



# Clarence City Council Public Meeting 15 May 2024

## Procedural Information

The following procedures apply for the conduct of this public meeting.

### General

- The Meeting will be chaired by independent facilitators Jacquie Ray and Michael Stedman from Timmins Ray Public Relations and follow the order of the Agenda.
- The meeting will be audio visually recorded and made available on council's website in the days following the meeting. For technical and cost reasons, the meeting cannot be live streamed.

### Conduct

- All participants will be expected to conduct themselves in a respectful manner, allowing for safe expression of different opinions and viewpoints.
- No person may:
  - make any personal reflection or statement about any Councillor, Council employee or member of the public;
  - conduct themselves in a way that disrupts the meeting and minimises the ability for attendees to hear proceedings; or
  - use offensive and/or intimidating expressions or behavior.

### Presentations

- Presentations must be within the scope of the two issues raised by the petition, namely:
  - The community consultation undertaken regarding the siting of the proposed AFL High Performance Centre across the Charles Hand Park and the Rosny Parklands; and
  - Whether the proposed site is appropriate for the AFL High Performance Centre.
- Speakers will be (in order):



- The Council's Mayor – to open the meeting and provide relevant background to the council decision.
  - The Council's CEO – to set out the consultation processes and statistics, and to outline the site identification process utilised by council.
  - Department of State Growth representative – to discuss the Department's site selection process and basis for decision.
  - AFL Team representative – to discuss the AFL Team's needs and preferences with regard to site selection; and
  - Two representatives from the Save Rosny's Parks group – one speaker each to address the two petition grounds (if in attendance).
- Speakers from DSG and the AFL Team may have a 'subject matter expert' attend with them (on the Panel). The subject matter expert will not have speaking rights.
  - Speakers will have 5 minutes to make their presentations. A timer will sound at 4 minutes 30 seconds to indicate the need for conclusion.
  - Speakers are asked, as a matter of courtesy, to speak from the lectern at the front of the room and identify themselves before speaking.
  - Speakers are not to be interrupted while they are speaking.

### Questions

- The following procedures will apply to questions, at the relevant part of the agenda:
  - The person wishing to speak will stand and await acknowledgement from the facilitator.
  - Once acknowledged by the facilitator(s), the person will be provided with a microphone and asked to speak. The speaker must provide their name and suburb before asking their question.
  - To allow for as many people as possible to have their say, one question per person will be permitted.
  - Questions are only to be directed to the Mayor, Chief Executive Officer, Department of State Growth Representative or AFL representative, not to individual councillors or council officers.
  - Questions must be relevant to the two issues raised by the petition.
  - Questions and responses are to be concise, without lengthy preamble or comment, to allow as many people as possible to have an opportunity to speak.



### **Motions**

- The Facilitator will invite the petitioner and/or petitioner's proxy to put forward any/each motion (if the petitioners are in attendance).
- All motions must be moved and seconded before debate is permitted.
- The mover will have a 3-minute opportunity to speak to the motion.
- One person will be permitted to speak (3 minutes) in opposition to each motion, after the mover has spoken.
- Only one motion may be before the meeting at any one time.
- Voting is to be by a show of hands.
- A resolution will be passed by a simple majority of those present voting in favour.

### **Meeting Close**

- Once all business has been concluded the Facilitator will close the meeting.

### **Report to Council**

- A report providing basic minutes of the public meeting, including any motions approved at the meeting, will be tabled at the next council meeting.



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## Agenda

1. **Acknowledgement of Country**
2. **Declare meeting open**
  - declare the meeting open and welcome those present.
  - provide information about emergency exits, toilets and other facilities.
  - outline the meeting procedures and how the meeting will proceed.
  - provide an overview of the submissions received.
3. **Presentations**
  - Council's Mayor (welcome and opening comments)
  - Council's Chief Executive Officer (speaking to the consultation process and site proposals)
  - Department of State Growth Representative (speaking to the site selection process)
  - AFL Representative (speaking to the site selection process)
  - Save Rosny Parklands Group Representatives x 2.
4. **Questions**

Questions to be invited from the meeting.
5. **Motions**

Motions to be invited from the petitioner and/or proxy.
6. **Meeting close**