 9	per permit	\$445.20	\$458.60	3.0%	\$472.00	6.0%	N			
Amendment Fee (Re-assessment)	per permit	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N			Hobart \$449.00 Glenorchy \$350.00 Sorell \$350.00
Staged Approvals - Residential	per permit / notification	First stage = normal application fee + \$222.60 + completion charge each additional stage	First stage = normal application fee + \$229.30 + completion charge each additional stage	3.0%	First stage = normal application fee + \$236 + completion charge each additional stage	6.0%	N	First stage attracts normal application fee (see fees above) PLUS relevant completion fee (see completion fees above) Each additional stage attracts an additional fee of \$229.30 PLUS relevant completion fee (see completion fees above)	This fee is payable for permit and notifiable work. Changing Unit wording to make this clearer	
Staged Approvals - Commercial	per permit / notification	NEW	First stage = normal application fee + \$458.60 + completion charge each additional stage	NEW	First stage = normal application fee + \$472 + completion charge each additional stage	NEW	N	First stage attracts normal application fee (see fees above) PLUS relevant completion fee (see completion fees above) Each additional stage attracts an additional fee PLUS relevant completion fee (see completion fees above)	Commercial staged applications require significantly more staff time than residential applications. Fee is calculated to recover cost of staff time	
Permit Authority Inspection	per inspection notification	\$104.95	\$108.60	3.5%	\$111.30	6.1%	N		Consistency in fees for all inspections (in line with plumbing)	
Notification of Low Risk work (Form 80)	per notification	\$54.25	\$55.90	3.0%	\$57.50	6.0%	N			
Building Certificate - Class 1 and 10	per application	\$1,150.10 Inspection and \$636.00 each subsequent inspection	\$1,184.60 Inspection and \$655.10 each subsequent inspection	3.0%	\$1,220 Inspection and \$675 each subsequent inspection	6.1%	N			
Building Certificate - Commercial and Industrial	per application	\$2,183.60 Inspection and \$636.00 each subsequent inspection	\$2,249.10 Inspection and \$655.10 each subsequent inspection	3.0%	\$2,315 Inspection and \$675 each subsequent inspection	6.1%	N			
Any application withdrawn prior to issue of permit or CLC	per application	50% of permit fee	50% of permit fee		50% of permit fee		N	50% of the application fee paid will be refunded when an application is withdrawn		
Hard copy paper print of permit and plans up to (A3) in size	per page	\$3.25	\$3.35	3.1%	\$3.45	6.0%	Y			
Hard copy paper print of permit and plans over (A3) in size	per page	\$17.00	\$17.50	2.9%	\$18.00	5.9%	Y			

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PLUMBING FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
Plumbing Fees Applicable Under Building Act 2016									
Residential Plumbing Approval									
Minor Plumbing Installations	per application	\$170.00	\$175.10	3.0%	\$180.20	6.0%	N		Hobart Based on cost of works range for associated building application. EG: 20k cost of works and over \$1,010.00 Glenorchy Based on cost of works range for associated building application. EG: 20k cost of works and over (including assessment, permit and completion) \$1,850.00 Sorell \$281.00
Class 10A stormwater	per application	\$190.50	\$196.20	3.0%	\$201.90	6.0%	N		
Class 10A with fixtures and fittings	per application	\$358.30	\$369.10	3.0%	\$379.80	6.0%	N		
Class 1A stormwater	per application	\$307.40	\$316.60	3.0%	\$325.80	6.0%	N		
Class 1A sanitary	per application	\$407.05	\$419.30	3.0%	\$431.50	6.0%	N		
Class 1A with fixtures and fittings	per application	\$527.90	\$543.70	3.0%	\$559.60	6.0%	N		
Multiple Dwellings	per permit	NEW	\$927.00 for 2 dwellings plus \$175.00 for each additional dwelling	NEW	\$80.55	NEW	N	NB: this fee is in line with the same fee under Residential - Building Permit	
Plumbing Permit	per permit	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		
Certificate of completion 1A or 10A	per permit	\$76.00	\$78.30	3.0%	\$80.60	6.1%	N		Hobart cannot find on fee schedule (incl in permit cost above) Glenorchy incl in permit cost above Sorell Council \$170.00
Commercial Plumbing Approval									
Class 2 – 9 stormwater	per application	\$167.05	\$172.10	3.0%	\$177.10	6.0%	N		
Class 2 – 9 sanitary	per application	\$302.95	\$312.00	3.0%	\$321.10	6.0%	N		
Class 2 – 9 with fixtures and fittings	per application	\$720.80	\$742.40	3.0%	\$765.00	6.1%	N		
Plumbing Permit 2 - 9 only and Certificate of completion	per permit	\$241.15	\$248.40	3.0%	\$255.60	6.0%	N		
Other Plumbing Fees (continued next page)									
Inspection fee	per inspection	\$105.45	\$108.60	3.0%	\$111.80	6.0%	N	This fee is calculated on the number of inspections required	Hobart possibly included in permit cost (cannot locate on fee schedule. RE-inspections or inspections requested by applicant \$267.00 Glenorchy possibly included in permit cost (cannot locate on fee schedule Sorell first 3 inspections \$620.50 - Fourth and further inspections \$215.00
Permit Authority Inspection	per inspection	NEW	\$108.60	NEW	\$111.80	NEW	N	Consistent with Building Fees	
Out of hours inspection fee	per inspection	\$157.40	\$162.10	3.0%	\$166.80	6.0%	N		
Form 46 - Schedule of Maintenance	per application	NEW	\$123.60	NEW	\$127.20	NEW	N	For all new residential builds and all commercial applications that have a maintainable plumbing installation	Assessment of these forms has been a legislative requirement from July 2023
Plumbing approval amendment	each	\$222.60	\$229.30	3.0%	\$236.00	6.0%	N		Hobart \$680.00 Glenorchy \$350 Sorell \$98.50
Any application withdrawn prior to issue of permit	per application	50% of permit fee (balance of original fee to be refunded)	50% of permit fee (balance of original fee to be refunded)		50% of permit fee (balance of original fee to be refunded)		N		
Application for Plumbing Permit where a Plumbing Order has been issued		\$339.20	\$349.40	3.0%	\$359.60	6.0%	N	This fee is in addition to the normal plumbing application fee	
Annual registration fee for tempering valves	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		
Annual registration fee for backflow device	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		
Annual registration/ maintenance other plumbing installations Schedule 1 - Directors Determinations	per year	\$60.85	\$62.70	3.0%	\$64.50	6.0%	N		

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PLUMBING FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Other Plumbing Fees (continued)										
Follow up Inspection fees associated with maintenance of plumbing installations Schedule 1 - Directors Determinations - compliance	per inspection	\$104.95	\$108.60	3.5%	\$111.30	6.1%	N		Consistency for all inspection fees (in line with plumbing)	
Groundwater/ seepage investigation - Initial Inspection and Dye Testing	each	\$127.20	\$131.00	3.0%	\$134.80	6.0%	Y	Fee refunded if council infrastructure is found to be at fault		Kingborough \$172 preliminary inspection & dye testing; \$172 additional investigation (per hour) refunded if council infrastructure at fault
Further request for investigation of groundwater/ seepage	per investigation	\$379.45 minimum charge + \$121.90 per hour on the job charge to nearest 15 minutes	\$390.80 minimum charge + \$125.50 per hour on the job charge to nearest 15 minutes	3.0%	\$402.50 minimum charge + \$129.30 per hour on the job charge to nearest 15 minutes	6.1%	Y	Fee refunded if council infrastructure is found to be at fault. Additional time is charged at the hourly rate		Kingborough \$172 preliminary inspection & dye testing; \$172 additional investigation (per hour) refunded if council infrastructure at fault
Stormwater Quality Agreement	per year	\$287.90	\$296.50	3.0%	\$305.20	6.0%	N	Annual fee		
Wastewater completion inspections	per application	\$169.60	DELETE		DELETE		Y		DELETE - Fee no longer required as it is covered by the Inspection Fee on previous page	
Plumbing fees specifically relating to the installation of retro-fit rainwater tanks (only) will be waived		\$0.00	\$0.00		\$0.00		NA			
Stormwater Connection Fee (Urban Drainage Act Clause 19)										
Urban Drainage Act Clause 19 Connection Fee being for the connection to the public stormwater system located in adjacent road reserve	per connection	\$3,300.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	
Urban Drainage Act Clause 19 Connection Fee being for connection to the public stormwater system located in an adjacent property, including public & private land	per connection	\$2,200.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	
Urban Drainage Act Clause 19 Extension Fee for each metre by which the Public Stormwater System has to be extended to meet the connection point	per metre	\$550.00	Full cost recovery	Changed charge structure	Full cost recovery	Changed charge structure	N	Quote will be provided and work performed upon acceptance of quote	Suggested change to full cost recovery. This will both ensure cost recovery and guard against inadvertent anti-competitive charging	

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HEALTH - LICENCE, PERMIT and NOTICE FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives
Place of Assembly Fees - permanent structures/ regular public events									
Application fee to licence new premises	per application	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		Glenorchy \$270 per hour for new applications/Inspections \$236-\$312 per hour/Late application fee \$236 Sorell \$220.50 per 1000 people/max fee of \$3500 Hobart \$250-\$500 depending on when notified/\$50-\$100 for not for profit
Application for annual renewal of a licence	per application	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
Place of Assembly Fees - temporary structures/ irregular and once off public events									
Application & licence fee for charities		Exempt from fees	Exempt from fees		Exempt from fees		NA		
Application & Licence Fee	per specified period	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Issued for limited, specified period	
Follow up inspections and/ or sampling as part of conditions of approval	per inspection /sample	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
Registrations, Permits Under the Public Health Act									
Public Health permits and registrations apply per financial year and will be charged on a 3 monthly pro-rata basis for part-year applications								Pro-rata charge no longer offered	
Public Health Risk Activity	per premises + per person	Registration of Premises \$102.40 + Licence Fee \$38.10 per person	Registration of Premises \$105.50 + Licence Fee \$39.20 per person	3.0% 2.9%	Registration of Premises \$108.60 + Licence Fee \$40.40 per person	6.1%	N	For example acupuncture, tattooing, ear/body piercing	Glenorchy \$236 for registration + \$108 per licence Sorell \$57.50 for registration + \$62 per licence Hobart \$171 for registration + \$118 per licence (+initial application fee \$342)
Permit for burial of human remains on private land	per permit	\$219.40	\$226.00	3.0%	\$232.60	6.0%	N		
Cooling tower or warm water system registration - regulated system	per tower	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Warm water systems in premises such as nursing homes	Glenorchy \$236 for 1-5 systems /\$483 for 6-10 / \$700 for 11+ Sorell \$85 Hobart \$321 for 1-2 systems / \$534 for 3-4 / \$748 for 5+
Registration of a regulated system	per registration	\$102.40	DELETE		DELETE			Warm water systems in premises such as nursing homes	DELETE - This is consolidated with the fee above
Registration of Private Water Supplier	per registration	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N		
Water Carting Annual Permit	per permit + each additional vehicle	Annual Permit - \$48.45 per vehicle	Annual Permit - \$49.90 per vehicle	3.0%	Annual Permit - \$51.40 per vehicle	6.1%	N	Inspection of vehicles used for the sale and cartage of potable water	
Water Carting Random Sampling	per sample	\$180.20 per vehicle	\$185.60 per vehicle	3.0%	\$191.20 per vehicle	6.1%	N	Testing when deemed necessary by council Officers	
Environmental Protection Notices									
Environmental Protection Notices	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Served under the <i>Environmental Management and Pollution Control Act 1994</i> . Fee includes investigation, issuing and management of the Notice	Glenorchy \$334/hour Sorell \$320.50 Hobart \$321
Food Business Registration (continued next page)									
Food Premises Registration Licences apply per financial year and will be charged on a 3 monthly pro-rata basis for part-year applications									
Category P1									
Commercial	per year	\$369.40	\$380.50	3.0%	\$391.60	6.0%	N		Glenorchy \$472.00 Sorell \$511.50 Hobart \$337-\$390 (dependant on amount of inspections required)
Not for profit/ Community Organisations including schools	per year	\$184.70	\$190.20	3.0%	\$195.80	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee	
Category P2									
Commercial	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N		Glenorchy \$354.00 Sorell \$363.50 Hobart \$198-\$390 (dependant on amount of inspections required)
Not for profit /Community Organisations including schools	per year	\$103.20	\$106.30	3.0%	\$109.40	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee	

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HEALTH - LICENCE, PERMIT and NOTICE FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Food Business Registration (continued)										
Category P3										
Commercial	per year	\$108.60	\$111.90	3.0%	\$115.10	6.0%	N			Glenorchy \$236.00 Sorell \$227.50 Hobart \$198-\$337 (dependant on amount of inspections required)
Not For profit/ Community Organisations including schools	per year	\$54.30	\$55.90	2.9%	\$57.55	6.0%	N	Fee for NFP etc. is set at 50% of commercial fee		
Notification										
P3N Notification reinspect as needed	once off fee	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$35 Sorell \$114-\$171 Hobart \$32
P3N Notification reinspect as needed - Not for profit/ Community Organisations including schools	once off fee	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N	Fee for NFP etc. is set at 50% of commercial fee		
P4 Notification initial inspection	once off fee	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$35 Sorell \$114-\$171 Hobart \$32
P4 Notification initial inspection - Not for profit/ Community Organisations including schools	once off fee	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N	Fee for NFP etc. is set at 50% of commercial fee		
Mobile/ Food Vans Food Premises Fees										
Commercial										
Category P1	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically high risk food products and processes		
Category P2	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically medium risk food products and processes		
Category P3	per year	\$206.40	\$212.60	3.0%	\$218.80	6.0%	N	Typically low risk food products and processes		
Category P3N - notification only	per year	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N	Very low risk food product and processes		
Category P4 - notification only	per year	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N	Very low risk food product and processes (requirement for different food products as stated in Tasmanian risk classification system)		
Not for Profit/ Community Organisations including schools 50% discount										
Category P1	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P2	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P3	per year	\$103.25	\$106.40	3.1%	\$109.40	6.0%	N			
Category P3N - notification only	per year	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
Category P4 - notification only	per year	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
Temporary Food Premises Fees										
Commercial	per event	\$39.10	\$40.30	3.1%	\$41.45	6.0%	N			Glenorchy \$23 Hobart \$32
Not for Profit	per event	\$19.55	\$20.10	2.8%	\$20.70	5.9%	N			
Food Premises Other										
Food Premises - Pre-purchase Inspection	per inspection per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	Y	Offered to persons wishing to confirm compliance levels prior to purchasing a food business		
Additional Food Premises Inspection	per inspection per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	Y	Charged at Officers discretion if further follow up inspections are required for compliance purposes		
Improvement Notices or Prohibition Orders	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N	Fee includes investigation, issuing and management of improvement requirements		
Application for report of likely compliance - new food premises (Form 49)	per application per hour or part thereof	\$148.40 per application + \$102.40 per hr/part thereof	\$152.80 per application + \$105.50 per hr/part thereof	3.0%	\$157.40 per application + \$108.60 per hr/part thereof	6.1%	N			Glenorchy \$290 Sorell \$158.00 Hobart \$374
EHO Occupancy Report (Form 50)	per inspection per hour or part thereof	\$102.40 per hr/part thereof	\$105.50 per hr/part thereof	3.0%	\$108.60 per hr/part thereof	6.1%	N	Includes inspection and report to Building Surveyor to allow building to be occupied		Glenorchy \$249/hour +\$66 Sorell \$158.00 Hobart \$160

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HEALTH - LICENCE, PERMIT and NOTICE FEES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
On-site Wastewater Disposal Systems										
Wastewater Assessment Fee - plumbing permit	per application	\$245.40	\$252.80	3.0%	\$260.10	6.0%	N			Sorell \$506.50
Wastewater Assessment Fee - plumbing permit - Commercial	per application per hour or part thereof	\$583.00 + \$102.40 per hr/part thereof	\$600.50 + \$105.50 per hr/part thereof	3.0%	\$618.00 + \$108.60 per hr/part thereof	6.1%	N			Sorell \$1016
Amended Applications	per application	\$121.70	\$125.40	3.0%	\$129.00	6.0%	N			
Subsequent Inspection or Scheduled Inspections Extension to Permit	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N			
Management, maintenance, monitoring & auditing costs of on-site wastewater systems under Building Act 2016	per permit	\$58.50	\$60.30	3.1%	\$62.00	6.0%	N			
Hard Copy paper print of permit and plans up to A3 in size	per hour or part thereof	\$102.40	\$105.50	3.0%	\$108.60	6.1%	N			
Hard Copy paper print of permit and plans over A3 in size	per page	\$3.25	\$3.35	3.0%	\$3.45	6.0%	Y			
Hard Copy paper print of permit and plans over A3 in size	per page	\$17.00	\$17.50	2.9%	\$18.00	5.9%	Y			
Sharps Containers										
Medical patients (residents of Clarence) disposal and replacement of single sharps container	each	Free of charge	Free of charge		Free of charge		NA	Applies for single container only		
Miscellaneous										
Food probe thermometers	each	\$27.65	\$28.50	3.1%	\$29.30	6.0%	Y			
Testing and Sampling Fees										
Testing of natural, environmental and effluent	per sample	\$112.55	\$115.90	3.0%	\$119.30	6.0%	Y	For investigation of failing wastewater systems or incidents of pollution involving chemical parameters. To be charged at Officers discretion		
Sampling Fees: Bacteriological	per sample	\$112.55	\$115.90	3.0%	\$119.30	6.0%	Y	For investigation of failing wastewater systems or incidents of pollution involving bacterial parameters. To be charged at Officers discretion		
Sampling Fees: Private water supplies	per sample + per hour or part thereof	\$61.80 per sample + \$102.30 per hr/part thereof	\$63.60 per sample + \$105.50 per hr/part thereof	3.0%	\$65.50 per sample + \$108.40 per hr/part thereof	6.0%	Y	Testing for bacteria in commercial premises that are not on reticulated, potable water supply e.g. tank water		
Testing & inspection for water quality in public pools	per sample + per hour or part thereof	\$118.20 per sample + \$102.30 per hr/part thereof	\$121.70 per sample + \$105.50 per hr/part thereof	3.0%	\$125.30 per sample + \$108.40 per hr/part thereof	6.0%	Y	Fee is payable by public pool operators		

**Clarence City Council List of Fees and Charges Effective from 1 July 2024****ABATEMENT FEES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Abatement action	per notice	\$337.80	\$348.00	3.0%	\$358.10	6.0%	N			Sorell \$537+
Impounding fee for illegal agistment on council land	per day	\$197.00	\$202.90	3.0%	\$208.80	6.0%	N			

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

ANIMAL CONTROL

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Dog Registrations										
Annual Fee - 1st July - 30th June										
Entire Dog	per year	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N			Glenorchy \$119.10 Sorell \$100 Hobart \$129-\$144
De-sexed Dog	per year	\$38.80	\$40.00	3.1%	\$41.15	6.1%	N		Based on entire dog rate	Glenorchy \$47.70 Sorell \$33.00 Hobart \$54-\$69
Tasmanian Canine Association Member Dog	per year	\$64.70	\$66.60	2.9%	\$68.60	6.0%	N		Based on entire dog rate	Glenorchy n/a Sorell \$51 Hobart \$65-\$80
Entire Dog - Level 4 trained	per year	\$64.70	\$66.60	2.9%	\$68.60	6.0%	N		Based on entire dog rate	Glenorchy n/a Sorell 50% of applicable fee Hobart \$65-\$80
Desexed Dog - Level 4 trained	per year	\$19.40	\$20.00	3.1%	\$20.55	5.9%	N		Based on entire dog rate	Glenorchy n/a Sorell 50% of applicable fee Hobart n/a
Pension Discount	per year	20% off applicable fee	20% off applicable fee		20% off applicable fee		N		As per Dog Management Plan fee structure	Glenorchy 23-35% Sorell 50% of applicable fee Hobart 40-50%
Dangerous Dog declared prior to 1 July 2015	per year	\$647.00	\$666.40	3.0%	\$685.80	6.0%	N		Based on entire dog rate	
Dangerous Dog declared after 1 July 2015 (no discount)	per year	\$1,294.00	\$1,332.80	3.0%	\$1,371.70	6.0%	N		Based on entire dog rate	Glenorchy \$500 (reduced to \$200 after 2 years) Sorell \$100 Hobart \$1015
Guard Dog	per year	\$258.80	\$266.60	3.0%	\$274.40	6.0%	N		Based on entire dog rate	Glenorchy N/a Sorell N/a Hobart \$310-\$325
Guide Dog/ Hearing Dog		No Charge	20% off applicable fee		No Charge		NA		As per Dog Management Plan fee structure	Glenorchy Free Sorell Free Hobart Free
Late Payment of Registration	per un-paid registration	NEW	\$50.00	NEW	\$50.00	NEW	N	Charged 60 days after due date on unpaid dog registrations	NEW to discourage dog owners delaying payment until sent for collection, which incurs greater cost for owner and for council	Glenorchy \$30 Sorell N/a Hobart n/a Kingborough \$15/month from when due
Dog Complaints										
Dog Complaint Fee	each	\$79.50	\$81.90	3.0%	\$84.30	6.0%	N			Glenorchy \$43.50 Sorell \$110.00 Hobart \$85.00
Kennel Licence (Prescribed)										
Application Fee	per application	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N		Based on entire dog rate	Glenorchy \$109.80 Sorell \$144 (3-5 dogs) \$239.50 (5+ dogs) Hobart \$278
Advertising Fee for New Kennel Application	per application	\$318.00	\$327.50	3.0%	\$337.00	6.0%	N			
Renewal	per year	\$129.40	\$133.30	3.0%	\$137.20	6.0%	N		Based on entire dog rate	Glenorchy \$68.40 Sorell \$52.00 Hobart \$96
Dog Adopted from Dogs' Home or RSPCA or GAP (Greyhound Adoption Program)										
Applies until new registration year only		No Charge	No Charge		No charge		NA			
Other Dog Fees										
Replacement of Lost Tag	each	\$5.80	\$6.00	3.4%	\$6.15	6.0%	N			
Dangerous dog collar	each	Sml / Med \$50.00; Lge /ExLge \$60.00	Sml / Med \$50.00; Lge /ExLge \$60.00	0.0%	Sml / Med \$50.00; Lge /ExLge \$60.00	0.0%	Y			
Dangerous dog sign	each	\$75.00	\$75.00	0.0%	\$75.00	0.0%	Y			
Release Fee from Dogs Home	each	\$80.00	\$80.00	0.0%	\$80.00	0.0%	N			
Returned dog fee where dog is not impounded	each	NEW	\$64.70	NEW	\$68.60	NEW	Y	Where dog is returned directly to owner by ranger	50% of entire dog fee. Dogs regularly returned to owners by Rangers to prevent impounding	Glenorchy \$43.50 Sorell n/a Hobart n/a

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ANIMAL CONTROL continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Cat Licence (Prescribed)										
Required for 4 or more cats in a household, cat breeders, non-desexed cat										
Application Fee	per application	TBA	TBA				N	Included in response to Cat Legislation. As with previous year this section is included in the draft for information only. Propose this information not be published on council website List of Fees and Charges until legislative requirements are resolved. At this point legislative requirements are unclear and State charges have not been determined. Policy to be developed and presented to council as more information becomes available		
Advertising Fee for Cat Permit Application	per application	TBA	TBA				N			
Renewal	per year	TBA	TBA				N			

**Clarence City Council List of Fees and Charges Effective from 1 July 2024****PERMITS, EVENTS, STAGE HIRE, USE OF PUBLIC PLACES**

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Permits - Use of Public Places										
Business Permits – Commercial Use	per event	\$731.80	DELETE		DELETE				DELETE This fee is no longer required. A new fee for commercial events on council land has been introduced under Carnivals / Events	
Busking Permit	per year per permit	\$55.10	\$56.80	3.1%	\$58.40	6.0%	N	Applies to Bellerive Boardwalk only	Changed to per permit rather than annual in order to give staff more control over scheduling with council events, markets etc.	Sorell \$7/day or \$123.50/annum No fees published by other councils
Commercial instructors permit for operating on council land	per year	\$98.00	DELETE		DELETE				DELETE This fee is no longer required. A specific fee for commercial instructors exists under Miscellaneous Sports & Fitness Hire	
Car Parking Space Bellerive	per vehicle per month	\$133.00	\$137.00	3.0%	\$141.00	6.0%	Y	Available for commercial users only	Possible increase to 10 permits from 8 currently available	
Mobile Food Businesses - Use of Public Places										
Mobile Food Businesses in Public Places Permit 12 Months	12 Months	\$848.00	\$848.00	0.0%	\$848.00	0.0%	Y	Does not include food premises registration licence. Cost of registration licence fee is additional	Policy is being reviewed by council. Recommend no change to fee at this time	Glenorchy don't have equivalent fee
Mobile Food Businesses in Public Places Permit 3 Months	3 Months	\$370.00	\$370.00	0.0%	\$370.00	0.0%	Y	Does not include food premises registration licence. Cost of registration licence fee is additional	Policy is being reviewed by council. Recommend no change to fee at this time	Glenorchy don't have equivalent fee
Temporary Stalls for Council Events										
All locations - Charitable Stall		Exempt from fees	Exempt from fees		Exempt from fees		NA	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	1 day	\$238.50	\$245.70	3.0%	\$252.90	6.0%	Y	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	2 days	\$358.25	\$369.00	3.0%	\$379.80	6.0%	Y	Includes temporary food premises registration licence		
All locations - Non Charitable Stall	3 days	\$418.70	\$431.30	3.0%	\$443.90	6.0%	Y	Includes temporary food premises registration licence		
Ceremonies Only NB: No receptions to be held on reserves (including beaches) under council control										
Boardwalk Stage (fees specified below)	see below	See Below	DELETE		DELETE		Y		DELETE - unnecessary line	
All other locations - Ceremonies on council land	per ceremony	\$69.70	\$71.80	3.0%	\$73.90	6.0%	Y	Includes use of Bellerive Boardwalk stage	Wording changed for clarity	Hobart not specifically listed, may fall under non-commercial group activity parks, gardens & reserves \$140/event/day Glenorchy Not specifically listed, may fall under licence or permit \$146.80 No fees published by other councils

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PERMITS, EVENTS, STAGE HIRE, USE OF PUBLIC PLACES continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Boardwalk Stage										
Boardwalk Stage – no side curtains	per event, or per day, or part thereof	\$118.20	DELETE		DELETE		Y	Includes civic ceremonies	DELETE - use of boardwalk stage is now included in Ceremonies fee above. The lesser fee for ceremonies is now preferred because no extra services (e.g. site closure, vehicle access) are offered for boardwalk stage. Civic ceremonies are no longer held at Bellerive boardwalk stage	
Boardwalk Stage – with side curtains	per event, or per day, or part thereof	\$484.10	DELETE		DELETE		Y	Includes civic ceremonies	DELETE - side curtains are no longer in use	
Boardwalk and/or stage Power supply	per event, or per day, or part thereof	\$32.10	\$33.10	3.1%	\$34.00	5.9%	Y	All locations (except skate parks)	Charge for power supply applies to any location where use of power is requested by applicant	
Skate Parks & Rosny Skate Park Stage										
Rosny Skate Park Stage Power Supply (Charles Hand Park)	per event, or per day, or part thereof	\$32.00	\$33.00	3.1%	\$34.00	6.3%	Y			
Rosny Skate Park (Charles Hand Park)	fixed fee + per hour	\$245.50 fixed rate + \$42.00 per hour	\$252.90 fixed rate + \$43.20 per hour	3.0%	\$260.30 fixed rate + \$44.50 per hour	6.03% 5.95%	Y	Fee is for hire of the whole facility, including stage Hirer is responsible for providing own security and notifying Tasmania Police of any event		
Hire of other Skate Parks (excluding Rosny Skate Park)	per hour	\$31.80	\$32.80	3.1%	\$33.70	6.0%	Y			Hobart facility hire \$140/event/day
Bond	fixed fee	\$318.00	\$327.50	3.0%	\$337.00	6.0%	N			No fees published by other councils
Miscellaneous Fees for Activities on Council Land										
Dog obedience training at South Street Reserve	per hour	\$14.60	\$15.00	2.7%	\$15.50	6.2%	Y			Hobart Domain crossroads, Sundays only - no charge No fees published by other councils
Other Public Place Fees										
Consumption of liquor on council land and reserves	per application	\$74.30	\$76.50	3.0%	\$78.80	6.1%	N	Must be approved by Facilities-Coordinator Manager Environment, Facilities & Recreation		
Note: These charges do not include items such as portable toilets, litter bins & skips or additional items that may be required by permit applicant										

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

CHILD CARE

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Family Day Care										
Educator Levy	per week	2% of educator's nett income (or minimum \$25.00 per week)	2% of educator's nett income (or minimum \$26.25 per week)	5.0%	2% of educator's nett income (or minimum \$26.50 per week)	6.0%	N		Increase in staff costs and staffing above ratios due to the increase in children with additional and complex needs, often requiring one on one care. The increase in costs of groceries, which has risen in excess of 10%. Also comparable with other services at 5%	
Administration levy										
Per child	per hour or part thereof	\$1.60	\$1.65	3.1%	\$1.70	6.0%	N			
Play session levy	per session	\$11.00	\$11.55	5.0%	\$11.70	6.4%	N			
Outside School Hours Care General Fees - applies to all categories of care listed below										
1 July to 30 June										
Late Payment on accounts	per account	\$36.10	\$37.90	5.0%	\$38.30	6.1%	N			
After School Care										
Permanent and Casual Bookings 1 July to 30 June										
After School Care	per child per session	\$33.30	\$34.95	5.0%	\$37.00	11.1%	N			Adventure Patch \$39 (\$44 casual) St Therese's \$37.50 Hutchins \$35 Uniting \$40 Discovery \$43.40 Catholic Care \$35
Absence	per child per day	\$18.80	\$19.75	5.1%	\$20.00	6.4%	N			
Non cancellation	per child per day	\$33.30	\$34.95	5.0%	\$37.00	11.1%	N			
Late collection of child	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 6 pm		
Kindergarten after school care	per child per session	\$22.50	\$23.65	5.1%	\$24.00	6.7%	N	Subject to availability, may not be available at all locations		
Kindergarten after school care absence	per child per day	\$12.65	\$13.30	5.1%	\$15.00	18.6%	N			
Kindergarten after school care non cancellation	per child per day	\$22.50	\$23.65	5.1%	\$24.00	6.7%	N			
Before School Care										
Permanent and Casual Bookings 1 July to 30 June										
Before School Care	per child per session	\$12.90	\$13.55	5.0%	\$15.00	16.3%	N			Adventure Patch \$21 (\$26 casual) St Therese's \$15 Hutchins \$15 Uniting \$22 Discovery \$30 Catholic Care \$20
Absence	per child per day	\$7.55	\$7.90	4.6%	\$8.00	6.0%	N			
Non cancellation	per child per day	\$12.90	\$13.55	5.0%	\$15.00	16.3%	N			
Holiday Care										
Permanent and Casual Bookings 1 July to 30 June										
Holiday Care 8.00am - 6.00pm	per child per day	\$87.05	\$91.40	5.0%	\$94.00	8.0%	N			Adventure Patch \$80 inhouse (\$85 casual) Adventure Patch Excursion \$90 (\$95 casual) St Therese's \$85 Hutchins \$95 (\$100 casual) Uniting \$85 Discovery \$114.68 Catholic Care \$95
Absence	per child per day	\$45.15	\$47.40	5.0%	\$48.00	6.3%	N			
Non cancellation	per child per day	\$87.05	\$91.40	5.0%	\$94.00	8.0%	N			
Late collection of child	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 6 pm		

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CHILD CARE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Rosny Early Learning										
Fee Schedule 1 July to 30 June										
Discount rate on weekly full-time care per child (Monday to Friday). Valid only for enrolments prior to 1 July 2024	per child per week	\$521.00 (\$104.20 per day)	\$579.15 (\$115.83 per day)	Discount reduced from 15% to 10%	\$584.55 (\$116.90 per day)	Discount reduced from 15% to 10%	N		Outdated practice. This is to be phased out over the next 3 years. These discounts are no longer offered in other childcare centres. Percentage discount amount dropped from 15% to 10%	
Daily rate	per child per day	\$122.55	\$128.70	5.0%	\$129.90	6.0%	N			Howrah Sunrise \$148.00 Green Leaves \$ 161.50 Child's Play Early Learning Lindisfarne \$143.00 Cambridge Road Play & Learn \$128.00 Little Bee \$128.00 Lady Gowrie \$117.00
Morning Session	per child per session	\$75.70	\$79.50	5.0%	\$80.30	6.1%	N	Subject to availability		
Afternoon Session	per child per session	\$66.25	\$69.55	5.0%	\$70.20	6.0%	N	Subject to availability		
Planned absences with 14 days notice in writing. Discounted rate is valid for 10 days only per financial year. Full fee applies thereafter	per child per day	\$85.80	\$90.10	5.0%	\$91.00	6.1%	N	Rate is 30% discount on full fee	Outdated practice. Not sustainable for long term absences. Our overheads remain, however we are receiving less money due to the discount	
A late fee is charged for children late collected	per child per 15 minutes	\$39.20	\$41.15	5.0%	\$41.60	6.1%	N	Charged every 15 minutes after 5.30 pm	Same as OSHC	



Clarence City Council List of Fees and Charges Effective from 1 July 2024

CLARENCE COMMUNITY VOLUNTEER SERVICE

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Transport - CBD	per return trip	\$5.00	\$5.00	0.0%	\$5.00	0.0%	Y			These are set against the Commonwealth Home Support Program legislated fee schedule.
Transport - Rural	per return trip	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y			
Gardening	per visit	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y			
Assisted/ List Shopping	per return trip	\$5.00	\$10.00	100.0%	\$10.00	100.0%	Y		Increased to fall within the current range for Commonwealth Home Support Program legislated fee schedule	

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

HALL HIRE, COMMUNITY CENTRES etc.

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*	GST Applied	Additional Information	Staff comments for council	Comparatives	
Rosny Farm - The Barn										
Exhibitions/ Display/ Performance/ Arts related functions										
Supported - Not-for-profit/ Arts groups/ Students/ Education groups Hire										
• Rehearsal/ Set-up Day (weekday)	per day	\$100.00	\$110.00	10.0%	\$110.00	10.0%	Y	Rehearsal/ setup day hire includes 1 hour of staff time to provide venue induction and assist with tech setup	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
• Rehearsal/ Set-up Day (weekdays after 6pm and weekends)	per day	NEW	\$250.00	NEW	\$250.00	NEW	Y	Rehearsal/ setup day hire includes 1 hour of staff time to provide venue induction and assist with tech setup	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
• Performance Days	per day or per half day	\$243.00 per day \$121.50 per half day	\$350.00 per day \$250.00 per half day	44.0% 105.8%	\$350.00 per day \$250.00 per half day	44.0% 105.8%	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire daily rate (weekday)	per day or per half day	\$360.00 per day \$180.00 per half day	\$450.00 per day \$350.00 per half day	25.0% 94.5%	\$450.00 per day \$350.00 per half day	25.0% 94.5%	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire daily rate (weekdays after 6pm and weekends)	per day or per half day	NEW	\$600.00 per day \$450.00 per half day	NEW	\$600.00 per day \$450.00 per half day	NEW	Y	Full day hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup. Half day hire includes 2 hours of staff time	Fee introduced to recover staff costs at an after-hours call rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Commercial, Corporate & Government Hire weekly rate	per week (7 days)	\$1,696.00	\$2,200.00	29.7%	\$2,200.00	29.7%	Y	Weekly hire fee includes 3 hours of staff time to provide venue induction and assist with tech setup	Increased in line with market rate	Fee has been benchmarked against comparable offerings in the broader Hobart region.
Installation of Exhibition Panels/ Display Walls	per event	Available on request. Setup at hourly staff rate	Available on request. Setup at hourly staff rate		Available on request. Setup at hourly staff rate		Y	Exhibition panels/ display walls are provided to users on request. Setup to be carried out by council staff only. See hourly charge for staff time below		
Staff & technical staff time	per person, per hour	\$101.00	\$110.00	8.9%	\$110.00	8.9%	Y	Full day hire fee includes 2hrs staff time to assist with lighting & display panels & provide instruction on equipment. Half day hire includes 1hr staff time. Any additional staff and tech time will be charged at hourly rate Charged if staffing is required over and above inclusions as outlined above	Wording changed for clarity. Increase is calculated to recover cost of staff time	
Rosny Farm - Extras (continued next page)										
Room setup with tables and chairs	flat rate	\$136.50	\$140.60	3.0%	\$144.70	6.0%	Y	Tables and chairs are supplied as part of room setup service		
Tablecloths	per cloth	\$15.90	\$16.40	3.1%	\$16.55	4.1%	Y	Fee includes laundering		
Projector	per day or per week	\$52.00 per day \$158.00 per week	\$53.55 per day \$162.75 per week	3.0% 3.0%	\$55.15 per day \$167.50 per week	6.1% 6.0%	Y			
Full Professional Sound system with Digital console and Engineer	per day	\$350.00	\$385.00	10.0%	\$385.00	10.0%	Y	Includes sound engineer to operate equipment	10% increase to accommodate superannuation requirement	
Additional Equipment Hire		By Negotiation	By Negotiation		By Negotiation		Y			
Drinking/ Wine Glasses	per 24 glasses	\$10.60	\$10.90	2.8%	\$11.25	6.1%	Y			
Extra large all weather picnic rugs	per rug	\$5.00	\$5.15	3.0%	\$5.30	6.0%	Y			

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HALL HIRE, COMMUNITY CENTRES etc. continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Rosny Farm - Extras (continued)										
A/V Screen 40"	per day or per week	\$52 per day \$158 per week	\$53.55 per day \$162.75 per week	3.0%	\$55.15 per day \$167.50 per week	6.1%	Y			
A/V Screen 55"	per day or per week	\$72 per day \$216 per week	\$74.15 per day \$222.50 per week	3.0%	\$76.30 per day \$229.00 per week	6.0%	Y			
Bond for Barn Hire	per booking	\$291.50	\$300.25	3.0%	\$309.00	6.0%	N			
Rosny Farm - Gardens Only										
Private functions incl. wedding ceremonies	flat rate for up to 2 hours	\$561.00 up to 2 hours plus \$227.50 per extra hour thereafter	\$577.85 up to 2 hours plus \$234.30 per extra hour thereafter	3.0%	\$594.70 up to 2 hours plus \$241.20 per extra hour thereafter	6.0%	Y			
Photography session	per hour	\$120.00	\$123.60	3.0%	\$127.20	6.0%	Y			
Security callout fee for after hours functions	per hour	\$120.00	\$132.00	10.0%	\$132.00	10.0%	Y		Increase in on-costs to Council	
Hall & Room Hire - Cambridge Hall, Rokeby Trust Hall, Tranmere Hall, Lauderdale Hall, Sandford Hall, Richmond Hall, Richmond Court House Council Chambers, Lindisfarne Community Activities Centre								NB: Alcohol is not permitted at Tranmere Hall or Richmond Court House Council Chambers No birthday parties 16-25 years old e.g. Birthday parties 1-15 years old	Wording added for clarity. Richmond Council Chambers is now known as Richmond Court House	
Hall, room or kitchen hire - Casual	per hour	\$15.90	\$16.40	3.1%	\$16.50	3.8%	Y			
Hall, room or kitchen hire - Commercial	per hour	\$22.00	\$22.70	3.2%	\$23.00	4.5%	Y			
Functions - Casual e.g. weddings, parties etc.	per function	\$205.00	\$211.20	3.0%	\$211.20	3.0%	Y	No birthday parties 16-25 years old e.g. Birthday parties age 26 and older, baby showers, weddings, receptions etc.	Wording changed for clarity	Kingborough's comparable halls \$17/hr day, \$28/hr night. These halls are larger and have more amenities Hobart halls are not comparable to CCC
Functions - Commercial	per function	\$270.00	\$278.10	3.0%	\$278.10	3.0%	Y			
Election/ Polling place hire	per booking	NEW	\$600.00	NEW	\$600.00	NEW	Y	Any location. Includes cardboard booth removal and disposal	Elections result in a lot of waste (majority is cardboard polling booths) and occasional damage. Necessitates venue cleaning prior to normal hire recommending	Sorell's comparable halls \$14/hr; commercial fees are +25% Glenorchy's most comparable hall is \$16.60/hr. Others are \$25.40/hr but have more amenities e.g. bars, heating, Wi-Fi, hearing loops etc.
Bond (no alcohol)	per booking	\$220.00	\$220.00	0.0%	\$220.00	0.0%	N			
Bond (alcohol)	per booking	\$440.00	\$440.00	0.0%	\$440.00	0.0%	N	NB: Alcohol is not permitted at Tranmere Hall or Richmond Court House Council Chambers		
Seven Mile Beach Community Centre (Lewis Park) (no alcohol)										
Casual Hire of Centre	per hour	\$10.00	\$10.30	3.0%	\$10.30	3.0%	Y			
Commercial Hire of Centre	per hour	\$15.00	\$15.50	3.3%	\$15.50	3.3%	Y			No comparable halls in other municipalities
Bond (no alcohol)	per booking	\$220.00	\$226.60	3.0%	\$220.00	0.0%	N			
Bellerive Community Arts Centre - Hire for art activities only (no alcohol)										
Casual Hire of Facility	per hour	\$10.00	\$10.30	3.0%	\$10.30	3.0%	Y			
Commercial Hire of Facility	per hour	\$15.00	\$15.50	3.3%	\$15.50	3.3%	Y			No comparable halls in other municipalities
Bond (no alcohol)	per booking	\$220.00	\$226.60	3.0%	\$220.00	0.0%	N			
Risdon Vale Hall										
Casual Hire										
Hall Hire (including Kitchen)	per hour	\$12.70	\$13.10	3.1%	\$13.10	3.1%	Y			
Supper Room (including Kitchen)	per hour	\$8.50	\$8.80	3.5%	\$8.80	3.5%	Y			
Meeting Room	per hour	\$12.70	\$13.10	3.1%	\$13.10	3.1%	Y			
Basement	per hour	Fee negotiable	Fee negotiable		Fee negotiable		Y			
Commercial Hire										
Hall Hire (including Kitchen)	per hour	\$17.00	\$17.50	2.9%	\$17.50	2.9%	Y			Refer to comparison for general halls above.
Supper Room (including Kitchen)	per hour	\$11.20	\$11.50	2.7%	\$11.50	2.7%	Y			
Meeting Room	per hour	\$19.20	\$19.80	3.1%	\$19.80	3.1%	Y			
Function Hire - Casual	per function	\$196.50	\$202.40	3.0%	\$211.20	7.5%	Y	No birthday parties 16-25 years old	Function fees have been gradually increased over a couple of years to bring inline with other halls. It is now considered appropriate to increase to the full charge	Note that fees on this hall have been deliberately kept below other halls to encourage community activity and engagement
Function Hire - Commercial	per function	\$255.00	\$262.70	3.0%	\$278.10	9.1%	Y			
Basement	per hour	\$11.10	\$11.40	2.7%	\$11.40	2.7%	Y			
Bond (no alcohol)	per booking	\$220.00	\$220.00	0.0%	\$220.00	0.0%	N			
Bond (alcohol)	per booking	\$440.00	\$440.00	0.0%	\$440.00	0.0%	N			

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HALL HIRE, COMMUNITY CENTRES etc. continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
South Arm Calverton Hall (Operated by Hall Committee)										
Booking Deposit for Functions	per booking	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y		No change as advised by committee	Fees set by committee
Functions - Locals	per function	\$125.00	\$125.00	0.0%	\$125.00	0.0%	Y		No change as advised by committee	
Functions - Others	per function	\$150.00	\$150.00	0.0%	\$150.00	0.0%	Y		No change as advised by committee	
Per hour bookings - Locals	per hour	\$25.00	\$25.00	0.0%	\$25.00	0.0%	Y		No change as advised by committee	
Per hour bookings - Others	per hour	\$30.00	\$30.00	0.0%	\$30.00	0.0%	Y		No change as advised by committee	
Commercial Kitchen Hire	per hour	\$15.00	\$15.00	0.0%	\$15.00	0.0%	Y		No change as advised by committee	
Tennis Courts	per hour	\$10.00	\$10.00	0.0%	\$10.00	0.0%	Y		No change as advised by committee	
Booking Deposit for Sports Ground	per booking	\$20.00	\$20.00	0.0%	\$20.00	0.0%	Y		No change as advised by committee	
Sports Ground - Locals	per day	\$30.00	\$30.00	0.0%	\$30.00	0.0%	Y		No change as advised by committee	
Sports Ground - Others	per day	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y		No change as advised by committee	
Bond (no alcohol)	per booking	\$100.00	\$100.00	0.0%	\$100.00	0.0%	N		No change as advised by committee	
Bond (alcohol)	per booking	\$250.00	\$250.00	0.0%	\$250.00	0.0%	N		No change as advised by committee	
Bond (cleaning)	per booking	\$50.00	\$50.00	0.0%	\$50.00	0.0%	N		No change as advised by committee	
Alma's Activities Centre (not currently operational) Suggest these fees are reviewed per below but not published on our website until the facility is available for booking										
Casual Room Hire	per hour	\$29.00	\$29.87	3.0%	\$30.20	4.1%	Y		Keeping Alma's fees in line with Howrah Community Centre	
Commercial Room Hire	per hour	\$33.00	\$33.99	3.0%	\$36.10	9.4%	Y		Keeping Alma's fees in line with Howrah Community Centre	
Functions excluding bar	per booking per hour	\$150.00	\$154.50	3.0%	\$54.60	-63.6%	Y		Charging structure changed to per hour in line with Howrah Community Centre	Keeping Alma's fees in line with Howrah Community Centre so as to be at an appropriate amount if Alma's is re-opened
Functions including bar	per booking	\$250.00	\$257.50	3.0%	\$273.00	9.2%	Y		Keeping Alma's fees in line with Howrah Community Centre so as to be appropriate amount if the centre is re-opened	
Kitchen hire for functions (additional charge)	per booking	\$52.00	\$53.56	3.0%	\$56.70	9.0%	Y			
Kitchen only - casual	per hour	\$22.00	\$22.66	3.0%	\$24.00	9.1%	Y			
Kitchen only - commercial	per hour	\$30.00	\$30.90	3.0%	\$32.80	9.3%	Y			
Bond	per booking	\$250.00	\$257.50	3.0%	\$257.50	3.0%	N			
Geilston Bay Community Centre (Operated by Hall Committee)										
Hire Charge Week Days	per hour	\$15.00	\$15.00	0.0%	\$15.00	0.0%	Y		No change as advised by committee	Fees set by committee
Hire Charge Weekend 4 hour session	per session	\$60.00	\$60.00	0.0%	\$60.00	0.0%	Y	9am to 1pm or 1.30pm to 5.30pm	No change as advised by committee	
Hire Charge Weekend all day (8 hour) session	per session	\$96.00	\$96.00	0.0%	\$96.00	0.0%	Y	9am to 5pm	No change as advised by committee	
Bond for use of equipment inside Centre only	per booking	\$60.00	\$60.00	0.0%	\$60.00	0.0%	N	Includes cleaning of centre	No change as advised by committee	
Bond for use of equipment both inside and stored in shed	per booking	\$100.00	\$100.00	0.0%	\$100.00	0.0%	N	Includes cleaning of centre	No change as advised by committee	
Howrah Community Centre										
Community Centre Membership	annual	\$20.00	\$20.60	3.0%	\$20.60	3.0%	N	Licencing commission requirement for patrons of licenced premises		Last FY Howrah Community Centre fees were increased to bring inline with other providers. It is not considered necessary to increase fees any higher than 3% this year.
Function Rates - Baudinet Lounge (including Derwent Room)										
Excluding Bar	per hour	\$53.00	\$54.60	3.0%	\$54.60	3.0%	Y			
Including Bar	per booking	\$265.00	\$273.00	3.0%	\$273.00	3.0%	Y	6pm to midnight or day time function		
Including Kitchen	per booking	\$55.00	\$56.70	3.1%	\$56.70	3.1%	Y	Breakages must be paid for		
Bond	per booking	\$250.00	\$257.50	3.0%	\$257.50	3.0%	N			
Casual & Commercial Hire Rates										
Casual Room Hire	per hour	\$29.30	\$30.20	3.1%	\$31.00	5.8%	Y			
Commercial Room Hire	per hour	\$35.00	\$36.10	3.1%	\$37.00	5.7%	Y			
Kitchen only - casual	per hour	\$23.30	\$24.00	3.0%	\$24.00	3.0%	Y			
Kitchen only - commercial	per hour	\$31.80	\$32.80	3.1%	\$32.80	3.1%	Y			
Chair Hire	per chair	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Linen hire fee	per booking	\$150.00	\$154.50	3.0%	\$154.50	3.0%	Y	Includes laundering		
Community activity fee	per booking	NEW	\$30.00	NEW	\$30.00	NEW	Y	Fee for member only activities	This fee was previously charged by the committees of Alma's & Howrah Community Centre. There are 4 long standing activity groups remaining and these will eventually be brought under normal centre hire fees	

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HALL HIRE, COMMUNITY CENTRES etc. continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Miscellaneous										
Key Deposit	per key	\$58.30	\$60.00	2.9%	\$60.00	2.9%	N	Deposit is forfeit if not returned by the following working day. GST applies only on forfeiture of deposit		
Insurance levy for public liability insurance for informal user groups	per hour	\$4.00	\$4.00	0.0%	\$4.00	0.0%	Y			
Cancellation/ Amendment fee for hall hire	per hire	\$50.00	\$50.00	0.0%	\$50.00	0.0%	Y	Fee applies if booking is amended or cancelled less than 48 hours before time of use		
Unauthorised use of hall	per incident	\$250 fixed fee plus 4 hours minimum	\$265 fixed fee plus 4 hours minimum	6.0%	\$265 fixed fee plus 4 hours minimum	6.0%	Y	Fixed fee PLUS minimum of 4 hours at normal hourly hire rate. Additional fee will be charged for each hour of unauthorised use in excess of 4 hours	Increased to match equivalent sportsground fee	

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OPEN SPACE ACTIVITY HIRE

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Sports Ground Use Permits										
Junior (up to and including U18)	per hour	\$20.60	\$21.20	2.9%	\$21.90	6.3%	Y			Hobart Level 1 ovals junior training \$35; junior matches \$43 (ovals equivalent to Kbay & Lind #1) Hobart Level 2 ovals junior training \$28; junior matches \$39 Glenorchy training and/or match \$33.20 or \$38 (rate dependant on oval booked. Junior casual hire 50% of fee shown) Kingborough training \$63; matches \$129 (U16 have 50% discount on prescribed rate) Sorell training and/or \$42/hour/soccer pitch (rate dependant on type of ground booked, no junior fee published)
Senior	per hour	\$41.30	\$42.50	2.9%	\$43.80	6.1%	Y			Hobart Level 1 ovals senior training \$60; senior matches \$94 (ovals equivalent to Kbay & Lind #1) Hobart Level 2 ovals senior training \$42; senior matches \$79 Glenorchy training and/or match \$33.20 or \$38 Glenorchy KGV \$59.40 Kingborough training \$63; matches \$12.90 Sorell training and/or match \$36/hour/oval: \$42/hour/soccer pitch
Soccer										
Soccer Small Sided Grounds No Fixed Goals	per hour	\$5.00	\$5.15	3.0%	\$5.30	6.0%	Y			
Soccer Small Sided Ground Fixed Goals	per hour	\$9.70	\$10.00	3.1%	\$10.30	6.2%	Y			
Cricket										
Junior including synthetic practice wickets where applicable	per hour	\$20.60	\$21.20	2.9%	\$21.90	6.3%	Y			
Senior including synthetic practice wickets where applicable	per hour	\$41.30	\$42.50	2.9%	\$43.80	6.1%	Y			See senior above
Synthetic Practice Wickets	per hour	NEW	\$9.80	NEW	\$10.00	NEW	Y	Separate to ground. Only applicable during renovation period when outfield is unavailable	Fee introduced so synthetic practice wickets can be hired separately at all grounds, not just Lindisfarne & Kbay	Hobart Synthetic \$10; Turf \$24 / wicket. Hirer must hire 2 wickets at any time Glenorchy no fees published Kingborough Synthetic \$16; Turf \$22 per wicket Sorell Cricket nets \$9.50 (synthetic)

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OPEN SPACE ACTIVITY HIRE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Lindisfarne Oval/ Kangaroo Bay Oval										
Turf Wickets on ground - (No junior rates)	per hour	\$53.50	\$55.10	3.0%	\$56.70	6.0%	Y			Hobart junior \$43; senior 94; plus turf wicket surcharge \$13 Glenorchy KGV \$59.40 Kingborough senior \$129, Juniors 50% discount off senior rate for U16
Turf Wicket - Special Event Match/ Training National/ International	per day or part thereof	\$975.20	\$1,004.50	3.0%	\$1,033.70	6.0%	Y			
Turf Practice Wicket - Special Event Match/ Training National/ International	per day or part thereof	\$93.40	\$96.20	3.0%	\$99.00	6.0%	Y			
Lindisfarne – Turf Practice Wickets	per block of wickets per, hour	\$18.50	\$19.10	3.2%	\$19.60	5.9%	Y	Separate to ground	Wording changed, was a duplicate fee	Hobart synthetic \$10; turf \$24. Fee is per wicket. Hirer must hire 2 wickets at any time Glenorchy no fees published Kingborough synthetic \$16; turf \$22. Fee is per wicket Sorell cricket nets \$9.50 (synthetic)
Lindisfarne – Synthetic Practice Wickets	per hour	\$9.50	\$9.80	3.2%	\$10.00	5.3%	Y	Separate to ground	Wording changed, was a duplicate fee	
Lindisfarne – Seasonal Turf Practice Wickets	per hour	\$13.40	\$13.80	3.0%	\$14.20	6.0%	Y	Separate to ground	Wording changed, was a duplicate fee	Hobart synthetic \$10; turf \$24. Fee is per wicket. Hirer must hire 2 wickets at any time Glenorchy no fees published Kingborough synthetic \$16; turf \$22. Fee is per wicket Sorell cricket nets \$9.50 (synthetic)
Kangaroo Bay – Turf Practice Wickets	per hour	\$18.50	DELETE		DELETE				DELETE - duplicate fee, see above	
Kangaroo Bay – Synthetic Practice Wickets	per hour	\$9.50	DELETE		DELETE				DELETE - duplicate fee, see above	
Kangaroo Bay – Seasonal Turf Practice Wickets	per hour	\$13.40	DELETE		DELETE				DELETE - duplicate fee, see above	
Miscellaneous Sports & Fitness Hire Fees										
Commercial Organisation Ground Hire (Junior)	per hour	\$26.50	\$27.30	3.0%	\$28.10	6.0%	Y	Own insurance is mandatory		
Commercial Organisation Ground Hire (Senior)	per hour	\$53.00	\$54.60	3.0%	\$56.20	6.0%	Y	Own insurance is mandatory		
Wentworth Park - Salacia Ave Training Ground (Up to U18)	per hour	\$15.80	\$16.30	3.2%	\$16.75	6.0%	Y			
Wentworth Park - Salacia Ave Training Ground (Senior)	per hour	\$30.40	\$31.30	3.0%	\$32.25	6.1%	Y			
Wentworth Park - Sports Centre hire for sporting activities only	per hour	\$13.40	\$13.80	3.0%	\$14.20	6.0%	Y			
Kiosk Hire	per hour	\$11.20	\$11.50	2.7%	\$11.85	5.8%	Y	Environmental Health approve kiosks only		
Commercial Boot Camp & Fitness Activities on Council Land	per hour	\$22.00	\$22.70	3.2%	\$23.30	5.9%	Y	Own insurance is mandatory. Use of sports grounds is not permitted		
NB: Use of sports grounds not permitted										
Mountain Bike Park annual permit for commercial operators	per application	NEW	\$79.00		DELETE		Y	Permits apply per calendar year and will expire on 31 December. No pro-rata charge offered.	Fee deleted since 1st draft. Now included in permit fee below Significant increase in number of commercial operators using MTB park. Permit will allow staff to monitor commercial use of park, coordinate use by groups, and ensure operators are appropriately insured	
Unauthorised removal of barriers & barricades on council land	per incident	\$265.00	\$265.00	0.0%	\$265.00	0.0%	Y	This fee applies regardless of whether barriers have been reinstated to their original position at end of hire period		
Unauthorised use of sportsgrounds without prior booking	per incident	\$265 fixed fee plus 4 hours minimum	\$265 fixed fee plus 4 hours minimum	0.0%	\$265 fixed fee plus 4 hours minimum	0.0%	Y	Fixed fee PLUS minimum of 4 hours at normal hourly hire rate. Additional fee will be charged for each hour of unauthorised use in excess of 4 hours		

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OPEN SPACE ACTIVITY HIRE continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Carnivals/ Events (ex light charges)										
Carnivals/ Cross Country	per event Per ground - fixed fee + hourly rate	\$248.00 + applicable hourly ground hire rate	\$300.00 + applicable hourly ground hire rate	21.0%	\$300.00 + applicable hourly ground hire rate	21.0%	Y	Includes basic line marking - i.e. perimeter line, no running lanes & 100m grid only	Increased to cover the cost of line marking paint	
Adjustment to line marking	fixed fee per request	\$243.30	\$250.60	3.0%	\$257.90	6.0%	Y	Subject to approval		
Cleaning of grounds, change rooms/ toilets etc. during and/or after any events on sportsgrounds & council land	per event	At Contract Rate	At Contract Rate	0.0%	At contract rate	0.0%	Y	Charge applies if cleaning is required throughout an event, or if area is left in an unsatisfactory condition requiring council to arrange cleaning		
Council staff callout for safety compliance issues	per callout	At Cost + 25%	At Cost + 25%	0.0%	At cost + 25%	0.0%	Y			
Events on council land - all locations - commercial operators. Includes use of Clarence Mountain Bike park	per event	NEW	\$300.00	NEW	\$300.00	NEW	Y	Includes use of Clarence Mountain Bike Park Includes cost of one-off commercial use permit for the duration of the event	Council is experiencing higher demand from commercial event operators. Amount set to recover cost of staff time, toilet cleaning etc.	
Events on council land - all locations - not for profit	per event	NEW	\$150.00	NEW	\$150.00	NEW	Y	Includes use of Clarence Mountain Bike Park. Fee for NFP is set at 50% of commercial fee	Council is experiencing higher demand from NFP organisations. Charged at 50% above in line with other NFP fees	
Annual permit for regular commercial use of council land parks and reserves throughout the calendar year. Includes use of Clarence Mountain Bike Park	per year	NEW	\$79.00	NEW	\$79.00	NEW	Y	Permit fee only, excludes waste and/ or cleaning services. Permits apply per calendar year and will expire on 31 December. No pro-rata charge offered	Permit will allow staff to monitor commercial use of council land, coordinate use by groups, and ensure operators are appropriately insured. Significant increase in number of commercial operators using MTB park. Suggest soft introduction of permit fee as higher introduction may discourage users from applying	Hobart \$150 Glenorchy \$98
Sports Ground/ Council Land - Special Event, Match, Promotional/ State/ National/ International - Junior - excluding lights	per ground / section - per day or part thereof	\$487.60	\$502.20	3.0%	\$517.00	6.0%	Y	Fee does not include lighting		
Sports Ground/ Council Land - Special Event, Match, Promotional/ State/ National/ International - Commercial/ Senior - excluding lights	per ground / section - per day or part thereof	\$975.20	\$1,004.50	3.0%	\$1,033.70	6.0%	Y	Fee does not include lighting		
Keys										
Key Deposit	per key	\$58.30	\$60.00	2.9%	\$60.00	2.9%	N	Deposit is forfeit if not returned within one month from end of season. GST applies only on forfeiture of deposit		
Lighting										
Lighting charges Additional to Ground Hire Charge (Rate applies for all winter season)										
Sportsgrounds with remote access light	per hour per ground / section	\$22.50	TBA		\$15.00	-33.3%	Y	Charge is for game time only unless additional time is requested by Club. 1/2 hr setup & 1/2 hr pack-up period at no charge (for games only)	Electricity charge has reduced due to new electricity tariff	Hobart 15% surcharge on ground fee per booking Kingborough full cost recovery (only under twin ovals) Sorell junior & senior oval training light \$36.50/hour; senior oval competition lights \$72.50/hour; soccer lights x 6 towers \$36.50/hour; soccer lights x 3 towers \$19/hour; soccer lights x 1 tower \$9.50/hour
Sportsgrounds without remote access lights	per hour per ground / section	\$22.50	TBA		\$15.00	-33.3%	Y	Charge is for game time only unless additional time is requested by Club. 1/2 hr setup & 1/2 hr pack-up period at no charge (for games only)	Electricity charge has reduced due to new electricity tariff	

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WASTE & VEHICLE TOWING

ITEM	Unit	2023-24 Fee*	Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Mornington Waste Transfer Station Clarence Domestic Resident Users										
Any Resident vehicle under 4.9 tonne GVM										
Minimum Gate Fee	per visit	\$14.50			\$18.00	24.1%	Y			
Recoverables/ Recyclables/ Tonne	per tonne	\$134.83	\$138.90	3.0%	\$123.20	-8.6%	Y			
Green Organic Waste (suitable for mulching)/ Tonne	per tonne	\$134.83	\$138.90	3.0%	\$123.20	-8.6%	Y			
Contaminated Green Organic Waste/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y		23/24 gate fee + CPI of 3.1%. This presumes the CSO remains at the same level.	
Residual Waste - General Domestic/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y		23/24 gate fee + CPI of 3.1%. An additional \$4 per tonne has been introduced by SWS, and an additional \$23.52 22.64 per tonne of waste levy. This presumes the CSO contribution remains at the same level (TBC late April/early May 24), and waste levy incurs a CPI increase up to \$44.00 per tonne (TBC early April)	
Residual Waste - General Mixed/ Tonne	per tonne	\$163.82	\$198.00	20.9%	\$204.40	24.8%	Y			
Fees for non residential waste set by operator										
Refuse Bins - New										
80 Litre General Waste Bin (residential)	per bin	\$83.80	DELETE		\$86.40	3.1%				
120 Litre General Waste Bin (residential)	per bin	\$85.20	DELETE		\$87.84	3.1%				
140 Litre Recycle Waste Bin (residential)	per bin	\$85.20	DELETE		\$87.84	3.1%				
240 Litre Recycle Waste Bin (residential or commercial)	per bin	\$90.80	DELETE		\$93.61	3.1%				
240 Litre Green Waste Bin (residential)	per bin	\$90.80	DELETE		\$93.61	3.1%				
240 Litre General Waste Bin (commercial)	per bin	\$90.80	DELETE		\$93.61	3.1%				
Waste Collection Call-Back										
Additional, or extra, waste collection outside normal kerbside collection schedule	per call-back	\$64.35	\$69.70	8.3%	\$66.34	3.1%	Y		Increased to recover charge by contractor	
Other										
Events (general waste, recycling & organics)	per bin	NEW	NEW		\$28.82	NEW	Y		Veolia currently deliver bins for events as required. \$25 + 4.8% fuel surcharge (incl GST). This fee will streamline our ability to organise bins on behalf of events/event organisers. This is pre-empting work on Events on Council Land policy and the TBD sustainable events guide	
Vehicle Tow Away Fee										
Towing Abandoned Vehicle	per vehicle	\$264.00	Full Cost Recovery	Changed structure	Full Cost Recovery	Changed structure	Y	All costs incurred by council will be charged to vehicle owner	Works are performed by private providers and costs vary according to individual situation	
Holding Fee for abandoned vehicles until collection or approval for disposal	per vehicle 30-day-period or part thereof	\$219.00	Full Cost Recovery		Full Cost Recovery		Y	All costs incurred by council will be charged to vehicle owner	Works are performed by private providers and costs vary according to individual situation	
Clean-up & other costs associated with abandoned vehicles (if applicable)	per occurrence	Direct cost recovery dependent on individual vehicle circumstances	Direct cost recovery dependent on individual vehicle circumstances		Direct cost recovery dependent on individual vehicle circumstances		Y			
Administration & legal costs associated with abandoned vehicles	per hour	\$165.00	\$170.00	3.0%	\$174.90	6.0%	Y			

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

ROAD CLOSURE REQUESTS

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Permanent for Private Benefit	per event	\$552.80	\$569.40	3.0%	\$586.00	6.0%	N			
Temporary Road Closure - Application Fee	per event	\$487.60	\$502.20	3.0%	\$150.00	Changed structure	N		\$150 application fee to recover cost of staff time to assess and administer the permit.	Hobart \$350 per closure + \$214 per closure (if application within 14 days of closure date) + advertising fee Kingborough \$343 application fee + advertising
Road Closure - Statutory Advertising	per closure	\$441.20	Reimburse full cost of advertising + \$150 administration		Reimburse full cost of advertising + \$150 administration	Changed structure	Y		Changed fee structure. Fee will now recover advertising cost charged by the media organisation, plus a \$150 administration fee to recover cost of staff time	



Clarence City Council List of Fees and Charges Effective from 1 July 2024

COUNCIL PROPERTIES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Lease or licence application fee	per application	\$119.80	\$123.40	3.0%	\$127.00	6.0%	N			Glenorchy \$146.86
Non commercial lease/ non commercial contract for sale preparation fee	per lease / contract	\$150.00	\$154.50	3.0%	\$159.00	6.0%	N			Glenorchy no comparable fee
Commercial lease preparation fee	per lease	\$500.00	\$515.00	3.0%	\$530.00	6.0%	N			
Licence preparation fee	per licence	\$70.00	\$72.10	3.0%	\$74.20	6.0%	N			
Request for creation of easements on council land	per easement	\$630 + \$113 for each additional easement within that application	\$648.90 + \$116.40 for each additional easement within that application	3.0%	\$668.00 + \$119.80 for each additional easement within that application	6.0%	N	Applications containing more than one easement will be charged an extra fee for each additional easement within that application		
Reinstatement of licence fee for non-payment of rent	per licence	\$54.20	\$55.90	3.1%	\$57.50	6.1%	N			



Clarence City Council List of Fees and Charges Effective from 1 July 2024

OCCUPATIONAL LICENCES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Helicopter/ Hot air balloons Launch and landing fee	per flight	\$114.80	\$118.40	3.1%	\$121.70	6.0%	Y	Applicable to drones, hot air balloons and helicopters	Wording changed for clarity	Hobart \$300 per casual landing or \$3K annual permit
Public Land - Annual rental for Commercial Activity - Use of Footpath/ Forecourt for Outdoor Dining	per m2	\$46.10	\$47.50	3.0%	\$48.90	6.1%	N			Hobart \$69 (CBD fringe) Launceston \$52 (outer CBD) or \$49 (district centre) Glenorchy - \$47.20 Kingborough \$45
Public Land - Occupation of Public Land	per application	\$281.40	\$289.80	3.0%	\$298.30	6.0%	N	NB: Bonds may also apply. See Infrastructure Bonds		No comparative because other councils list very specific items (e.g. outdoor signs or dining)

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Clarence City Council List of Fees and Charges Effective from 1 July 2024

PERMITS, INFRASTRUCTURE & INFRASTRUCTURE BONDS

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Permits & Occupation of Council Land										
Parking permit within council car park	per day per space/part space	\$19.10	\$20.00	4.7%	\$20.25	6.0%	N	This is a temporary permit for building works only		Launceston \$30 per space per day Glenorchy \$37.30 Kingborough \$17 temp permit for building works Burnie \$30 per space per day
Skip bin permits in road reserve or on council land	per week	\$37.10	\$39.00	5.1%	\$39.40	6.2%	N	NB: Bond charge also applies. See Infrastructure Bonds		Hobart \$53 per week Kingborough \$74 flat for all objects on road/reserve
Permit for shipping containers/ other storage in road reserve or on council land	per week per m2	NEW	\$4.00	NEW	\$4.00	NEW	N	Minimum charge \$39.40 (as per skip bins). NB: Bond charge also applies. See Infrastructure Bonds.	NEW Separate charge for shipping containers. Higher charge than skip bin fee above to cover additional risk of handling containers vs skip bins, but consistent with occupation of council land	
Permit for associated building site works occupation of council land	per week per m2 per month per m2	\$11.80	\$4.00		\$4.00	Changed structure	N	Minimum charge \$150. NB; Bond charge also applies. See Infrastructure Bonds.	Propose changing to weekly rate rather than monthly and inclusion of a minimum charge. Fee is consistent with Launceston & Glenorchy. % change has been calculated against 23/24 equivalent of \$2.95 per week (\$11.80 per month)	Hobart \$5.30 per m2/week (long term construction outside CBD) \$10.70 per m2/week (long term construction within CBD) \$160/month (long term construction, minimum charge) Launceston \$4.00 per m2/week (outside CBD); \$5.00 per m2/week (within CBD); \$150 minimum charge Glenorchy \$4.00 per m2/week (outside CBD); \$5.00 per m2/week (within CBD); \$150.00 minimum charge
Surcharge for occupation of council land without prior approval	per application	\$140.70	\$265.00	88.3%	\$265.00	88.3%	N	NB: Bonds charge also applies. See Infrastructure Bonds	Consistent with all surcharges for unauthorised use/ occupation of council property/ land	No comparable fee for this item. CCC introduced it for significant non-compliance
Permits on council land including roads for crane/ concrete pump/ cherry picker etc.	per 4 hrs or part thereof	\$87.80	\$125.00	42.4%	\$125.00	42.4%	N	NB: Bond charge also applies. See Infrastructure Bonds	Increased to cover cost of inspection and risk. Comparable with working in road-reserve permit	Hobart \$160 per week
Infrastructure Protection Bonds (continued next page)										
Infrastructure protection bond administration fee	per bond	\$150.00	\$150.00	0.0%	\$150.00			This administration fee applies to all infrastructure protection bonds NB: No charge if infrastructure condition report is provided (as per policy)		
Skip bin/ shipping container/ site office/ storage (residential property) infrastructure protection bond	per bin	\$438.90	\$500.00	13.9%	\$500.00	13.9%	N	Bond for skip bin/ shipping container/ site office/ storage, residential dwellings and additions	Bond expanded to cover items other than skip bins	Hobart \$438.90 per bin IP bond residential
Annual skip bin/ shipping container/ site office/ storage (residential property) infrastructure protection bond	per calendar year, per company	NEW	\$2,000.00	NEW	\$2,000.00	NEW	N	Annual bond for all works commenced in Clarence during a calendar year (no pro-rata charge). Bond is refundable at completion of all works commenced during the year, provided infrastructure at all properties is found to be in good condition upon final inspection by council staff	NEW bond to allow companies to pay a single bond on a yearly basis	

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PERMITS, INFRASTRUCTURE & INFRASTRUCTURE BONDS continued

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Infrastructure Protection Bonds (continued)										
Skip bin/ shipping container/ site office/ storage (commercial property) infrastructure protection bond	per bin	\$1,688.60	\$2,000.00	18.4%	\$2,000.00	18.4%	N	Bond for skip bin/ shipping container/ site office/ storage, commercial buildings and additions and demolition/ removal works	Bond expanded to cover items other than skip bins	Hobart \$1,688.60 per bin IP bond commercial
Film production infrastructure protection bond	per event application	\$1,688.60	\$1,739.30	3.0%	\$1,790.00	6.0%	N	Bond for occupation of council reserve, road or public carpark for activities associated with film production		Hobart \$392 per application (up to 4 hours); \$719 per application (full day); \$109 per application (low impact)
Infrastructure protection bond (all new single residential dwellings)	per application	\$1,000.00	TBA		DELETE			Refundable at completion of the road/ access provided infrastructure is left in good condition	DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery	
Infrastructure protection bond (all new multiple dwellings, new commercial buildings and demolition/ removal works)	per application	\$2,000.00	TBA		DELETE			Refundable at completion of the road/ access provided infrastructure is left in good condition	DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery	
Annual infrastructure protection bond (all new single residential dwellings) (builders/developers)	per building company	\$10,000.00	TBA		DELETE			Option for builder/ developer to provide an annual bond for all new single residential dwelling covering all works commenced in Clarence for full year during a calendar year (no pro-rata charge). Bond is refundable at completion of the road/access all works commenced during the year, provided infrastructure is left in good condition upon final inspection by council staff	DELETE Management of bonds is very costly, very minimal benefit in return. Repairs to infrastructure proven to be damaged by developer will be managed through means of cost recovery	
Infrastructure Agreements										
Infrastructure Agreement establishment fee	per bond	\$340.00	\$350.20	3.0%	\$360.40	6.0%	N			
Infrastructure Agreement administration fee	per amended bond	\$219.40	\$226.00	3.0%	\$232.60	6.0%	N	Applies to extensions or alterations not specified in the original bond agreement		Glenorchy combines both to total of \$625
Parking Sensor Replacement, Removal & Reinstatement										
Replacement and installation of parking sensors removed without council authorisation	per sensor	\$220.00	\$500.00	127.3%	\$500.00	127.3%	Y	NB: This fee is additional to any penalties associated with unauthorised works on council roads Fee for replacement and reinstatement of sensors that have been damaged or lost in the process of works done by contractors/ service providers		Hobart \$508 per sensor (replacement); \$75 per cup (sensor cup replacement); \$ as per scheduled (sensor removal - roadworks)
Removal of parking sensors by council prior to works commencing	per hour	\$175.00	\$180.30	3.0%	\$185.50	6.0%	Y	Contractors/ service providers must apply to have parking sensors removed by council prior to commencing works		
Reinstatement of parking sensors by council at conclusion of works	per hour	\$175.00	\$180.30	3.0%	\$185.50	6.0%	Y	Contractors/ service providers must apply to council for reinstatement of sensors upon completion of works		

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DOCUMENT FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Council Documents ▶										
Copy of full council agenda or minutes		Free (as per Regulations)	Free (as per Regulations)		Free (as per Regulations)		NA			
Copy of agenda report/ working papers	per page	\$0.50	\$0.50	0.0%	\$0.50	0.0%	N			
Extract of council policy guide	per extract	\$11.00	\$11.00	0.0%	\$11.00	0.0%	N			
Tender & Contract Documents Printing ▶										
Minor (\$100,000 or less)	per document	\$76.90	\$79.20	3.0%	\$81.50	6.0%	Y			
Major (\$100,001 or more)	per document	\$256.20	\$263.90	3.0%	\$271.60	6.0%	Y			
▶ NB: Document Fees are not charged for digitally stored information that is provided electronically										



Clarence City Council List of Fees and Charges Effective from 1 July 2024

REPRODUCTION FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Building & Drainage Plans										
Building plans - class 1 & 10 (residential - house/ dwelling, shed or pool)	per request, per property for all applications on property	No Charge	\$22.50		\$22.50		N	This fee is an administrative cost only and will be charged regardless of the quality of the plans that are retrieved. A further fee per page will be charged for any hard copy printing (refer to photocopying fees below)	Recovery of administrative costs. Kingborough, Hobart, HVC & others charge for building plan reproduction	Glenorchy \$44 Sorell \$39.50 (no charge if only 2 pages) Kingborough \$12 PDF; \$40 printout Hobart \$53
Building plans - class 2 to 9 (commercial property)	per page	\$12 per page + \$100 hourly rate or part thereof (1st hour free)	\$12.40 per page + \$103.00 hourly rate or part thereof (1st hour free)	3.3% 3.0%	\$12.70 per page + \$106.00 hourly rate or part thereof (1st hour free)	5.8% 6.0%	N			
Drainage plans	each	No Charge	No Charge		No charge		NA			
Hard Copy Maps, Plans, LIS Map Information										
NB: Fees apply to reproduction of information stored in hard copy format that is required to be either physically reproduced and supplied in hard copy format, or scanned and sent electronically. There is no charge for										
Large format plans - A4	each	\$10.60	\$10.90	2.8%	\$11.30	6.6%	N			
Large format plans - A3	each	\$21.20	\$21.80	2.8%	\$22.50	6.1%	N			
Large format plans - A2	each	\$42.40	\$43.70	3.1%	\$45.00	6.1%	N			
Large format plans - A1	each	\$63.60	\$65.50	3.0%	\$67.50	6.1%	N			
Large format plans - A0	each	\$143.10	\$147.40	3.0%	\$151.70	6.0%	N			
Digital Data										
Digital Data is subject to licencing and agreement on costs with delegation provided to the CEO for approval										
Photocopying & Printing										
Up to 10 Copies										
Single sided A4	per copy	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Double sided A4	per copy	\$0.60	\$0.60	0.0%	\$0.60	0.0%	Y			
Single sided A3	per copy	\$0.80	\$0.80	0.0%	\$0.80	0.0%	Y			
Double sided A3	per copy	\$1.10	\$1.10	0.0%	\$1.10	0.0%	Y			
10 or More Copies										
Single sided A4	per copy	\$0.30	\$0.30	0.0%	\$0.30	0.0%	Y			
Double sided A4	per copy	\$0.50	\$0.50	0.0%	\$0.50	0.0%	Y			
Single sided A3	per copy	\$0.70	\$0.70	0.0%	\$0.70	0.0%	Y			
Double sided A3	per copy	\$0.90	\$0.90	0.0%	\$0.90	0.0%	Y			

Some users may be eligible to apply for waiving of fees. Please view policy and application form at:
<https://www.ccc.tas.gov.au/wp-content/uploads/2023/06/Grants-and-Sponsorship-Policy-2023.pdf>

* All fees and charges inclusive of GST where applicable



ADDITIONAL FEES

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
General										
Purchase and installation of directional/ name signage for business/ schools/ community organisations attached to a street signpost	per sign	\$200.00	\$210.00	5.0%	\$212.00	6.0%	Y		Increased due to higher cost recovery	Kingborough \$591 supply and install street sign in municipality
Electric Vehicle Charge Fee - Council owned 22kW EV charging station located at 38 Bligh Street, Rosny Park	cents per kWh	\$0.32	\$0.35	9.4%	\$0.48	50.0%	Y			Hobart 22kw chargers in council carparks - pay for parking only Brighton free Huon free Burnie free
Referral fee for debts (non rates) referred for collection	each	NEW	Cost recovery of collection agency fee	NEW	Cost recovery of collection agency fee	NEW	N	Unpaid sundry debtor accounts referred to an external collection agency will be subject to additional referral fees equal to collection agency fee	NB: Kingborough lists this on their fees and charges MPES and TCS recovery fees are costly	
Request for document signing and/ or sealing fee	per document	\$126.00	\$129.80	3.0%	\$135.00	7.1%	N			Glenorchy seal final plan \$210
Section 132 & 337 Certificates										
Section 132 Certificate (fee set by statute)	per certificate	\$53.40	TBA - from The List		TBA - from The List		N	Fee set by Land Information System Tasmania (the LIST)	TBA - expected to be released June 24. Fee schedule to be updated when fees are released.	
Section 337 Certificate (fee set by statute)	per certificate	\$235.85	TBA - from The List		TBA - from The List		N	Fee set by Land Information System Tasmania (the LIST)	TBA - expected to be released June 24. Fee schedule to be updated when fees are released.	
Work carried out at a persons request e.g. requests for research, processing for council (non planning) discretionary decisions; report and document preparation; provision of information and/ or copies/ extracts from council records etc. including requests arising from Section 337 Certificates	per hour or part thereof	\$122.00	\$125.70	3.0%	\$129.30	6.0%	N	One hour minimum charge		
Supplementary Information request arising from Section 337 Certificates regarding planning permits on adjacent properties	per hour or part thereof for each nominated property	\$122.00	\$125.70	3.0%	\$129.30	6.0%	N	One hour minimum charge		
Display Banners										
Installation of approved display banners, Rosny Bus Mall	per 4 weeks	\$1,000.00	\$1,000.00	0.0%	\$1,000.00	0.0%	Y	6 single banner poles (total 6 flags)		
Installation of approved display banners, Bellerive Boardwalk	per 4 weeks	\$500.00	\$500.00	0.0%	\$500.00	0.0%	Y	1 four banner pole (total 4 flags) (15-18 on map)		
Installation of approved display banners, Bellerive Village	per 4 weeks	\$2,200.00	\$2,200.00	0.0%	\$2,200.00	0.0%	Y	9 single banner poles, 2 four banner poles (total 17 flags)		
Installation of approved display banners, full set across Rosny Bus Mall and Bellerive Village	per 4 weeks	\$2,800.00	\$2,800.00	0.0%	\$2,800.00	0.0%	Y	15 single banner poles, 2 four banner poles (total 23 flags)		
Asset Management										
Permit for works in road/ road reservation	per week, per application	\$250.00	\$250.00	0.0%	\$250.00	0.0%	N	Fee is charged per 7 days of works, or part thereof (no pro-rata). Fee includes 1 audit inspection. Permit not required for works carried out by authorised entities covered under separate legislation	Was previously a flat rate fee of \$250. Propose a weekly charge as per GCC. This is lower than the average of Glenorchy and Kingborough, however is considered to be a reasonable amount	Glenorchy \$200 for small development less than for a week; \$570 for larger development. No retrospective approval/fee. Hobart \$427 + inspection fee. Kingborough \$301
Surcharge for works undertaken in road/ road reservation without a permit	per application	NEW	\$350.00	NEW	\$350.00	NEW	N	A weekly fee for retrospective permit will be charged in addition to this fee where works are underway (see permit fee above)	New charge introduced to discourage works without a permit, and to recover necessary administrative/ inspection works	No retrospective approval/fee at other council.
Build over easement request/ assessment fee	per request/ assessment	\$130.00	\$133.90	3.0%	\$137.80	6.0%	N			



COUNCIL COMMUNITY BUS

ITEM	Unit	2023-24 Fee*	3.0% Proposed 2024-25 Fee*	% Change	6.0% Proposed 2024-25 Fee*		GST Applied	Additional Information	Staff comments for council	Comparatives
Per person	half day	\$3.00	\$4.00	33.3%	\$4.00	33.3%	Y		Bus policy is being reviewed. There has not been a cost increase in the last 8 years	
Per person	full day	\$5.00	\$7.00	40.0%	\$7.00	40.0%	Y			

8.4.5 RATES AND CHARGES POLICY & RECOVERY OF OUTSTANDING RATES POLICY**EXECUTIVE SUMMARY****PURPOSE**

To review Council’s Rates and Charges Policy 2024 & Recovery of Outstanding Rates Policy 2024 in accordance with the *Local Government Act 1993* (Tas), *Waste and Resource Recovery Act 2022* (Tas) and the *Fire Service Act 1979* (Tas).

RELATION TO EXISTING POLICY/PLANS

Consistent with existing rating policy.

LEGISLATIVE REQUIREMENTS

Council is required to review its Rates and Charges Policy prior to, or at the same time as, introducing new or changed elements to its rating decisions. It may undertake a review at any other time.

CONSULTATION

No issues to be addressed.

FINANCIAL IMPLICATIONS

No direct financial implications.

RECOMMENDATION:

- A. That Council adopt the updated Rates and Charges Policy 2024.
- B. That Council adopt the Recovery of Outstanding Rates Policy 2024.

ASSOCIATED REPORT**1. BACKGROUND**

- 1.1.** Section 86B of the *Local Government Act 1993* (Tas) (“Act”) requires that Council adopt a rates and charges policy. Council adopted its original rating policy on 14 May 2012 and has amended the policy in subsequent years. The current Rates and Charges Policy was adopted by Council in June 2020.
- 1.2.** The Act requires a Council to review this policy at least every four years or at the same time or before making any (substantial) changes to the way it sets its rates. Such changes include, for example, changes to rate types, application or variation of rates.

2. REPORT IN DETAIL**Rates and Charges Policy**

- 2.1.** A review of the Rates and Charges Policy 2020 has been undertaken. The current policy has provided Council with sound and consistent guidance in the annual preparation and approval of rates. The review is in response to Council's statutory obligation to review the policy at least once every four years.
- 2.2.** There are a number of proposed changes to the way Council sets its rates. These changes are summarised as follows.
- 2.3.** The paragraph on variation of rates has been simplified to show that separate rates in the dollar can be applied to all land use codes and sub-codes if the need arises.
- 2.4.** Council has been rating split-tenure properties under the existing policy, which provides a benefit to a small number of ratepayers. This process had been problematic as it operates outside of our system. It is also seen as an unfair advantage that only some rate payers receive, compared to the entire rate base. This will now only be provided to properties that have an exemption under section 87 of the Act, Council exemptions or Council owned properties.
- 2.5.** The Not-for-profit sporting general rate remission has been expanded to include all not-for-profit groups. Properties that qualify for this remission will now need to apply every two years to ensure the organisations' activities have not changed since the prior remission was provided. This change will see all current organisations with a current remission having to apply during the financial year 2024/25. If they no longer qualify for the remission, they will be required to pay full general rates from 1 July 2025.
- 2.6.** The previous policy had a general rate remission for commercial development in the municipality. This remission has been removed from the revised policy.

- 2.7.** By way of background, the remission for commercial development was granted to all new private sector non-residential developments within the city that increased the total floor area available for rating and applied for 12 months from the date from which the revaluation took effect for rating purposes. The remission was provided as an incentive to expand commercial activity within the city; however, Council has only received one application for this remission in 16 years.
- 2.8.** The late payment section of the Policy has been expanded to outline when exemptions to interest and penalties apply. It also provides conditions that must be met for council to consider remitting any interest and/or penalties that have been applied.
- 2.9.** No other significant changes to the policy are being proposed.

Recovery of Outstanding Rates Policy

- 2.10.** A review of the Recovery of Outstanding Rates Policy 2006 has been undertaken. The policy provides the guidelines Council follows for the recovery of outstanding rates. This review has been undertaken to ensure the policy is still relevant and only minor changes are proposed in the Individual Arrangement Section.
- 2.11.** Reference to Council's Hardship Policy has been included and when completed and approved by council officers, an individual payment arrangement can be entered into. A new hardship application will be required every twelve months to ensure individual circumstances have not changed.
- 2.12.** Postponement of Rates has been included to help those ratepayers who identified, via their Hardship Application, that making any payment off their rates account would cause hardship. A Hardship Application would again need to be completed every twelve months, the account remains subject to interest, not penalty, and is only available to properties that are the principal place of residence of the ratepayer.

2.13. Where a property has greater than three years' worth of rates outstanding, it can be sold for the recovery of outstanding rates under section 11 of the Act. This section of the policy is fundamentally the same, however for principal place of residence properties they will now be referred to Council when the outstanding debt meets the above criteria and is also at least 50% of the Land Value of the property as determined by the Valuer General. This is to ensure the ratepayer does not accumulate large debts which is in conflict with Council's broader social responsibilities and the community expectations that Council manages its debt in a responsible and commercially sound manner.

3. CONSULTATION

3.1. Community Consultation Undertaken

The policy review for the Rates and Charges Policy is a statutory requirement. As such, no prior community consultation is required.

3.2. State/Local Government Protocol

No issues to be addressed.

3.3. Other

No issues to be addressed.

3.4. Further Community Consultation

The updated policies will be published on Council's website.

4. STRATEGIC PLAN/POLICY IMPLICATIONS

The draft revised policies are consistent with existing rating decisions and rates collection processes.

5. EXTERNAL IMPACTS

No issues to be addressed.

6. RISK AND LEGAL IMPLICATIONS

Council is required to review its Rates and Charges Policy prior to, or at the same time as, introducing new or changed elements to its rating decisions. It may also undertake a review at any other time.

7. FINANCIAL IMPLICATIONS

No direct financial implications.

8. ANY OTHER UNIQUE ISSUES

No issues to be addressed.

9. CONCLUSION

Council is required to review its Rates and Charges Policy prior to, or at the same time as, introducing new or changed elements to its rating decisions. An updated policy is provided for Council's consideration and approval. The Recovery of Outstanding Rates Policy review has been undertaken to ensure the policy is still relevant and updated with other relevant new policies, such as the Financial Hardship Policy 2022. An updated policy is provided for Council's consideration and approval.

Attachments: 1. Revised Rates and Charges Policy 2024 (9)
2. Rates and Charges Policy 2020 (7)
3. Revised Recovery of Outstanding Rates Policy 2024 (7)
4. Recovery of Outstanding Rates Policy 2006 (5)

Ian Nelson
CHIEF EXECUTIVE OFFICER

RATES AND CHARGES POLICY 2024

1. PURPOSE

The purpose of the policy is to:

- provide a clear rationale to guide Council’s decision-making process for setting rates and charges;
- provide guidance on setting equitable rates and charges, considering:
 - the nature of property characteristics; and
 - relative capacity to pay within the community;
- provide transparency to the community on the setting of rates and charges; and
- meet Council’s obligations under section 86B of the *Local Government Act 1993* (Tas.).

2. SCOPE

The policy provides a framework within which Council will set rates and charges to be levied on properties within its municipal area.

The policy informs the decision-making process, however, does not represent the making of specific decisions with respect to property rating. Such decisions will be made annually, or as required, in accordance with relevant legislative requirements.

3. DEFINITIONS

AAV	means the assessed annual value as determined by the Valuer General under the <i>Valuation of Land Act 2001</i> (Tas)
Act	means the <i>Local Government Act 1993</i> (Tas).
Capital Value (CV)	means the capital value as determined by the Valuer General under the <i>Valuation of Land Act 2001</i> (Tas)
Council	means the Clarence City Council.
Split Tenure	means apportioning the total Capital Value of the property in accordance with the individual AAV tenancies as provided by the Valuer General.

4. POLICY STATEMENT

Council is committed to levying property rates and charges in an equitable manner, considering the nature of property characteristics, relative capacity to pay within the community and Council's obligations under the law.

5. RELATIONSHIP TO COUNCIL'S STRATEGIC PLAN

The following objectives are identified in Council's Strategic Plan 2021 – 2031:

- **Governance and Leadership**
 - 5.2 *Formulating and maintaining policies to provide a framework for the establishment and implementation of council's plans, strategies, programs, and services.*
 - 5.3 *Continuing to focus on providing transparency in our decision-making processes.*
- **Council's Assets and Resources**
 - 6.3 *Making affordable and equitable rates and charges.*
 - 6.11 *Effectively administering compliance with statutory obligations, legal responsibilities and governance standards.*

6. RELATED DOCUMENTS

The legislation and documents listed below form the framework to give effect to this Policy:

6.1 LEGISLATIVE (ACTS, REGULATIONS AND STANDARDS)

- *Local Government Act 1993 (Tas);*
- *Waste and Resource Recovery Act 2022 (Tas);*
- *Fire Service Act 1979 (Tas); and*
- *Valuation of Land Act 2001 (Tas).*

6.2 COUNCIL POLICY, PLANS, PROCEDURES AND GUIDELINES

- Waste and Resource Recovery Services Policy 2024;
- Recovery of Outstanding Rates Policy 2024;
- Financial Hardship Policy 2023; and
- Pricing and Term of Lease Policy (2006)

NOTE: This – Rates and Charges Policy (2024) replaces any references to rates in the Pricing and Terms of Lease Policy (2006).

7. LEGAL REQUIREMENTS

The Act requires Council to adopt the following general principles in relation to making or varying rates:

- rates constitute taxation for the purposes of local government, rather than a fee for a service; and
- the value of rateable land is an indicator of the capacity of the ratepayer in respect of that land to pay rates.

8. POLICY DETAILS

8.1 RATES

Rates, being a form of taxation, will be levied on all rateable properties (unless otherwise determined by legislation or Council policy) regardless of the extent to which Council functions and services are used by or apply to the owners or residents of those properties.

The primary basis for determining the level of general rates (and, where determined appropriate, other rates) levied on individual properties will be the Capital Value of each parcel of land. Under section 86A(1) of the Act, Capital Value is considered an indicator of capacity to pay.

General Rate

Council will levy a general rate on all rateable property (unless otherwise determined by legislation or Council policy). This rate is set to recover the cost of Council functions

and services where specific users cannot readily be identified, or where a regime of full cost recovery has not been established by Council.

The general rate comprises two elements:

- a fixed charge in recognition that each rateable property should bear a reasonable portion of the total rate burden; and
- a rate in the dollar consistent with the principle of rates being a form of taxation.

Fire Protection Rate

Council will also levy one or more service rates for fire protection, with associated minimums. These will be levied as advised by the State Fire Commission in accordance with relevant legislation.

Waste Management Rate

Council will levy a service charge in respect of waste management (refer Council's adopted Waste and Resource Recovery Services Policy 2024) based on services provided. Services are provided to all residential dwelling units to which Council supplies or makes available a kerb side domestic refuse collection service.

Council will also impose a waste levy to offset the waste levy payable by Council to the State Government under the *Waste and Resource Recovery Act 2022*. The levy is imposed on refuse bins only (not recycling or green waste bins) and the cost depends on the size of the bin.

Stormwater Removal Rate

Council will levy a stormwater removal rate on properties where the nearest boundary of the land is within 30m of a Council drain.

A minimum amount will be levied in respect of the stormwater removal rate in recognition that each rateable property should bear a reasonable portion of the total rate burden relating to stormwater removal.

Variations to Rates

Variations to rates will be applied (including where additional rates are set), in accordance with the Act, in circumstances where Council determines there is a reasonable basis for charging differentiation to occur. In particular, variations to rates will be applied:

- Based on the property land use code and if applicable subsequent classification within these codes:
 - R – Residential
 - C – Commercial
 - I – Industrial
 - L – Primary Production
 - P – Public Service, Institution and Utility
 - Q – Quarrying and Mining
 - S – Sporting Facility/Recreation
 - V – Vacant Land
- In respect of fire protection in accordance with statutory notice provided to Council by the State Fire Commission.

Split Tenures

- The general rate is determined by the land use code applied by the Valuer General when determining the valuation of properties. Where a property has multiple uses, the main use of the property is used to determine the land use code provided by the Valuer General.
- In the case of land, which has multiple uses, the Valuer General may separately determine the AAV of those portions if they are satisfied that the land is capable of separate occupation.
- These separate AAV's enable Council to provide rating via Split Tenures – only Council owned properties or properties which are exempt from rates under section 87 of the Act or as determined by Council, will be considered for Split Tenure rating.

8.2 RATE EXEMPTIONS

Section 87 of the Act provides for a rate exemption in limited circumstances, including:

- land owned and occupied exclusively by the Commonwealth; (land held or owned by the Crown that is not land to which a relevant right to occupation relates and that is land that meets specific use provisions;
- land, held or owned by the Crown, that is a seabed;
- land owned by the Hydro-Electric Corporation or land owned by a subsidiary;

- land or part of land owned and occupied exclusively for charitable purposes;
- Aboriginal land, within the meaning of the *Aboriginal Lands Act 1995 (Tas)*, which is used principally for Aboriginal cultural purposes; and
- land or part of land owned and occupied exclusively by a Council.

Requests for exemption from rates in accordance with section 87 of the Act must be made in writing to the Chief Executive Officer.

8.3 REMISSION

While Council will provide rate remissions through this policy in identified circumstances, Council is committed to the principle that social welfare responsibilities lie with Tasmanian and Australian Governments and the mechanisms established by those levels of government to administer social welfare. Remissions will be applied to rates otherwise payable in respect to specific properties and/or classes of ratepayers where Council determines there is social, economic, or equity benefit to the community in providing such rebates.

Concession Card Holders

- In respect of eligible concession card holders, as determined by State Revenue Office, (*Local Government (Rates and Charges Remissions) Act 1991*).

Large Rural Properties

- In respect of owners of large rural properties in recognition of the unique characteristics of those properties, the limited services provided by Council, and the role the rural sector plays in the community.

Revaluation

- In respect of properties which would otherwise experience unreasonable rate increases resulting from rapid shifts in statutory valuations relative to the average of other properties in the city.

Boat Shed

- Those ratepayers that lease land from the Crown and upon which there is constructed a boat shed or a jetty used for private purposes.

Waste

- In respect of properties exempt under Council's adopted Waste and Resource Recovery Services Policy 2024.

Conservation Protection Areas

- Where land is subject to conservation protection arrangements a remission applies as notified by the Department of Natural Resources and Environment Tasmania.

Cemeteries

- Where private land is used exclusively as a cemetery and where the owner of the land does not receive financial consideration for the operation of the cemetery.

Not for Profit Organisations

The general rate will be charged in respect of a not-for-profit organisation (including Council exclusive use lessees). A not-for-profit organisation may be granted a remission of the general rate if they do not operate a commercial venture (on all or part of the property).

In determining the remission Council will consider the principles of the National Competition Policy, equity for all rate payers and the frequency and nature of events/activities undertaken by the organisation. All organisations applying for the remission are also required to provide proof of their not-for-profit status to the satisfaction of Council. Organisations will be required to renew any general rate remission approved, every two (2) years, or at a time determined by Council based on the property and the usage.

All remissions within this section are to be subject to written application to the Chief Executive Officer. Some remissions will require applications to be submitted every year.

8.4 LATE PAYMENTS

Where rates remain unpaid after the due date, Council will apply interest and penalty in accordance with section 128 of the Act.

Exceptions

- If the ratepayer adheres to regular payments through Council's direct debit system and the total rates are paid in full by the final direct debit payment date, interest and penalties will not be applied.
- Where the ratepayer has adhered to an approved payment arrangement plan or been granted postponement of their rates on completion of Council's hardship application, penalties do not apply.

- Deceased estates are not charged penalties, and legal action will not commence for a period of twelve (12) months from notification of titled owner’s death.

Requests for Special Consideration

Council may remit penalty and/or interest if the following conditions are met:

- a request is made in writing to the Chief Executive Officer;
- over the past two (2) years all instalments of rates have been paid on time;
- no previous penalties or interest amounts have been remitted; and
- the ratepayer has attempted to have the amount paid on time and/or extenuating circumstances exist for its non-payment on time.

Each application will be considered on its merits and a remission will be granted where it is considered just and equitable to do so.

A remission of interest or penalty within this section are to be subject to written application to the Chief Executive Officer.

9. IMPLEMENTATION AND COMMUNICATION

The Chief Financial Officer is responsible for the implementation of this policy. This policy will be communicated via:

- Council’s website; and
- Council’s social media and local advertising.

10. REPORTING

Not applicable.

11. ADMINISTRATIVE ARRANGEMENTS

11.1 TABLE OF AMENDMENTS

No.	Date	Brief Details
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1		
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11.2 APPROVAL

GM APPROVAL DATE	
REVIEW	Every 5 years
RESPONSIBLE POSITION	Chief Financial Officer
ECM REFERENCE	

DRAFT



RATES AND CHARGES POLICY

JUNE 2020

1. PURPOSE

The purpose of the policy is to:

- To provide a clear rationale to guide council's decision-making process.
- To inform the community.
- To meet council's obligations under S86B of the *Local Government Act 1993* (the Act).

The purpose of this policy will be achieved by:

- levying property rates and charges in an equitable manner;
- taking into account the varying nature of property characteristics;
- relative capacity to pay within the community; and
- Fulfilling council's obligations in accordance with relevant legislative requirements.

2. POLICY STATEMENT

Clarence City Council is committed to levying property rates and charges in an equitable manner, taking into account the varying nature of property characteristics, relative capacity to pay within the community and Council's obligations under the law.

3. SCOPE

This policy provides a high-level framework within which Council will set rates and charges to be levied on properties within its municipal area. It is intended to inform the decision-making process, however does not represent the making of specific decisions with respect to property rating. Such decisions will be made annually, or as required, in accordance with relevant legislative requirements.

4. LEGAL REQUIREMENTS

The Act requires council's policy to take account of the following matters:

- That rates constitute taxation for the purposes of local government, rather than a fee for a service; and

- The value of rateable land is an indicator of the capacity of the ratepayer in respect of that land to pay rates.

5. POLICY DETAILS

In response to its own Policy Statement above and legislative requirements under which it is bound, council determines the following policy detail:

- 5.1. Rates will be levied on all rateable properties (unless otherwise determined by legislation, this policy or related council policies), regardless of the extent to which council functions and services are used by or apply to the owners or residents of those properties. This is consistent with the principle of rates being a form of taxation (as determined by section 86A(1) of the Act).
- 5.2. The primary basis for determining the level of general rates (and, where determined appropriate, other rates) levied on individual properties will be the capital value (CV) of each parcel of land. This is consistent with the value of land being an indicator of capacity to pay (as determined by section 86A(1) of the Act).
- 5.3. Council will levy a general rate on all rateable property (unless otherwise determined by legislation, this policy or related council policies). This rate will recover the cost of council functions and services for which specific users cannot readily be identified, or for which a regime of full cost recovery through user charges has not been established by council. The general rate will be made up of two components:
 - 5.3.1. A fixed charge in recognition that each rateable property should bear a reasonable portion of the total rate burden; and
 - 5.3.2. A rate in the dollar consistent with the principle of rates being a form of taxation (as above).
- 5.4. Section 87 of the Act provides for an exemption from the general on land as specified in the Act.
 - 5.4.1. A request for an exemption within this section is to be subject to written application to the General Manager. The General Manager is hereby provided with delegation to make determination with respect to such applications.
- 5.5. Council will levy one or more service rates for fire protection, with associated minimums. These will be levied in accordance with notifications provided by the State Fire Commission under relevant legislation.

- 5.6. Council will levy a service charge in respect of waste management. This will be based on a fixed sum per property where the service is available.
- 5.7. Council will levy a stormwater removal rate on properties with substantial access to a stormwater removal service.
- 5.8. A minimum amount will be levied in respect of the stormwater removal rate in recognition that each rateable property should bear a reasonable portion of the total rate burden relating to stormwater removal.
- 5.9. Variations to rates will be applied (or, where provided, additional rates set), in accordance with the Act, in circumstances where council determines there is a reasonable basis for charging differentiation to occur. In particular, variations to rates will be applied:
 - 5.9.1. To properties other than commercial, industrial, public purposes, or quarrying and mining in respect of the general rate and stormwater rate. This is in recognition that at times the market value of the property class so identified may broadly move in a different market cycle to that of commercial, industrial, public purpose and quarrying and mining properties.
 - 5.9.2. In respect of the waste management charge in recognition of variations in the level of service provided including bin size and/or frequency of service. The variation in service level will include the provision of larger bins and/or multiple bins at property owners' request.
 - 5.9.3. In respect of fire protection in accordance with statutory notice provided to council by the State Fire Commission.
- 5.10. Rebates will be applied to general rates otherwise payable in respect to specific properties and/or classes of ratepayers where council determines there is social, economic, or equity benefit to the community in providing such rebates. Specific rebates will be applied:
 - 5.10.1. In respect of pensioners eligible for a rate remission under the Local Government (Rates and Charges Remissions) Act 1991 in recognition that this group represents a significant section of the community which, as a whole, has a limited capacity to pay a taxation burden.
 - 5.10.2. In respect of owners of large rural properties in recognition of the unique characteristics of those properties, the limited services provided by council, and the role the rural sector plays in the community.

- 5.10.3. In respect of new commercial development, as a temporary measure only, to assist in stimulating the ongoing economic development of the city. Rebates will apply in accordance with Appendix A.
- 5.10.4. In respect of properties which would otherwise experience unreasonable rate increases resulting from rapid shifts in statutory valuations relative to the average of other properties in the city.
- 5.11. Rebates will be applied to waste management charges otherwise payable in respect to specific properties and/or classes of ratepayers where council determines there is social, economic, or equity benefit to the community in providing such rebates. Specific rebates will be applied as follows:
 - 5.11.1. A full rebate of waste management charges in respect of commercial, industrial, public purpose, primary industry and quarrying and mining properties where the waste management service is not used, and alternative arrangements are made for a waste management service to the satisfaction of the General Manager. This is in recognition that council's waste management service may not meet the specific needs of all such operations.
 - 5.11.2. A full rebate of waste management charges in respect of residential properties located in the South Arm Peninsula area south of the Lauderdale Canal which are demonstrably not the primary residence of the ratepayer, where no waste management service is required by the ratepayer, and where alternative arrangements are made for a waste management service to the satisfaction of the General Manager. This is in recognition that the service is unlikely to be utilised by such property owners.
 - 5.11.3. A full rebate of waste management charges in respect of residential properties where it can be demonstrated to the satisfaction of the General Manager that, due to exceptional circumstances, a waste management service is not practical or able to be used and that alternative refuse disposal arrangements are in place.
 - 5.11.4. Where a ratepayer has been issued with a 120 litre mobile garbage bin and demonstrates that they actively participate in the recycling and greenwaste services provided by council and that the immediate family unit residing at the property consists of six or more people. The rebate will be the difference between the charge for a 120 litre bin and a 80 litre bin.
 - 5.11.5. All rebates within this section are to be subject to written application to the General Manager. The General Manager is hereby provided

with delegation to make determination with respect to such applications.

- 5.12. Rebates will be provided in respect of the following additional matters, subject to approval by the General Manager:
 - 5.12.1. A remission in respect of all rates and charges payable by Housing Tasmania where the total amount due for a year is paid on or before the due date of the first rates instalment for that year, determined by the General Manager to be no greater than the additional interest earnings gained by council from the prepayment of such rates instalments.
 - 5.12.2. Where land is subject to conservation protection arrangements a remission of the General Rate of \$5 per hectare applies to the land that is subject to the conservation protection arrangements, with a minimum remission of \$50 applying and a maximum remission of \$500 applying.
 - 5.12.3. Where private land is used exclusively as a cemetery and where the owner of the land does not receive financial consideration for the operation of the cemetery the General Rate is remitted.
 - 5.12.4. All rebates within this section are to be subject to written application to the General Manager. The General Manager is hereby provided with delegation to make determination with respect to such applications.
- 5.13. The general rate will not be charged in respect of a not for profit sporting organisation except where subject to agreement between the council and the organisation or where otherwise the organisation operates a commercial venture to support its own operation. (In this context a "commercial venture to support its own operation" will not include an activity which can reasonably be construed to be ancillary [as opposed to additional] to the normal operations of the club).
- 5.14. While council will provide rate rebates through this policy to various classes of ratepayers from time to time, it is committed to the principle that social welfare responsibilities lie with State and Federal Governments and the mechanisms established by those levels of government to administer social welfare.
- 5.15. Where determined appropriate, and in accordance with the Act, council will cap the increase in rates otherwise experienced by certain ratepayers. This will generally be in response to significant shifts in the rating burden arising

from changes in valuations or council's rating policy and will be an annual determination made by council.

- 5.16. Where rates remain unpaid after the due date, council will apply interest in accordance with S128 of the Act.

APPENDIX A

Rates Incentives – Commercial Developments

1. A remission of rates may apply to all new private sector non-residential developments within the city which increase the total floor area available for rating.
2. The remission is for the increase in rates arising from the amended capital value issued in relation to a development but does not include that portion of rates relating to State Government charges and levies.
3. The remission applies for 12 months from the date from which the revaluation takes effect for rating purposes.
4. The remission applies to building applications received after the date of council's policy decision and shall only apply where a building permit has been issued by council.
5. Applications for a remission must be received prior to or within the same financial year as the date from which the revaluation takes effect for rating purposes.
6. Where relevant, developers must apply in writing to the General Manager each financial year to gain approval for the remission.
7. Delegated authority is provided to the General Manager to approve such applications within council's policy.

RECOVERY OF OUTSTANDING RATES AND CHARGES POLICY 2024

1. PURPOSE

The purpose of this policy is to provide direction on recovery of rates and charges levied, to achieve fair and consistent treatment of all ratepayers who have outstanding rates and charges.

2. SCOPE

This policy applies to all ratepayers who have an overdue rate or charge levied by council, unless specified otherwise.

3. DEFINITIONS

The following definitions apply to this policy:

Act	means the Local Government Act 1993 (Tas)
Council	means the Clarence City Council.
Rates and charges	means a general rate, separate rate, construction rate and service rate and includes any penalty imposed and interest charged under section 128 of the Act.
Ratepayer	means the person liable to pay rates or an averaged area rate in respect of land in accordance with the Act.

4. POLICY STATEMENT

This policy provides the framework for council to:

- recover outstanding rates and charges in accordance with provisions of the Act
- facilitate pro-active, customer-focussed outstanding rates and charges recovery processes
- provide a clear rationale for timely transparent, equitable and fair decision-making regarding recovery processes, and
- provide for the due concern of any financial hardship faced by ratepayers.

5. RELATIONSHIP TO COUNCIL STRATEGIC PLAN

The following objectives are identified in council' Strategic Plan 2021 – 2031:

- **Governance and Leadership**

- 5.2 *Formulating and maintaining policies to provide a framework for the establishment and implementation of council's plans, strategies, programs, and services.*

- 5.3 *Continuing to focus on providing transparency in our decision-making processes.*

- **Council's Assets and Resources**

- 6.3 *Making affordable and equitable rates and charges.*

- 6.11 *Effectively administering compliance with statutory obligations, legal responsibilities and governance standards.*

6. RELATED DOCUMENTS

The legislation and documents listed below form the framework to give effect to this Policy:

6.1. Legislative (acts, regulations and standards)

- *Local Government Act 1993 (Tas)*

6.2. Council policy, plans, procedures and guidelines

- Financial Hardship Policy

7. POLICY REQUIREMENTS

7.1. BACKGROUND

Rates are levied and collected according to powers contained within the Act. The Act details the types of rates which may be made, the circumstances under which they may be made, how they are to be levied to ratepayers, and how they may be collected. The Act also provides the power of sale for the recovery of outstanding rates, specifies the circumstances under which this may occur, and the manner in which that process is to be undertaken.

The Annual Plan establishes the rating requirement for each financial year, detailing the amount required from each rate type. A specific rating resolution is made by council each year following adoption of the Annual Plan. This resolution determines the amount of each rate or charge, together with dates instalments are to be paid, the amount of interest and penalties to be charged on outstanding rates, and any remissions which may apply to particular property types.

7.2. RATIONALE

Council relies on the timely collection of rates and strong cash flows to maintain service continuity and financial stability. The community has an expectation that council will manage its income in a responsible and commercially sound manner.

7.3. THRESHOLD

This policy considers outstanding rates and charges where:

- a. more than one rates instalment is outstanding, and
- b. the amount of the debt outstanding rates and charges exceeds \$300.00.

The above threshold ensures ratepayers are not unduly penalised for a single oversight, there is the opportunity for any payment errors to be identified before collection action commences, there is the opportunity for specific disputes to be addressed, and council is not unnecessarily hasty in collection actions.

7.4. PROCESS

Rates notices are issued each July for the financial year to which they relate. Reminder notices (including details of arrears) are issued approximately 4 weeks before the due date of subsequent instalments.

The following process applies to outstanding rates and charges which meet the threshold outlined in this policy unless alternate arrangements have been agreed.

- a. Overdue/Final notices are issued after council's 2nd and 4th instalments, identifying arrears and providing notice that a collection agency will be engaged if no action is taken within 14 days.
- b. Payments may be subsequently received and/or mutually accepted payment arrangements made (in accordance with section 8.0 below).
- c. If, after 14 days, no response is received to the arrears letter, the debt is lodged with council's collection agency unless action is deferred for reasons outlined below:

- deceased estate in probate, or
 - bankruptcy liquidation, or
 - mortgagee in possession
 - circumstances of genuine financial hardship, as approved under council's Financial Hardship Policy.
- d. The collection agency issues a request for payment providing a further 14 days. Should no payments be received, or no mutually agreed payment plan commences, or no hardship application completed, the debt will proceed to claim/summons. This will incur additional fees.
- e. The ratepayer has 21 days after service of the claim to make payment or enter into a mutually agreed payment plan. If there is a failure to respond, council has the option to proceed to judgement. This will incur additional fees. After judgement council may garnishee wages or proceed to a rent order (refer to section 8.5 below).
- f. If Collection Agency determines that recover of debt is unlikely, the debt is removed from the Collection Agency and monitored in future by Council.

8. INDIVIDUAL PAYMENT ARRANGEMENTS

8.1. MUTUALLY ACCEPTABLE PAYMENT ARRANGEMENTS

Mutually acceptable payment arrangements may be entered into with individual ratepayers where the arrangement is sufficient to clear the debt by 30 June of the rating year. Payment arrangements that are paid by direct debit do not incur interest or penalty charges. All payment arrangements are monitored by council and / or its collection agency. Where a default in an arrangement eventuates, follow up contact will be attempted. Debts remaining in default follow the process detailed at section 7.4(c) above, if not previously lodged with council's collection agency.

8.2. HARDSHIP POLICY

Individual payment arrangements may be made for recovery of outstanding rates and charges where a ratepayer has been identified as experiencing genuine financial hardship after completing council's financial hardship application. The application must include all supporting documents as outlined in the financial hardship policy. A new financial hardship application must be completed and submitted each financial year.

8.3. POSTPONEMENT OF RATES

Ratepayers may be granted a postponement of rates, to be paid back at a later date, in respect of the property owned and occupied, subject to the following conditions:

- a postponement arrangement may only apply to the ratepayer's principal place of residence;
- the ratepayer must complete Council Financial Hardship application;
- a new hardship application must be completed every 12 months;
- Council must be satisfied, in each year, that any payment would cause financial hardship; and
- whilst a postponement is granted, unpaid rates are still subject to interest in accordance with section 128 of the Act.

8.4. GENUINE DISPUTE

Debts will not be lodged with council's collection agency where a genuine dispute exists in relation to the debt, except where the dispute is deemed to be frivolous or vexatious, or where reasonable attempts to resolve the dispute have been unsuccessful. Disputes must be referred to the Chief Financial Officer for assessment and determination.

8.5. TENANTED PROPERTIES – COLLECTION OF RENT

Where a debt remains outstanding, despite advice of recovery requirements from council's collection agency, the collection agency (in conjunction with council) may, under provisions of section 135 of the Act, collect rent from the tenants to recover the debt.

9. CIRCUMSTANCES OF SALE

In accordance with Division 11 of the Act, council has the power to sell land for the recovery of outstanding rates and charges where the amounts have been owed for 3 years or more. Any action for the sale of land to recover outstanding rates and charges must be authorised by a specific decision of council. Council may take this action where no practical alternative is available for the recovery of outstanding rates and where the Chief Executive Officer or Chief Financial Officer has met with, or attempted to meet with, the property owner to seek payment, this may include undertaking a welfare check where Council deem it to be warranted.

Properties which are a principal place of residence will be considered for sale for the recovery of outstanding rates and charges where the total outstanding rates and charges is greater than 50% of the property's land value as determined by the Office of the Valuer General.

Where there is consideration of sale of land to recover outstanding rates and charges, the following matters must be taken into consideration (as far as reasonably practical or available):

- a. actions already taken towards recovering the debt
- b. the circumstances of the property owner(s)
- c. the use of the property
- d. the ability of council to recover the debt by means other than sale
- e. an assessment of the likely impact of the sale on any person associated with the property (including a residential or commercial tenant)
- f. in respect of a commercial property occupied by a business, the likely effect of the sale on the livelihood of the business owner and/or the business' employees or contractors
- g. in respect of a commercial property, the likely impact of the sale on properties in the immediate vicinity, and
- h. the likely impact of the sale on the broader community in terms of economic activity, social imperatives, or any other matter likely to affect the property's overall community benefit.

9.1. PROCESS FOR SALE

The process for sale of a property to recover outstanding rates is outlined in Division 11 of the Act.

10. IMPLEMENTATION AND COMMUNICATION

The Chief Financial Officer is responsible for the implementation of this policy.

This policy will be communicated via:

- council's website, and
- internal circulation to staff.

11. REPORTING

Reporting against this Policy will be provided through briefing reports to councillors through the Chief Executive Officer.

12. ADMINISTRATIVE ARRANGEMENTS

COUNCIL APPROVAL DATE	
REVIEW	Every 5 years
RESPONSIBLE POSITION	Chief Financial Officer
ECM REFERENCE	

DRAFT

**Clarence City Council
Recovery of Outstanding Rates Policy
June 2006**

1. Purpose

- 1.1. The purpose of this policy is to ensure that Council's rate revenue is collected in a timely manner, and that outstanding debts are appropriately managed.

2. Background

- 2.1. Rates represent approximately 70% of Council's annual revenue stream and amount to over \$40 million for the 2006/07 financial year. Rates therefore represent a critical resource in the financial management and sustainability of the organisation.
- 2.2. Management of outstanding rate debts carries similar business and management imperatives as the debtors book of any business. Even so, there are unique issues relating to the collection of outstanding rates which include their being secured as a debt against land, and there being important social considerations.
- 2.3. Rates are levied and collected according to powers contained within the Local Government Act 1993 ("the Act"). This legislation is prescriptive in nature, detailing the types of rates which may be made, the circumstances under which they may be made, how they are to be advised to ratepayers, and how they may be collected. The Act also provides the power of sale for the recovery of outstanding rates, specifies the circumstances under which this may occur, and the manner in which that process is to be undertaken.
- 2.4. Council's rates comprise a general rate which is applied to all properties (other than those exempt by statute), a fire service rate which funds statutory payments made to the State Government in respect of fire services, and specific purpose service rates relating to the provision of water, sewerage, and solid waste services. Service rates are only charged where the service is provided or capable of being provided.
- 2.5. The Annual Plan establishes the rating requirement for each financial year, detailing the amount required from each rate type. A specific rating resolution is made by Council each year following adoption of the Annual Plan. This resolution determines the amount of each rate or charge, together with associated decisions including dates by which instalments are to be paid, the amount of interest to be charged on outstanding rates, and any remissions which may apply to particular property types.

- 2.6. Rates are currently payable by 4 instalments, interest is charged at the maximum statutory rate, and remissions are provided in respect of pensioners, foreshore leases, conservation covenants and large rural properties.
- 2.7. The Annual Plan also establishes a key performance indicator for the level of outstanding rates at year end. The target for this indicator is currently set at “less than 5%”.

3. Rationale

- 3.1. Although Council is able to earn interest on outstanding rates well above market rates, its maximum target level of outstanding rates of 5% has been set in consideration of several factors affecting Council and its operations:
- 3.1.1. Financial Resources - Council relies heavily upon the timely collection of rates to maintain its business operations. As with any business, maintenance of strong cash flows is critical to Council’s financial stability.
- 3.1.2. Community Expectations - The community at large has a proper expectation that Council will manage its income in a responsible and commercially sound manner.
- 3.1.3. Appropriate Signals to Property Owners - A specific maximum target for outstanding rates, and the associated collection policies which necessarily underpin such a target, ensure that property owners receive the appropriate signals in respect to outstanding rates. These policies discourage property owners using a rates debt as a default source of finance, effectively cash flowing other expenditure by property owners.
- 3.1.4. Social Issues - Maintaining a strong rates collection policy ensures that negative social issues associated with high levels of individual debt are minimised. Allowing individual ratepayers to accumulate large debts is in conflict with Council’s broader social responsibilities and has the potential to add to certain negative social issues which Council is attempting to minimise through other areas of its operations.

4. Thresholds

- 4.1. This policy considers debts which meet 2 initial tests, both of which must be satisfied before the debt will be considered for action:
- More than one rates instalment is outstanding; and
 - The amount of the debt exceeds \$300.

- 4.2. The first test ensures that ratepayers are not unduly penalised for a single oversight, that opportunity arises for any payment errors to be identified before collection action commences, that opportunity arises for specific disputes to be addressed, and that Council is not perceived to be unduly hasty in its collection actions.
- 4.3. The second test ensures that only debts of a significant size receive attention. This concentrates effort where it will have the greatest return, and ensures that any legal costs added to rate accounts are in proportion to the level of debt outstanding.

5. Process

- 5.1. Rates notices are issued each July for the financial year to which they relate.
- 5.2. Reminder notices (which include details of any arrears) are issued approximately 4 weeks before the due date of subsequent instalments.
- 5.3. While recognising that certain circumstances will require individual solutions (refer Section 6), the following process applies to rate debts meeting the tests established in Section 4:
 - 5.3.1. Arrears letters are issued in approximately November and April identifying the arrears, seeking resolution by way of payment or formal arrangement, and providing notice that collection action will commence if no action is taken within 14 days.
 - 5.3.2. Payments are subsequently received and/or payment arrangements entered into.
 - 5.3.3. Debts on which there has been no action after the 14 day notice period are lodged with Council's collection agency.
 - 5.3.4. The collection agency issues a request for payment, providing a further 14 days after which the debt will proceed to summons.
 - 5.3.5. Payments are subsequently received and/or payment arrangements entered into.
 - 5.3.6. Debts on which there has been no action after the 14 day notice period are lodged with the Court by the collection agency.
 - 5.3.7. The Court issues summonses in respect of debts lodged.
 - 5.3.8. Debts which remain outstanding and are proven to the Court proceed to Warrant and subsequently actioned by the Court Bailiff.
 - 5.3.9. All payment arrangements are monitored on a programmed basis by Council and its collection agency respectively. Where a default in an arrangement eventuates, a follow up letter with notice of collection action is issued. Debts remaining in default follow the process from 5.3.3.

6. Individual Arrangements

- 6.1. This policy recognises that individual circumstances will be such that, on occasions, a debt will be managed outside the standard collection process.
- 6.2. Payment arrangements will be entered into with individual ratepayers where the arrangement is sufficient to reduce the debt over a reasonable time frame. The reasonableness of the time frame will be established based on the size of the debt, ability of the ratepayer to meet the debt, and any other relevant circumstance. Arrangements will be monitored and action taken (as described in Section 5) should there be a default. Interest will apply on overdue balances.
- 6.3. In special circumstances of a likely temporary nature (which may include, for example, medical issues, unemployment, or domestic issues), an arrangement may be entered into which is insufficient to reduce the debt over a reasonable time frame. Such arrangements will be for short durations (i.e. less than 6 months), will be subject to a full review on or before their expiry, and require the authorisation of the Corporate Treasurer or Senior Rates Officer.
- 6.4. Debts will generally not be lodged with Council's collection agency where a bona fide dispute exists in relation to the debt. Any such disputes must be referred to the Corporate Treasurer to establish an agreed course of action. The Corporate Treasurer may authorise collection or legal action for such debts in the event of the dispute being frivolous or vexatious, or where reasonable attempts to resolve the dispute have been unsuccessful.
- 6.5. Where a property is occupied by a tenant and an adequate response has not been received from the debtor after the collection process described in Sections 5.3.1. to 5.3.4., the collection agency (in conjunction with Council) may utilise the provisions of Section 135 of the Act which allows for the collection of rents from the tenants in the event of rates being unpaid on a property.

7. Circumstances of Sale

- 7.1. Council has the power to sell land for the recovery of rates outstanding for 3 years or more under the Act by virtue of "Division 11 – Sale of land" of the Act, commencing at Section 137, ("Division 11").
- 7.2. The powers provided by Division 11 will only be invoked where no practical alternative is available for the recovery of outstanding rates and where the General Manager or Corporate Treasurer has met with, or attempted to meet with, the property owner to seek payment.
- 7.3. Any action for the sale of land to recover outstanding rates must be authorised by a specific decision of Council.

- 7.4. No property will be the subject of sale to recover outstanding rates if it is occupied by one or more of the owners who able to demonstrate that the property is their principal place of residence.
- 7.5. Any report to Council considering the sale of a property to recover outstanding rates must consider (as far as practical or available):
- 7.5.1. actions already taken towards recovering the debt;
 - 7.5.2. the particular circumstances of the property owner(s);
 - 7.5.3. the specific use of the property;
 - 7.5.4. the likely ability of Council to recover the debt by any means other than sale;
 - 7.5.5. an assessment of the likely impact of the sale on any person associated with the property (including, for example, a residential or commercial tenant);
 - 7.5.6. in respect of a commercial property occupied by a bona fide business, specific comment on the likely effect of the sale on the livelihood of the business owner and/or the business' employees or contractors.
 - 7.5.7. in respect of a commercial property, the likely impact of the sale on properties in the immediate vicinity;
 - 7.5.8. the likely impact of the sale on the broader community in terms of economic activity, social imperatives, or any other matter likely to affect the property's overall community benefit.

8. Process for Sale

- 8.1. The process for sale of a property to recover outstanding rates is established in detail in Division 11 of the Act.
- 8.2. Division 11 will be followed in every respect where a property is sold to recover outstanding rates.
- 8.3. To the extent permitted by Division 11, external legal representatives or other suitably qualified and experienced agents will be engaged to manage the sale of property to recover outstanding rates.
- 8.4. All documentation issued to an external party in respect of such a sale must be authorised by the General Manager, Corporate Secretary or Council's legal representative or agent in the matter.

8.4.6 ANNUAL PLAN 2024-2025**EXECUTIVE SUMMARY****PURPOSE**

To approve the Annual Plan for the 2024-2025 financial year.

RELATION TO EXISTING POLICY/PLANS

Consistent with Council's adopted Strategic Plan and recommended Estimates.

LEGISLATIVE REQUIREMENTS

Section 71 of the *Local Government Act 1993* requires Council to prepare and adopt an annual plan for each financial year.

CONSULTATION

No issues to be addressed.

FINANCIAL IMPLICATIONS

There are no direct financial implications, however, the draft Annual Plan reflects the Estimates recommended to Council for approval, for financial year 2024-2025.

RECOMMENDATION:

That the Annual Plan for financial year 2024-2025 included as Attachment 1 to the Associated Report be approved.

ASSOCIATED REPORT**1. BACKGROUND**

- 1.1.** Council's Estimates, Capital Expenditure Programme, and list of fees and charges for financial year 2024/2025 are recommended to Council for approval at its meeting of 17 June 2024.
- 1.2.** In addition to its annual Estimates, Council is required to adopt an Annual Plan for each financial year.

2. **REPORT IN DETAIL**

- 2.1.** The draft Annual Plan (**Attachment 1**) establishes the business framework for Council's operations for the financial year. It presents both financial information and commentary on Council's business functions and strategies for the year. It also provides detailed schedules of key initiatives and capital expenditure, and various tables and graphs detailing key financial and business information.
- 2.2.** The draft Annual Plan is structured according to Council's adopted Strategic Plan and ties budgeted activity back to a Strategic Objective to ensure alignment. This makes reporting progress against strategic objectives easier and makes the document more friendly for community members to read.
- 2.3.** The Annual Plan is consistent with the key initiatives and policies determined by Council through its development of the annual Estimates.
- 2.4.** Where appropriate, the Annual Plan reflects Council's adopted Long Term Financial Management Plan and Asset Management Plans.

3. **CONSULTATION**

3.1. Community Consultation

No consultation has been undertaken.

3.2. State/Local Government Protocol

Nil.

3.3. Other

Nil.

3.4. Further Community Consultation

The annual Estimates and Annual Plan, once approved, will be communicated to the community via Council's website and through other means.

4. STRATEGIC PLAN/POLICY IMPLICATIONS

The Local Government Act requires the Annual Plan to be consistent with the Strategic Plan. This is reflected in the content of the Annual Plan.

5. EXTERNAL IMPACTS

No issues to be addressed.

6. RISK AND LEGAL IMPLICATIONS

There are no issues to be addressed beyond meeting the statutory obligation to adopt an Annual Plan.

7. FINANCIAL IMPLICATIONS

There are no direct financial implications, however, the draft Annual Plan reflects the Estimates recommended to Council for approval, for financial year 2024-2025.

8. ANY OTHER UNIQUE ISSUES

No issues to be addressed.

9. CONCLUSION

Council is required to adopt an Annual Plan each year which is consistent with its Strategic Plan. The Annual Plan outlines a range of initiatives and policy decisions established in the recommended Estimates for financial year 2024-2025, reflecting the continued growth throughout the city, and the need for critical renewal works.

Attachments: 1. Annual Plan 2024-2025 (52)

Ian Nelson
CHIEF EXECUTIVE OFFICER